



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

CITY MANAGER
Richard E. Haberman

CITY CLERK
Kelly Ann Dolland

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

FRASER CITY COUNCIL – REGULAR MEETING THURSDAY – August 11, 2016 – 7:00 P.M.

OPENING PRAYER: Robert Brannon

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PRESENTATIONS:
 - a. Lisa Radtke presentation on Mothers Against Drunk Driving (MADD)
 - b. Presentation by State Representative's office.
5. PUBLIC HEARINGS: None
6. CONSENT AGENDA
 - a. Approval of Minutes of the Regular Council Meeting of July 14, 2016.
 - b. Approval of Bills for the month of July 2016 in the amount of \$2,639,662.79
 - c. Receive and file the minutes of June 1, 2016 meeting of the Planning Commission.
 - d. Receive and file the minutes of July 6, 2016 meeting of the Planning Commission
 - e. Receive and file minutes of May 24, 2016 meeting of Historical Commission.
7. REQUESTS FOR COUNCIL ACTION –
 - a) Request Council approve the Bond Authorizing Resolution 2016 Capital Improvement Bonds (Limited Tax General Obligation) as final step in the SRF process with MDEQ.
 - b) Request Council approve the RFP for a Water Rate Study..
 - c) Request Council approve the RFP for Towing Services in the City of Fraser.
 - d) Request Council approve ballot language for a public safety assessment to be approved by voters on the November ballot.

8. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS
9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS
10. CITIZEN PARTICIPATION
11. ADJOURNMENT

(Posted Friday, August 5, 2016 at 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO:
RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154
IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

Draft minutes

**Minutes
Fraser City Council
Thursday, July 14th, 2016 @ 7pm**

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Lesich and Schornak
Absent: Acting Mayor Hemelberg
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. Call Meeting to Order - Mayor Nichols called the Regular meeting to order at **7:01pm**.

Mayor Nichols stated Pastor Brannon was not available for Opening Prayer.

2. Pledge of Allegiance

Mayor Nichols stated Acting Mayor Hemelberg is excused from the 7-14-2016 council meeting.

3. Approval of Agenda

Member Carnagie requested to switch line item a. and b. under 7. Request for Council Action.

Member Carnagie moved, seconded by Mayor Nichols, TO REVERSE 7. REQUEST FOR COUNCIL ACTION, A. AND B. AS AMENDED.

The motion carried 6-0

4. Presentations

a. Certificate of Recognition for Ronald Farthing.

Mayor Nichols presented a Proclamation to Mr. Farthing honoring him for his dedication to the senior residents of the City of Fraser.

5. Public Hearing: - None

6. Consent Agenda

Member Schornak requested to remove Consent Agenda 6. a to Request for Council Action 7. j.

Member Schornak moved, seconded by Mayor Nichols, TO APPROVE THE CONSENT AGENDA A AND MOVE IT TO REQUEST FOR COUNCIL ACTION 7. J.

The motion carried 6-0

b. Approval of Bills for the month of June 2016 in the amount of \$2,010,220.01

c. Receive and file the minutes of April 6, 2016 meeting of the Planning Commission.

d. Receive and file the minutes of the March 14, 2016 meeting of the Library Board.

e. Approval of Local Governing Body Resolution for Charitable Gaming Licenses for Fraser Athletic Booster Club fundraising activities

Mayor Nichols moved, seconded by Member Schornak, TO APPROVE THE CONSENT AGENDA AS AMENDED.

The motion carried 6-0

7. Requests for Council Action –

a. Request Council approve Resolution accepting MDNR Matching Grant of \$100,000 to match \$50,000 from the City of Fraser and \$50,000 from Fraser First Booster Club for a project total of \$200,000 for McKinley Park playscape improvements.

Member Blanke spoke

Member Lesich stated Vania Apps has a PowerPoint presentation.

Ms. Apps spoke of the grant process and the presentation of phase one.

Vicky with Snyder and Associates also spoke of the quality of the play equipment.

Member Lesich spoke

Member Foster asked about the park maintenance.

Member Blanke moved, seconded by Member Carnagie, TO APPROVE THE REQUEST FOR COUNCIL TO APPROVE THE RESOLUTION ACCEPTING MDNR MATCHING GRANT OF \$100,000 TO MATCH \$50,000 FROM THE CITY OF FRASER AND \$50,000 FROM FRASER FIRST BOOSTER CLUB FOR A PROJECT TOTAL OF \$200,000 FOR MCKINLEY PARK PLAYSCAPE IMPROVEMENTS.

B. Request Council approve the following rents for the Senior Apartment complex: 1 BR unit, \$625/month; 2 BR unit, \$715/month; Carport Rental, \$25/month.

Mr. Haberman spoke of the down ward trend of available cash flow, every year since 2012; year has ended in a negative fund balance. This proposed rent increase is the same rent increase that was proposed with the previous council and was not acted upon. This amount covers maintenance and upkeep, the cost of maintenance and up keep is going up and the rent increase covers that cost. This does not include capital improvements.

Mayor Nichols stated he will vote no.

Member Foster stated she is not comfortable, she questioned the numbers. Stated the City is not looking to sell the Senior Housing.

Member Lesich questioned the monthly maintenance fee, expenditures and rent fees. Spoke of a letter received by Senior Housing Resident.

Member Blanke would like to change the month to month rental agreement.

Member Carnegie asked what the capital needs were for the Senior Housing ~ Mr. Haberman's stated last count was # was over \$900,000. If we don't know who legally owns the building, the city of the state, can the state help with the expenditures of the building? ~ Mr. Haberman said cannot give an answer because the city is waiting for a final determination from the state. Mr. Haberman stated he the City Attorney and Bond Council went to Lansing to meet with the government officials; Representative of Attorney General office to discuss the status of the Senior Housing. They have not corresponded back to us, have not returned phone calls. Two days ago State Representative Lane stated the city will receive a letter regarding the housing. The state is not responding back to us, therefore we do not have a definitive answer. Mr. Haberman stated we would operate the building status quo until we have a definitive answer.

Member Carnegie stated if there will be a monthly rent increase to give residents adequate notice of the rent increase.

Mayor Nichols stated he spoke with State Rep. Lane and she is working with the A.G. office to receive a ruling on this, and she will continue to work with the A.G. office to resolve ownership of the building.

Member Schornak questioned line items of the Senior Housing budget.

Member Blanke and Member Foster offered to be the liaisons to residents of the Senior Housing with information regarding the Senior Housing.

Mayor Nichols moved, seconded by Member Foster, TO LOCK IN CURRENT RENTAL RATE WITH NO INCREASE FOR ONE YEAR THROUGH THE CURRENT CYCLE.

