



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

CITY MANAGER
Richard E. Haberman

CITY CLERK
Kelly Ann Dolland

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

FRASER CITY COUNCIL – SPECIAL BUDGET MEETING MONDAY, MAY 23, 2016, @ 7PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. BUDGET ADOPTION
 - a. Discussion of Fiscal Year 2016-2017 Budget.
 - b. Adoption of Fiscal Year 2016-2017 Budget.
5. Request Council approve the following Budget Adjustments to the FY 2015-2016 Budget:
6. CITIZEN PARTICIPATION
7. ADJOURNMENT

(POST: MAY 20, 2016 @ 4:30PM)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154. IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

On April 7, 2015, the previous City Council was presented with a budget that carried the following recommendations; 2 mil Refuse and 1 mil Library. In response the Council then directed the Administration to have Plante Moran review that budget and make additional recommendations as they felt necessary. Plante Moran recommended; 3 mil Refuse, 1 mil Library, and made Council aware that we are eligible for PA 33 Public Safety Millage. In the end, that Council approved a budget with a 0.61 mil rate increase. Now we have to deal with the budget adjustments.

**Attachment
Resolution**

Fiscal Year 2015-2016 Proposed Budget Amendments

General Fund

Summary

	<u>Original Budget</u>	<u>Proposed Amended Budget</u>	<u>Change</u>
Revenues	12,590,653	12,590,653	-
Expenditures	<u>12,324,635</u>	<u>13,002,180</u>	<u>677,545</u>
Excess Revenues/(Expenditures)	266,018	(411,527)	(677,545)
Beginning Fund Balance	2,086,492	2,086,492	
Ending Fund Balance	2,352,510	1,674,965	(677,545)

Detail

1) <u>ACA Monthly Reporting Fees for April - June 2016</u>			
101 171 801 300	Professional Services Fund Balance	\$3,750	
		<u>\$3,750</u>	<u>\$3,750</u>
2) <u>Retirement Costs in the Finance Department for May - June 2016</u>			
101 260 716 000	Retirement - Employer Contribution Fund Balance	\$16,800	
		<u>\$16,800</u>	<u>\$16,800</u>
3) <u>Public Safety bargaining unit retroactive wage increase of 2% per proposed contracts</u>			
Various	Salaries & Wages Fund Balance	\$60,000	
		<u>\$60,000</u>	<u>\$60,000</u>
4) <u>Bring back funding to Ambulance</u>			
	Ambulance Fund Balance General Fund Balance	\$180,844	
		<u>\$180,844</u>	<u>\$180,844</u>
5) <u>Electric bills for Baumgartner House will exceed budget this year</u>			
101 267 922 000	Electric Fund Balance	\$1,600	
		<u>\$1,600</u>	<u>\$1,600</u>
6) <u>Bank services fees</u>			
101 260 801 050	Bank Fees Fund Balance	\$23,500	
		<u>\$23,500</u>	<u>\$23,500</u>
7) <u>Plante Moran Invoice for Budgeting Services</u>			
101 260 801 000	Professional Services Fund Balance	\$2,889	
		<u>\$2,889</u>	<u>\$2,889</u>

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Fiscal Year 2015-2016 Proposed Budget Amendments