Audience to be heard:

Fraser Resident, Sharon Schoessler

Fraser Resident, Jean Friese

Fraser Resident, Ruth Anderson

Fraser Resident, Gary Placido

Fraser Resident, grateful Fraser Resident

Fraser Resident, Paul Cilluffo

Fraser Resident, Ray Wojciechowski

Recess 9:05pm ~ Meeting resume 9:10pm

Fraser Resident, Don Coveny

Fraser Resident

Member Schornak asked for a copy of the lease and spoke of being locked into a one year lease.

Member Lesich pointed out the need for capital improvements and where the money will come from for the needed improvements.

Member Blanke spoke on topic.

Mr. VanFleteren spoke of maintenance, repair and the cost of up keep of the Senior Housing.

Member Carnegie stated the need of a rate increase and notice the residents well in advance of a rate increase.

Mayor Nichols moved, seconded by Member Foster, TO LOCK IN CURRENT RENTAL RATE WITH NO INCREASE FOR ONE YEAR THROUGH THE CURRENT CYCLE.

Roll Call Vote:

Blanke Yes

Carnegie No

Foster Yes

Hemelberg

Lesich No
Nichols Yes
Schornak No

Motion Fails

Member Lesich moved, seconded by Member Blanke, TO THE RESIDENTS OF THE SENIOR APARTMENTS ON HIDDEN PINE PROVIDE A ONE YEAR LEASE, ONE OPTION WITHIN THAT YEAR TO ADJUST THE RENTAL RATES UP TO A \$25 A MONTH INCREASE WITHIN A 60 DAY WRITTEN NOTICE TO ALL RESIDENTS.

Roll Call Vote:

Blanke Yes
Carnegie Yes
Foster No
Hemelberg
Lesich Yes
Nichols No
Schornak Yes

Motion carries 4-2

c. Request Council award contracts to construct improvements to its existing wastewater treatment and collection system as follows:

- *Contract 1 – Full Length and Sectional CIPP Lining and has received a low bid in the amount of \$897,580.50 from Liquiforce Services USA Inc., 28529 Goddard Road, Suite 106, Romulus, Michigan 48174.*
- *Contract 2 – Sanitary Manhole Rehabilitation and has received a low bid in the amount of \$1,011,890.00 from Culy Contracting, Inc., 5 Industrial Park Drive, Winchester, Indiana 47394.*
- *Contract 3 – Open Cut Repairs and Sewer Disconnect and has received a low bid in the amount of \$510,797.00 from Fontana Construction Inc., 6340 Sims Drive, Sterling Heights, Michigan 48313.*

Money for said repairs to be provided from the State Revolving Fund (SRF) as approved by the City Council on June 10, 2016.

Mr. Haberman spoke of the contracts and status of the State Revolving Fund.

Member Lesich moved, seconded by Member Foster, TO APPROVE THE REQUEST OF COUNCIL TO AWARD CONTRACTS TO CONSTRUCT IMPROVEMENTS TO ITS EXISTING WASTEWATER TREATMENT AND COLLECTION SYSTEM AS DETAILED AS ITEM 7. C. ON AGENDA.

Audience participation ~ None.

The motion carried 6-0

d. Request Council approve HP Managed Print for in-house printing, copying and FAX Service.

Michele Kwiatkowski spoke of the proposal and cost savings. This will include the Building Departments plotter purchase.

Audience participation ~ none.

Member Foster moved, seconded by Member Schornak, TO REQUEST COUNCIL APPROVAL OF HP MANAGED PRINT FOR IN-HOUSE PRINTING, AND COPYING AND FAX SERVICE.

The motion carried 6-0

E. Request Council ratify labor agreements for POLC Command, POLC Dispatch, POAM Patrol Officers, Teamster Clerical, Teamster Court Clerical and Teamster DPW.

Mr. Haberman spoke of the labor agreements and has been ratified with the bargaining units and need council to also ratify the agreements.

Audience to be heard: none

Mr. Haberman stated all Public Safety contracts are in the final stages, Teamster contracts are going to the Teamster Representative we anticipate within two weeks to have the collective bargaining units in full and completed.

Mayor Nichols moved, seconded by Member Carnegie, TO APPROVE THE REQUEST OF COUNCIL TO RATIFY LABOR AGREEMENTS FOR POLC COMMAND, POLC DISPATCH, POAM PATROL OFFICERS, TEAMSTER CLERICAL, and TEAMSTER COURT CLERICAL AND TEAMSTER DPW.

The motion carried 6-0

f. Request Council approve an interim water rate of \$9.95 RS, \$3.54 Water and \$1.21 Sewer until a Water Committee has met and brought forward new recommendations for Water Rates.

Mr. Haberman stated this is an interim rate based on the current rate structure. Public needs to be aware of new changes; 1, last year the City of Fraser did not purchase enough water, there were charges for what we did not buy and that amount is included in the rate. 2, Highland Park defaulted on payments, so Fraser got with extra payments to cover Highland Park expense. Mr. Haberman suggested a third party to conduct a water rate study.

Member Foster is anything happening with the Water Committee, are going to move forward with a Water Committee?

Member Lesich stated the Water Committee would be established how to educate the residents. Member Lesich also spoke of new extra charges added to the bill; O.M.I.D. extra \$80,000, sewer repairs that won't hit until next year, add two DPW employees.

Mr. VanFleteren and Mr. Schafer of the Department of Public Works spoke of the DPW employees.

Member Foster moved, seconded by Mayor Nichols, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE AN INTERIM WATER RATE OF \$9.95 RS, \$3.54 WATER AND \$1.21 SEWER UNTIL A WATER COMMITTEE HAS MET AND BROUGHT FORWARD NEW RECOMMEDATIONS FOR WATER RATES, AND TO APPROVE THE HIRING OF TWO NEW EMPLOYEES FOR THE WATER AND SEWER DEPARTMENT, AND TO APPROVE THE AUTHORIZE ADMINISTRATION TO SET OUT AN R.F.P. SEEKING A WATER REATE STUDY WITH BIDS TO COME BACK TO COUNCIL TO BE AWARDED AT A FUTURE DATE.

Member Schornak suggested waiting to raise rates until the study is complete.

Mr. Haberman stated it will be an interim request.

Member Lesich asked what retro date, - None, August 1st, 2016 is the date.

Conversation ensued.

Audience to be heard:

Resident Paul Cilluffo

Roll Call Vote:

Blanke	No
Carnegie	Yes
Foster	Yes
Hemelberg	
Lesich	Yes
Nichols	Yes
Schornak	Yes

g. Request Council reject bids received by the previous Council for Towing Services and direct the City Attorney to prepare a RFP for towing services to be reviewed by and approved by the Council at the August meeting.

Mayor Nichols stated it would be fair to start from scratch verse using the pervious bid packets.

Mr. Tomlinson stated this council may have different requests from the previous council; the new will be very similar to the old bid.

Member Foster asked to review previous bid package.

Mr. Tomlinson stated he will review the RFP from Roseville and Clinton Twp. and see if there any additional changes we can make to our proposed RFP. It is straight forward; you are trying to determine what the qualifications are and what the expected services are that we are to receive. There are provisions included.

Member Carnegie stated the City of Fraser never has a towing contract.

Mayor Nichols suggested Member Schornak make a motion

Audience to be heard:

Resident Paul Cilluffo

Mr. Dan McClain, Michigan Towing Associates

Mr. Ken Immler

Fraser Resident

Member Schornak moved, seconded by Mayor Nichols, TO REQUEST COUNCIL REJECT BIDS RECEIVED BY THE PREVIOUS COUNCIL FOR TOWING SERVICES AND DIRECT THE CITY ATTORNEY TO PREPARE A RFP FOR TOWING SERVICES TO BE REVIEWED BY AND APPROVED BY THE COUNCIL AT THE AUGUST MEETING.

The motion carried 6-0

h. Request Council approves ballot language for a public safety assessment to be approved by voters on the November ballot.

Mr. Tomlinson spoke of ballot language and recommending approval as submitted.

Member Schornak stated the wording is not clear.

Mr. Haberman stated the wording can say 'up to' verse 5mils. The amount will be determined by the council
On an annual appropriation basis.

The City can provide information of the proposal but the city cannot promote the proposal.

Member Blanke stated this should have been handled and not go for vote.

Member Foster requested an August presentation, ~ Mr. Haberman asked council to submit questions from council and he will introduce a presentation with concerns, questions.

Member Schornak moved, seconded by Mayor Nichols, TO TABLE THE REQUEST FOR COUNCIL APPROVE BALLOT LANGUAGE FOR A PUBLIC SAFETY ASSESSMENT TO BE APPROVED BY VOTERS ON THE NOVEMBER BALLOT.

The motion carried 6-0

Member Schornak moved, seconded by Member Foster, TO DIRECT THE CITY MANAGER TO REPRESENT THE ISSUE AND PROVIDE A POWERPOINT PRESENTATION TO BRING TO COUNCIL AND RESIDENT PARTICIPATION IN AUGUST, TO INCLUDE COUNCILS INPUT AND PLACED ON THE AUGUST AGENDA.

Audience to be heard:

Resident Gary Placido

Resident Mr. McFadden

Resident Paul Cilluffo

i. Request Council discuss draft ordinance governing Non Owner Occupied Residential Housing.

Member Schornak moved, seconded by Member Foster, TO ADOPT THIS DRAFT OF THE ORDINANCE GOVERNING NON OWNER OCCUPIED RESIDENTIAL HOUSING.

Audience to be heard: none

The motion carried 6-0

j. Approval of Minutes of the Regular Council Meeting of June 9, 2016.

Member Schornak stated the draft minutes were redacted from key points that should be in there. Member Schornak asked to put together her own draft of the minutes and submit to the clerk to be approved next month.

Member Schornak moved, seconded by Mayor Nichols, TO TABLE THE APPROVAL OF THE JUNE 9TH, 2016 COUNCIL MINUTES UNTIL THE AUGUST 11TH, 2016 COUNCIL MEETING.

Member Foster would like to see everything that was passed, all verbiage.

The motion carried 6-0

8. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

Mr. Haberman spoke of capital needs for the Water Department and the Senior Housing.

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke

Mayor Pro-tem Carnegie

Spoke of the Senior Apartment

Concerned with the condition the Veterans Memorial was left in after Consumer Energy did the pipe replacement work, brick are missing. Also spoke of the City Picnic.

Member Foster

Acting Mayor Hemelberg

Member Lesich

Spoke of a committee to review dated city ordinances

Requested a copy of the Final Budget and agenda items that were tabled and asked to brought back to council

Mayor Nichols

Member Schornak

Thanked Council, the senior residents and spoke of the FAN run

Questioned department head reviews, progress of the old Dairy Queen and appreciates the senior residents of the City

10. CITIZEN PARTICIPATION

Resident Nancy Jolly

Resident Gary Placido

Resident Jan Malendowski

Mr. Ken Immler

11. ADJOURNMENT

Member Hemelberg moved, Mayor Nichols seconded by, to ADJOURN THE REGULAR COUNCIL MEETING OF JULY 14TH, 2016 @ 12:48AM Friday, July 15th, 2016.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/KD