8) <u>Plante Moran Invoice for Budgeting Services</u>			
101 260 801 000	Professional Services	\$5,000	
	Fund Balance		\$5,000
		<u>\$5,000</u>	<u>\$5,000</u>
9) <u>Max Towing Services Expenses</u>			
101 301 801 000	Professional Services	\$21,800	
	Fund Balance		\$21,800
		<u>\$21,800</u>	<u>\$21,800</u>
10) <u>Speical Pay for Public Safety in June 2016</u>			
101 301 713 000	Special Pays	\$260,000	
	Fund Balance		\$260,000
		<u>\$260,000</u>	<u>\$260,000</u>
11) <u>Salary for Clerk</u>			
101 215 702 000	Salaries & Wages	\$5,000	
	Fund Balance		\$5,000
		<u>\$5,000</u>	<u>\$5,000</u>
12) <u>Materials & Supplies for Senior Activity Center</u>			
101 750 757 000	Materials & Supplies	\$3,700	
	Fund Balance		\$3,700
		<u>\$3,700</u>	<u>\$3,700</u>
13) <u>Contracted Services for Senior Activity Center</u>			
101 750 803 100	Contracted Services	\$2,500	
	Fund Balance		\$2,500
		<u>\$2,500</u>	<u>\$2,500</u>
14) <u>Paper and Ink Costs for Library</u>			
101 738 933 000	Maintenance	\$2,000	
	Fund Balance		\$2,000
		<u>\$2,000</u>	<u>\$2,000</u>
15) <u>Library Copier Monthly Maintenance Fee</u>			
101 738 933 000	Maintenance	\$2,387	
	Fund Balance		\$2,387
		<u>\$2,387</u>	<u>\$2,387</u>
16) <u>McKinley Park</u>			
101 691 757 001	McKinley Park	\$410,025	
	Grant Revenue		\$300,000
101 690 975 000	Transfer from Parks		\$25,000
	Fund Balance		\$85,025
		<u>\$410,025</u>	<u>\$410,025</u>
17) <u>Publications for planning and zoning</u>			
101 801 900 000	Publications		\$750
	Fund Balance	\$750	
		<u>\$750</u>	<u>\$750</u>

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Fiscal Year 2015-2016 Proposed Budget Amendments

18) <u>Wow Fiber Network June Expense</u>		
Various Departments		\$3,000
Fund Balance	<u>\$3,000</u>	<u>\$3,000</u>
	<u><u>\$3,000</u></u>	<u><u>\$3,000</u></u>

Attachment
Resolution

Fiscal Year 2015-2016 Proposed Budget Amendments

Gambling Forfeiture

Summary

	<u>Original Budget</u>	<u>Proposed Amended Budget</u>	<u>Change</u>
Revenues	97,500	97,500	-
Expenditures	<u>261,718</u>	<u>326,718</u>	<u>65,000</u>
Excess Revenues/(Expenditures)	(164,218)	(229,218)	(65,000)
Beginning Fund Balance	962,930	962,930	
Ending Fund Balance	798,712	733,712	(65,000)

Detail

1) Case fees and capital outlay

267 301 712 000	Professional Services	\$25,000	
267 301 975 000	Capital Outlay	\$40,000	
	Fund Balance		<u>\$65,000</u>
		<u>\$65,000</u>	<u>\$65,000</u>

2) Line item transfer

267 301 757 000	Materials & Supplies		\$22,320
267 301 712 000	Professional Services	<u>\$22,320</u>	
		<u>\$22,320</u>	<u>\$22,320</u>

Attachment
Resolution

Fiscal Year 2015-2016 Proposed Budget Amendments

Senior Housing

Summary

	<u>Original Budget</u>	<u>Proposed Amended Budget</u>	<u>Change</u>
Revenues	539,641	573,710	34,069
Expenditures	573,710	598,655	24,945
Excess Revenues/(Expenditures)	(34,069)	(24,945)	9,124
Beginning Fund Balance	1,962,228	1,962,228	
Ending Fund Balance	1,928,159	1,937,283	9,124

Detail

1) <u>Record parking lot construction costs</u>			
270 265 977 000	Capital Outlay	\$24,945	
	Fund Balance		\$24,945
		\$24,945	\$24,945
2) <u>Eliminate expenses from fund</u>			
270 265 937 000	Repair & Maintenance		\$19,069
270 966 801 000	Transfer to general fund		\$15,000
	Fund Balance	\$34,069	
		\$34,069	\$34,069

Attachment
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Fiscal Year 2015-2016 Proposed Budget Amendments