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/08/2016	PNC	122001	TALMER BANK AND TRUST	HEALTHCARE PAYMENTS	801.000	861	193,011.79
07/11/2016	PNC	122003	AT&T	TELEPHONE	850.000	265	1,292.13
07/11/2016	PNC	122004	AT&T LONG DISTANCE	TELEPHONE	850.000	265	9.51
07/11/2016	PNC	122007*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	310.19
				MATERIALS & SUPPLIES	742.000	266	157.82
				MATERIALS & SUPPLIES	742.000	268	98.92
				R&M SUPPLIES - DPW	757.000	441	113.09
				REPAIRS & MAINTENANCE	937.000	690	1,448.10
				CHECK PNC 122007 TOTAL			<u>2,128.12</u>
07/11/2016	PNC	122008	COMCAST	TELEPHONE	850.000	265	114.35
				TELEPHONE	850.000	265	86.40
				CHECK PNC 122008 TOTAL			<u>200.75</u>
07/11/2016	PNC	122009	COMMUNITY PLANNING & MANAGEMENT,	PLANNING	817.000	801	850.00
07/11/2016	PNC	122011*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	136	68.22
				HEALTH/LIFE/DENTAL INS	715.000	171	66.08
				HEALTH/LIFE/DENTAL INS	715.000	215	31.97
				HEALTH/LIFE/DENTAL INS	715.000	260	122.31
				HEALTH/LIFE/DENTAL INS	715.000	301	4,506.13
				HEALTH/LIFE/DENTAL INS	715.000	371	121.32
				HEALTH/LIFE/DENTAL INS	715.000	441	131.56
				HEALTH/LIFE/DENTAL INS	715.000	691	121.32
				HEALTH/LIFE/DENTAL	715.000	738	63.94
				HEALTHCARE PAYMENTS	801.000	861	5,530.38
				CHECK PNC 122011 TOTAL			<u>10,763.23</u>
07/11/2016	PNC	122013	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	10,678.25
				PUBLIC UTILITIES	920.000	448	9,522.39
				PUBLIC UTILITIES	920.000	448	115.96
				CHECK PNC 122013 TOTAL			<u>20,316.60</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/11/2016	PNC	122014	DEWOLF AND ASSOCIATES	TRAINING	861.000	301	745.00
07/11/2016	PNC	122015	FRASER COMMAND OFFICERS ASSOC	UNION DUES PAYABLE	234.000	000	630.00
07/11/2016	PNC	122016	FRASER DISPATCHERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	412.50
07/11/2016	PNC	122017	FRASER LIEUTENANTS ASSOCIATION	UNION DUES PAYABLE	234.000	000	60.00
07/11/2016	PNC	122018	FRASER POLICE OFFICERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	2,020.00
07/11/2016	PNC	122019*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	266	50.00
				MATERIALS & SUPPLIES	742.000	268	50.00
				R&M SUPPLIES - DPW	757.000	441	50.00
				CHECK PNC 122019 TOTAL			<u>150.00</u>
07/11/2016	PNC	122021#	HRDIRECT	OFFICE SUPPLIES	727.000	441	79.49
				OFFICE SUPPLIES	727.000	738	79.49
				CHECK PNC 122021 TOTAL			<u>158.98</u>
07/11/2016	PNC	122022	JACK GOLDEN ASSOCIATES, INC.	REPAIRS & MAINTENANCE	937.000	690	440.00
07/11/2016	PNC	122023	JILL WOLBER	HEALTHCARE PAYMENTS	801.000	861	225.00
07/11/2016	PNC	122024	JOHN C. ELLIS	HEALTHCARE PAYMENTS	801.000	861	225.00
07/11/2016	PNC	122025*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	268	337.05
				REPAIRS & MAINTENANCE	937.000	269	205.68
				CHECK PNC 122025 TOTAL			<u>542.73</u>
07/11/2016	PNC	122026	JUNIOR LIBRARY GUILD CORPORATION	BOOKS & MATERIALS	744.000	738	972.00
07/11/2016	PNC	122027	MARK KING	HEALTHCARE PAYMENTS	801.000	861	225.00
07/11/2016	PNC	122028	MELISSA M. KING, P.C.	PROFESSIONAL SERVICES	712.000	136	1,200.00
07/11/2016	PNC	122029	DENNIS KOENDERS	MECHANICAL INSP.	703.100	371	6,428.00
07/11/2016	PNC	122035	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	215	25.83
07/11/2016	PNC	122041	NICOLE REINHARDT	OPERATING SUPPLIES	746.000	301	57.88

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/11/2016	PNC	122043	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	690	160.00
07/11/2016	PNC	122045	STEVEN TRINER	HEALTHCARE PAYMENTS	801.000	861	225.00
07/11/2016	PNC	122046	SLC PROPRIETARY FUND	PROFESSIONAL SERVICES	801.000	738	9,944.00
				MEMBERSHIPS & DUES	802.000	738	2,351.49
				CHECK PNC 122046 TOTAL			<u>12,295.49</u>
07/11/2016	PNC	122047	TEAM FINANCIAL GROUP, INC	CONT MAINT-OFF EQUIP	933.000	738	238.46
07/11/2016	PNC	122048	TEAMSTERS LOCAL 214	UNION DUES-DIST CT	234.000	000	127.00
				UNION DUES-DPW	234.000	000	521.00
				UNION DUES-CLERICAL	234.000	000	540.76
				CHECK PNC 122048 TOTAL			<u>1,188.76</u>
07/11/2016	PNC	122050	TRIDENT INSURANCE SERVICES	REFUNDS/AWARDS	801.000	899	12,249.03
07/11/2016	PNC	122051	VERIZON	TELEPHONE	850.000	301	7.08
07/11/2016	PNC	122053	TIMOTHY WESTPHAL	HEALTHCARE PAYMENTS	801.000	861	225.00
07/11/2016	PNC	122054	WOW INTERNET-CABLE-PHONE	MATERIALS & SUPPLIES	742.000	265	48.67
07/12/2016	PNC	122056	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,294.40
				DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,294.40
				CHECK PNC 122056 TOTAL			<u>2,588.80</u>
07/12/2016	PNC	122057	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	295.21
07/12/2016	PNC	122058	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
07/12/2016	PNC	122061	BURKE'S SPORT HAVEN, INC	MATERIALS & SUPPLIES	742.000	691	3,188.50
07/12/2016	PNC	122064	JASMIN CROMWELL	CONTRACTUAL SERVICE	803.100	750	408.00
07/12/2016	PNC	122067	DAVID GERALD WOODS	INDIGENTS-ATTY FEES	810.000	136	175.00
07/12/2016	PNC	122068	DAVID SINUTKO	INDIGENTS-ATTY FEES	810.000	136	175.00
07/12/2016	PNC	122069	FORMS TRAC ENTERPRISES, INC	OFFICE SUPPLIES	727.000	136	312.68

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/12/2016	PNC	122073	JENNIFER HARTRICK	TRANSPORTATION	860.000	136	40.50
07/12/2016	PNC	122074*#	HOME DEPOT CREDIT SERVICES	OFFICE SUPPLIES	727.000	746	3.88
07/12/2016	PNC	122075#	HRDIRECT	OFFICE SUPPLIES	727.000	171	79.49
				OFFICE SUPPLIES	727.000	691	79.49
				CHECK PNC 122075 TOTAL			<u>158.98</u>
07/12/2016	PNC	122078	JENNIPHER COLTHIRST	INDIGENTS-ATTY FEES	810.000	136	175.00
07/12/2016	PNC	122079*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	1,347.00
				REPAIRS & MAINTENANCE	937.000	265	969.74
				REPAIRS & MAINTENANCE	937.000	266	377.48
				REPAIRS & MAINTENANCE	937.000	266	738.00
				REPAIRS & MAINTENANCE	937.000	269	1,209.20
				REPAIRS & MAINTENANCE	937.000	269	321.00
				CHECK PNC 122079 TOTAL			<u>4,962.42</u>
07/12/2016	PNC	122081	K/E ELECTRIC SUPPLY CORP.	REPAIRS & MAINTENANCE	937.000	690	951.39
				REPAIRS & MAINTENANCE	937.000	690	1,464.04
				REPAIRS & MAINTENANCE	937.000	690	556.23
				REPAIRS & MAINTENANCE	937.000	690	273.67
				REPAIRS & MAINTENANCE	937.000	690	129.74
				CHECK PNC 122081 TOTAL			<u>3,375.07</u>
07/12/2016	PNC	122086	METRO SOFTBALL UMPIRES ASSOC.	CONTRACTUAL SERVICE	803.100	691	158.00
07/12/2016	PNC	122087	MICH TEL	TELEPHONE	850.000	265	170.00
07/12/2016	PNC	122088	MICHIGAN RURAL WATER ASSOCIATION	PREPAID EXPENSES	123.000	000	740.00
07/12/2016	PNC	122091*#	OAKLAND COMMUNITY COLLEGE	TRAINING	861.000	301	150.00
07/12/2016	PNC	122092	OAKLAND COUNTY	PREPAID EXPENSES	123.000	000	6,721.75
07/12/2016	PNC	122093	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	738	67.46

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/12/2016	PNC	122097*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	136	665.36
				POSTAGE	728.000	171	27.82
				POSTAGE	728.000	209	14.73
				POSTAGE	728.000	215	100.33
				POSTAGE	728.000	260	382.12
				POSTAGE	728.000	301	107.46
				POSTAGE	728.000	371	133.19
				POSTAGE	728.000	441	69.22
				POSTAGE	728.000	691	87.46
				POSTAGE	728.000	738	3.72
				POSTAGE	728.000	750	6.04
				CHECK PNC 122097 TOTAL			<u>1,597.45</u>
07/12/2016	PNC	122099*#	RAY ELECTRIC	REPAIRS & MAINTENANCE	937.000	265	165.71
				MATERIALS & SUPPLIES	742.000	266	271.02
				REPAIRS & MAINTENANCE	937.000	268	34.70
				REPAIRS & MAINTENANCE	937.000	268	220.02
				REPAIRS & MAINTENANCE	937.000	690	64.68
				REPAIRS & MAINTENANCE	937.000	690	17.59
				REPAIRS & MAINTENANCE	937.000	690	102.18
				REPAIRS & MAINTENANCE	937.000	690	238.16
				REPAIRS & MAINTENANCE	937.000	690	260.68
				CHECK PNC 122099 TOTAL			<u>1,374.74</u>
07/12/2016	PNC	122101	REDETROIT EAST COMMUNITY LAW	INDIGENTS-ATTY FEES	810.000	136	175.00
07/12/2016	PNC	122102*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	105.40
				REPAIRS & MAINTENANCE	937.000	265	64.42
				REPAIRS & MAINTENANCE	937.000	266	42.47
				MATERIALS & SUPPLIES	742.000	268	38.01
				REPAIRS & MAINTENANCE	937.000	268	43.16
				MATERIALS & SUPPLIES	742.000	269	(5.22)
				REPAIRS & MAINTENANCE	937.000	690	182.23
				MATERIALS & SUPPLIES	742.000	691	27.36
				OFFICE SUPPLIES	727.000	738	47.55

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 122102 TOTAL			545.38
07/12/2016	PNC	122105	SARAH HEBERT	TRANSPORTATION	860.000	136	51.75
07/12/2016	PNC	122108	TRIDENT INSURANCE SERVICES	REFUNDS/AWARDS	801.000	899	5,891.77
				REFUNDS/AWARDS	801.000	899	11.60
				REFUNDS/AWARDS	801.000	899	9,660.75
				REFUNDS/AWARDS	801.000	899	539.00
				REFUNDS/AWARDS	801.000	899	1,500.80
				CHECK PNC 122108 TOTAL			17,603.92
07/12/2016	PNC	122110*#	VERIZON	TELEPHONE	850.000	301	11.27
				MOBILE PHONES	852.000	371	118.17
				MOBILE PHONES	852.000	441	233.04
				MOBILE PHONES	852.000	691	80.82
				MOBILE PHONES	852.000	750	58.50
				CHECK PNC 122110 TOTAL			501.80
07/12/2016	PNC	122112	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	186.00
07/12/2016	PNC	122113#	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	803.000	210	6,540.00
				LEGAL SERVICES	803.000	301	1,694.00
				TAX TRIBUNAL ADJUST	963.000	899	480.00
				CHECK PNC 122113 TOTAL			8,714.00
07/13/2016	PNC	122114#	ABSOPURE WATER COMPANY	PREPAID EXPENSES	123.000	000	8.00
				OFFICE SUPPLIES	727.000	738	20.85
				OFFICE SUPPLIES	727.000	738	1.55
				CHECK PNC 122114 TOTAL			30.40
07/13/2016	PNC	122118	AIRTIME TRAMPOLINE & GAME PARK	MATERIALS & SUPPLIES	742.000	691	330.00
07/13/2016	PNC	122120*#	DETROIT ENERGY	ELECTRIC	922.000	265	6,397.90
				ELECTRIC	922.000	266	1,902.45
				ELECTRIC	922.000	267	151.15

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				ELECTRIC	922.000	268	1,162.30
				ELECTRIC	922.000	269	636.00
				PUBLIC UTILITIES	920.000	448	66.16
				CHECK PNC 122120 TOTAL			<u>10,315.96</u>
07/13/2016	PNC	122121*#	INACOMP	OFFICE SUPPLIES	727.000	171	85.18
				OFFICE SUPPLIES	727.000	171	70.60
				OFFICE SUPPLIES	727.000	215	68.30
				OFFICE SUPPLIES	727.000	215	69.51
				OFFICE SUPPLIES	727.000	260	79.62
				OFFICE SUPPLIES	727.000	260	89.52
				OFFICE SUPPLIES	727.000	260	79.33
				OFFICE SUPPLIES	727.000	260	97.91
				OFFICE SUPPLIES	727.000	371	168.52
				OFFICE SUPPLIES	727.000	371	176.91
				OFFICE SUPPLIES	727.000	691	173.58
				OFFICE SUPPLIES	727.000	691	220.48
				OFFICE SUPPLIES	727.000	738	836.60
				OFFICE SUPPLIES	727.000	738	86.84
				CHECK PNC 122121 TOTAL			<u>2,302.90</u>
07/13/2016	PNC	122123	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	803.000	210	434.10
07/13/2016	PNC	122124	KONICA MINOLTA BUSINESS SOLUTIONS	R&M SUPPLIES - DPW	757.000	441	7.71
07/13/2016	PNC	122125	LEBRO CHEMICAL COMPANY	REPAIRS & MAINTENANCE	937.000	690	349.60
				REPAIRS & MAINTENANCE	937.000	690	325.45
				CHECK PNC 122125 TOTAL			<u>675.05</u>
07/13/2016	PNC	122126	MAIL PLUS	POSTAGE	728.000	301	42.75
				POSTAGE	728.000	301	4.45
				CHECK PNC 122126 TOTAL			<u>47.20</u>
07/13/2016	PNC	122127*#	MICHIGAN MUNICIPAL LEAGUE	MESC/WORKERS COMP	718.000	136	6.25
				MESC-WORKERS COMP	718.000	215	2.97