Ambulance to GF

Summary

	<u>Original Budget</u>	<u>Proposed Amended Budget</u>	<u>Change</u>
Revenues	760,343	760,343	-
Expenditures	<u>971,249</u>	<u>893,249</u>	<u>(78,000)</u>
Excess Revenues/(Expenditures)	(210,906)	(132,906)	78,000
Beginning Fund Balance	30,063	30,063	
Ending Fund Balance	(180,843)	(102,843)	78,000

Detail

1) <u>Transfer overtime budgeted line item to cover expenses in GF</u>			
210 301 709 000	Overtime		\$78,000
101 301 713 000	Special Pay		
		<u>\$78,000</u>	
		<u>\$78,000</u>	<u>\$78,000</u>

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Fiscal Year 2015-2016 Proposed Budget Amendments

Drug Forfeiture to GF

Summary

	<u>Budget</u>	<u>Proposed Amended Budget</u>	<u>Change</u>
Revenues	238,750	238,750	-
Expenditures	275,388	242,388	(33,000)
Excess Revenues/(Expenditures)	(36,638)	(3,638)	33,000
Beginning Fund Balance	266,678	266,678	
Ending Fund Balance	230,040	263,040	33,000

Detail

1) <u>Transfer overtime budgeted line item to cover expenses in GF</u>			
265 310 713 000	Special Pay		\$33,000
101 301 713 000	Special Pay		
		\$33,000	
		\$33,000	\$33,000

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Fiscal Year 2015-2016 Proposed Budget Amendments

Water & Sewer

Summary

	<u>Original Budget</u>	<u>Proposed Amended Budget</u>	<u>Change</u>
Revenues	8,735,130	8,735,130	-
Expenditures	<u>8,735,008</u>	<u>8,746,341</u>	<u>11,333</u>
Excess Revenues/(Expenditures)	122	(11,211)	(11,333)
Beginning Fund Balance	10,522,348	10,522,348	
Ending Fund Balance	10,522,470	10,511,138	(11,333)

Detail

1) Case fees and capital outlay

Various	Expenses	\$11,333	
	Fund Balance		<u>\$11,333</u>
		<u>\$11,333</u>	<u>\$11,333</u>

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Fiscal Year 2015-2016 Proposed Budget Amendments

Line item transfers

1) <u>Line item transfer between departments</u>			
	Assesing		\$21,371
	Finance	\$21,371	
		<u>\$21,371</u>	<u>\$21,371</u>
2) <u>Line item transfer from Recreation to Senior Activity Center</u>			
101 691 742 000	Materials & Supplies		\$4,000
101 750 757 000	Materials & Supplies	\$2,000	
101 750 803 100	Contractual Services	\$2,000	
		<u>\$2,000</u>	<u>\$4,000</u>
3) <u>CDBG Funds for Senior Center</u>			
101 000 502 000	CDBG		\$28,227
101 266 975 000	Activity Center	\$28,227	
		<u>\$28,227</u>	<u>\$28,227</u>
4) <u>Line item transfer from Assesing to GF</u>			
101 209 803 000	Assesing - Tax Tribunal Fees		\$20,000
101 899 963 000	GF -Tax Tribunal Adjust	\$20,000	
		<u>\$20,000</u>	<u>\$20,000</u>
5) <u>Line item transfer from Assesing to GF</u>			
101 801 803 000	GF - Legal Services		\$500
101 899 963 000	GF -Tax Tribunal Adjust	\$500	
		<u>\$500</u>	<u>\$500</u>
6) <u>Consolidate Fund 308 (Debt) and 270 (Senior Housing)</u>			
	Various		\$268,086
	Various	\$268,086	
		<u>\$268,086</u>	<u>\$268,086</u>
7) <u>Book potential exposure to Michiga Tax Tribunal pending lawsuit - Fraser Hockeyland</u>			
	Various		\$56,000
	Various	\$56,000	
		<u>\$56,000</u>	<u>\$56,000</u>