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				MESC/WORKERS COMP	718.000	260	2.94
				MESC/WORKERS COMP	718.000	301	20.02
				MESC/WORKERS COMP	718.000	371	8.95
				MESC/WORKERS COMP	718.000	441	14.48
				MESC/WORKERS COMP	718.000	691	19.81
				MESC/WORKERS COMP	718.000	738	27.18
				CHECK PNC 122127 TOTAL			<u>102.60</u>
07/13/2016	PNC	122128	RAY ELECTRIC	REPAIRS & MAINTENANCE	937.000	690	173.31
07/13/2016	PNC	122129	ROYAL OAK NAME PLATE CO.	OFFICE SUPPLIES	727.000	301	10.00
07/13/2016	PNC	122130	S&S WORLDWIDE, INC	MATERIALS & SUPPLIES	742.000	691	49.99
07/13/2016	PNC	122131	UNIQUE MANAGEMENT SERVICES, INC	PROFESSIONAL SERVICES	801.000	738	26.85
				PROFESSIONAL SERVICES	801.000	738	11.80
				CHECK PNC 122131 TOTAL			<u>38.65</u>
07/15/2016	PNC	122132	MERS	JUNE 2016 EMPLOYEE	228.600	000	44,225.92
07/21/2016	PNC	122133	AMERICAN MESSAGING	TELEPHONE	850.000	441	19.64
07/21/2016	PNC	122134	ANDERSON OVERHEAD DOOR CO	REPAIRS & MAINTENANCE	937.000	269	298.00
07/21/2016	PNC	122135	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
07/21/2016	PNC	122139	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	35,478.51
				HEALTHCARE PAYMENTS	801.000	861	13,328.04
				CHECK PNC 122139 TOTAL			<u>48,806.55</u>
07/21/2016	PNC	122140	C & G NEWSPAPERS	MATERIALS & SUPPLIES	742.000	441	171.00
07/21/2016	PNC	122141	C.C. PLUS	PROGRAMS	803.000	738	100.00
07/21/2016	PNC	122142*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	168.70
				HEALTHCARE PAYMENTS	801.000	861	23.00
				CHECK PNC 122142 TOTAL			<u>191.70</u>
07/21/2016	PNC	122143	CORNERSTONE MUNICIPAL	PROF SERVICES/TRAINING	801.300	171	1,250.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/21/2016	PNC	122145	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	757.000	750	156.22
07/21/2016	PNC	122146	GABRIEL ROEDER SMITH & COMPANY	HEALTHCARE PAYMENTS	801.000	861	17,000.00
07/21/2016	PNC	122147*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	301	1,870.35
				HEALTH/LIFE/DENTAL INS	715.000	371	36.12
				HEALTH/LIFE/DENTAL INS	715.000	441	66.16
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTH/LIFE/DENTAL	715.000	738	42.99
				HEALTHCARE PAYMENTS	801.000	861	328.89
				CHECK PNC 122147 TOTAL			<u>2,730.47</u>
07/21/2016	PNC	122150	DEPARTMENT OF THE TREASURY	HEALTHCARE PAYMENTS	801.000	861	669.76
07/21/2016	PNC	122151	MACOMB COMMUNITY COLLEGE	TRAINING	861.000	301	280.00
07/21/2016	PNC	122152	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	746.000	301	110.00
07/21/2016	PNC	122153	MARVELOUS PROMOTIONS	COMMUNITY PROMOTION	882.000	101	72.00
07/21/2016	PNC	122154*	STATE OF MICHIGAN TREASURER	CLEARANCE FEES-D.C.	658.000	000	649.87
07/21/2016	PNC	122155	PHOENIX STONE CO.	REPAIRS & MAINTENANCE	937.000	690	255.00
07/21/2016	PNC	122157	PRINTING SYSTEMS, INC	ELECTION PROGRAM	803.000	215	456.90
07/21/2016	PNC	122158*#	RECREATION PETTY CASH	MATERIALS & SUPPLIES	742.000	691	144.08
				MATERIALS & SUPPLIES	757.000	750	145.28
				CHECK PNC 122158 TOTAL			<u>289.36</u>
07/21/2016	PNC	122159	SEAN GASKELL	PROGRAMS	803.000	738	250.00
07/21/2016	PNC	122160	JAMES SHIMKO	PLUMBING INSP.	703.200	371	331.00
07/21/2016	PNC	122162	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	73.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/21/2016	PNC	122163	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	1,530.00
07/21/2016	PNC	122166#	WOW INTERNET-CABLE-PHONE	MATERIALS & SUPPLIES	742.000	267	2,184.79
				MATERIALS & SUPPLIES	742.000	269	5,000.00
				CHECK PNC 122166 TOTAL			<u>7,184.79</u>
07/28/2016	PNC	122169	A-1 BAIL BONDS	BOND FORFEIT	697.000	000	1,675.00
07/28/2016	PNC	122170*#	AEW	ENGIN. SITE PLANS	800.000	801	2,947.32
07/28/2016	PNC	122172	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	546.81
07/28/2016	PNC	122174*#	BEST BUY BUSINESS ADVANTAGE ACCT	OPERATING SUPPLIES	746.000	301	35.94
07/28/2016	PNC	122175	BOBS SANITATION SERVICE, INC	REPAIRS & MAINTENANCE	937.000	690	320.00
07/28/2016	PNC	122176	CALLFIRE, INC	MATERIALS & SUPPLIES	742.000	691	150.00
07/28/2016	PNC	122177	CENTER POINT LARGE PRINT	BOOKS & MATERIALS	744.000	738	546.00
07/28/2016	PNC	122179	CINCINNATI TIME SYSTEMS, INC	OFFICE SUPPLIES	727.000	441	58.45
07/28/2016	PNC	122180*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	349.09
				MATERIALS & SUPPLIES	742.000	266	196.72
				MATERIALS & SUPPLIES	742.000	268	137.82
				MATERIALS & SUPPLIES	742.000	269	875.10
				REPAIRS & MAINTENANCE	937.000	690	724.99
				CHECK PNC 122180 TOTAL			<u>2,283.72</u>
07/28/2016	PNC	122181	CIVICPLUS	PROFESSIONAL SERVICES	801.100	258	5,555.03
07/28/2016	PNC	122182	COMCAST	TELEPHONE	850.000	265	114.35
07/28/2016	PNC	122185*#	DALE'S LANDSCAPING SUPPLY, INC	REPAIRS & MAINTENANCE	937.000	265	101.25
				REPAIRS & MAINTENANCE	937.000	265	101.25
				REPAIRS & MAINTENANCE	937.000	265	67.50
				REPAIRS & MAINTENANCE	937.000	265	67.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				REPAIRS & MAINTENANCE	937.000	265	67.50
				REPAIRS & MAINTENANCE	937.000	265	101.25
				CHECK PNC 122185 TOTAL			<u>506.25</u>
07/28/2016	PNC	122189	DETROIT HISTORICAL SOCIETY	CONTRACTUAL SERVICE	803.100	750	70.00
				CONTRACTUAL SERVICE	803.100	750	70.00
				CHECK PNC 122189 TOTAL			<u>140.00</u>
07/28/2016	PNC	122190	ELECTION SOURCE	MATERIALS & SUPPLIES	757.000	215	34.41
07/28/2016	PNC	122192	FOLEY & MANSFIELD, PLLP	CITY ATTORNEY	803.000	210	29.84
07/28/2016	PNC	122194*#	CITY OF FRASER	WATER/SEWER	920.000	265	40.10
				WATER/SEWER	920.000	265	1,068.31
				WATER/SEWER	920.000	266	451.00
				WATER/SEWER	920.000	267	274.18
				WATER/SEWER	920.000	268	103.15
				WATER/SEWER	920.000	269	120.66
				CHECK PNC 122194 TOTAL			<u>2,057.40</u>
07/28/2016	PNC	122196*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	76.38
				BOOKS & MATERIALS	744.000	738	(9.89)
				CHECK PNC 122196 TOTAL			<u>66.49</u>
07/28/2016	PNC	122197	J. ROBERT DEVERS	MATERIALS & SUPPLIES	757.000	215	748.40
07/28/2016	PNC	122198	JOHN'S LUMBER	REPAIRS & MAINTENANCE	937.000	690	141.61
07/28/2016	PNC	122200	LEBRO PRODUCTS, LLC	REPAIRS & MAINTENANCE	937.000	690	527.45
07/28/2016	PNC	122204	MACOMB COMMUNITY COLLEGE	TRAINING 302 FUNDS	861.100	301	320.00
07/28/2016	PNC	122205*#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	171	46.80
				OFFICE SUPPLIES	727.000	260	23.40
				OFFICE SUPPLIES	727.000	301	93.82
				CHECK PNC 122205 TOTAL			<u>164.02</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/28/2016	PNC	122209	MICHIGAN STATE POLICE	SEX OFFENDER REGISTRATION FEE	851.200	301	30.00
07/28/2016	PNC	122210	MICH TEL	TELEPHONE	850.000	258	991.80
07/28/2016	PNC	122211	MICHAEL J TRADER	PLAN COMM. REVIEW	478.300	000	1,000.00
07/28/2016	PNC	122212	MODERN LAWN IRRIGATION	REPAIRS & MAINTENANCE	937.000	265	769.00
07/28/2016	PNC	122213	NANCY NUGENT	SENIOR CENTER REVENUE	675.000	000	50.00
07/28/2016	PNC	122214*#	NICKEL & SAPH, INC	LIABILITY PACKAGE	912.000	951	210,103.28
07/28/2016	PNC	122216	PETTY CASH	MATERIALS & SUPPLIES	757.000	746	12.00
07/28/2016	PNC	122217	PITNEY BOWES	POSTAGE CLERK	728.000	215	209.86
07/28/2016	PNC	122219#	SHRED-IT USA	OFFICE SUPPLIES	727.000	215	15.35
				OFFICE SUPPLIES	727.000	260	30.70
				OFFICE SUPPLIES	727.000	371	15.35
				CHECK PNC 122219 TOTAL			<u>61.40</u>
07/28/2016	PNC	122220	SHREDCORP	OFFICE SUPPLIES	727.000	691	30.00
07/28/2016	PNC	122221	SIRCHIE FINGER PRINT LABORATORIES	OPERATING SUPPLIES	746.000	301	42.00
07/28/2016	PNC	122222#	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	375.00
				R&M SUP-CONSTRUCTION	937.000	265	120.00
				REPAIRS & MAINTENANCE	937.000	690	160.00
				REPAIRS & MAINTENANCE	937.000	690	160.00
				CHECK PNC 122222 TOTAL			<u>815.00</u>
07/28/2016	PNC	122225	STEVEN J. MROZEK	PROGRAMS	803.000	738	100.00
07/28/2016	PNC	122226	SLC PROPRIETARY FUND	CAPITAL	975.000	738	2,140.42
07/28/2016	PNC	122228	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	266	26.30
07/28/2016	PNC	122229	TAPED EDITIONS, INC.	BOOKS & MATERIALS	744.000	738	968.00
07/28/2016	PNC	122231	USA TODAY	BOOKS & MATERIALS	744.000	738	294.25

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
07/28/2016	PNC	122233	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	54.68
				OPERATING SUPPLIES	746.000	301	12.70
				CHECK PNC 122233 TOTAL			<u>67.38</u>
				Total for fund 101 GENERAL FUND			718,642.38

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
07/11/2016	PNC	122011*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	306.71
07/12/2016	PNC	122084	LOWE'S BUSINESS ACCT/GEMB	R & M SUPPLIES-CONST	757.000	463	59.69
07/12/2016	PNC	122099*#	RAY ELECTRIC	R & M SUPPLIES-CONST	757.000	463	142.54
				R & M SUPPLIES-CONST	757.000	463	256.71
				R & M SUPPLIES-CONST	757.000	463	12.60
				CHECK PNC 122099 TOTAL			<u>411.85</u>
07/12/2016	PNC	122102*#	REINDEL TRUE VALUE	R & M SUPPLIES-CONST	757.000	463	244.35
07/21/2016	PNC	122144*#	DALE'S LANDSCAPING SUPPLY, INC	R & M SUPPLIES-CONST	757.000	463	1,664.00
				R & M SUPPLIES-CONST	757.000	463	756.35
				CHECK PNC 122144 TOTAL			<u>2,420.35</u>
07/21/2016	PNC	122147*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	132.72
07/28/2016	PNC	122178	CHRISTIAN CONCRETE CUTTING INC.	R & M CONST.	931.000	463	275.00
07/28/2016	PNC	122185*#	DALE'S LANDSCAPING SUPPLY, INC	R & M SUPPLIES-CONST	757.000	463	322.50
				Total for fund 202 MAJOR STREET FUND			4,173.17

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
07/11/2016	PNC	122011*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	185.39
07/12/2016	PNC	122102*#	REINDEL TRUE VALUE	R&M SUP-CONSTRUCTION	757.000	463	12.49
07/21/2016	PNC	122147*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	79.71
07/28/2016	PNC	122183	CONTRACTORS CONNECTION	R&M SUP-CONSTRUCTION	757.000	463	618.50
07/28/2016	PNC	122218	POWER SUPPLY EQUIPMENT, LLC	R&M SUP-CONSTRUCTION	757.000	463	91.00
Total for fund 203 LOCAL STREET FUND							987.09

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
07/11/2016	PNC	122011*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	586.32
07/12/2016	PNC	122055	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	1,890.82
07/12/2016	PNC	122060	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	28.99
				OPERATING SUPPLIES	746.000	301	399.44
				CHECK PNC 122060 TOTAL			<u>428.43</u>
07/21/2016	PNC	122142*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	26.80
07/21/2016	PNC	122147*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	301	412.30
07/21/2016	PNC	122156	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	175.88
07/28/2016	PNC	122227	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	354.95
				Total for fund 210 AMBULANCE FUND			3,875.50

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
07/12/2016	PNC	122104	RIZZO SERVICES	REGULAR REFUSE COLL	808.000	528	41,547.38
				CURBSIDE RECYCLING	810.000	528	7,523.20
				GRASS COMPOSTING	811.000	528	9,927.67
				CHECK PNC 122104 TOTAL			<u>58,998.25</u>
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			58,998.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
07/01/2016	PNC	121926	MICHIGAN SECRETARY OF STATE	VEHICLE TITLES			** VOIDED **
07/12/2016	PNC	122059	BEST BUY BUSINESS ADVANTAGE ACCT	OPERATING SUPPLIES	746.000	310	65.97
07/12/2016	PNC	122097*#	PITNEY BOWES RESERVE ACCOUNT	POSTAGE	728.000	310	79.90
07/21/2016	PNC	122164	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	368.18
07/28/2016	PNC	122168	COVERT TRACK GROUP, INC.	OPERATING SUPPLIES	746.000	310	1,200.00
07/28/2016	PNC	122205*#	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	746.000	310	1,090.15
07/28/2016	PNC	122232	VERIZON	CELLULAR PHONES	851.000	310	2,972.64
Total for fund 265 DRUG FORFEITURE							5,776.84

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 07/01/2016 - 07/31/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
07/13/2016	PNC	122121*#	INACOMP	OFFICE SUPPLIES	727.000	301	326.57
				OFFICE SUPPLIES	727.000	301	345.89
				CHECK PNC 122121 TOTAL			<u>672.46</u>
07/21/2016	PNC	122136	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
				Total for fund 267 GAMBLING FORFEITURE			2,125.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
07/11/2016	PNC	122007*#	CINTAS CORPORATION #354	REPAIRS & MAINTENANCE	937.000	265	99.74
07/11/2016	PNC	122019*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	265	75.00
07/11/2016	PNC	122025*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	155.10
07/11/2016	PNC	122032	STATE OF MICHIGAN	REPAIRS & MAINTENANCE	937.000	265	180.00
07/11/2016	PNC	122037	OTIS ELEVATOR COMPANY	REPAIRS & MAINTENANCE	937.000	265	903.24
07/12/2016	PNC	122079*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	231.50
				REPAIRS & MAINTENANCE	937.000	265	1,113.00
				CHECK PNC 122079 TOTAL			<u>1,344.50</u>
07/12/2016	PNC	122094	OTIS ELEVATOR COMPANY	REPAIRS & MAINTENANCE	937.000	265	2,457.66
07/12/2016	PNC	122102*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	149.62
				REPAIRS & MAINTENANCE	937.000	265	78.89
				CHECK PNC 122102 TOTAL			<u>228.51</u>
07/12/2016	PNC	122110*#	VERIZON	MOBILE PHONES	852.000	265	50.19
07/13/2016	PNC	122120*#	DETROIT ENERGY	UTILITIES	920.000	265	682.38
07/13/2016	PNC	122127*#	MICHIGAN MUNICIPAL LEAGUE	MESC/WORKERS COMP	718.000	265	4.13
07/28/2016	PNC	122180*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	138.64
07/28/2016	PNC	122187	J.C. EHRLICH CO.	REPAIRS & MAINTENANCE	937.000	265	58.00
07/28/2016	PNC	122194*#	CITY OF FRASER	UTILITIES	920.000	265	1,808.53
07/28/2016	PNC	122203	STATE OF MICHIGAN	REPAIRS & MAINTENANCE	937.000	265	370.00

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
07/28/2016	PNC	122214*#	NICKEL & SAPH, INC	INSURANCE PUBLIC LIABILITY	912.000	265	37,895.26
Total for fund 270 SENIOR HOUSING							46,450.88

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 402 2015 STREET BONDS CONSTRUCTION FUND							
07/13/2016	PNC	122115*#	AEW	CAPITAL	975.000	463	265.60
				CAPITAL	975.000	463	512.20
				CAPITAL	975.000	463	1,442.00
				CHECK PNC 122115 TOTAL			<u>2,219.80</u>
07/22/2016	PNC	122167	PRO-LINE ASPHALT PAVING	CAPITAL	975.000	463	392,695.47
				Total for fund 402 2015 STREET BONDS CONSTRUCTION			394,915.27

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
07/11/2016	PNC	122005	AUDIO SENTRY CORPORATION	UTILITIES	920.000	527	190.00
07/11/2016	PNC	122010	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	757.000	526	64.88
07/11/2016	PNC	122011*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	526	283.57
				HEALTH/LIFE/DENTAL INS	715.000	527	162.25
				CHECK PNC 122011 TOTAL			<u>445.82</u>
07/11/2016	PNC	122033	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	82.83
07/11/2016	PNC	122034	MATTIOLI CEMENT COMPANY	R & M CONSTRUCTION	930.000	527	16,589.50
07/11/2016	PNC	122052*#	WEINGARTZ	MATERIALS & SUPPLIES	757.000	526	183.57
07/12/2016	PNC	122062	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	1,198.88
07/12/2016	PNC	122066	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	113.25
07/12/2016	PNC	122074*#	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	757.000	526	121.50
07/12/2016	PNC	122076	INACOMP	MATERIALS & SUPPLIES	757.000	526	4,794.98
07/12/2016	PNC	122082	KENNEDY INDUSTRIES INC		931.000	527	388.25
07/12/2016	PNC	122085	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	8,708.15
				SEWER PAYMENT-FIXED	921.100	527	196,378.22
				CHECK PNC 122085 TOTAL			<u>205,086.37</u>
07/12/2016	PNC	122090	MINI MIX, INC	MATERIALS & SUPPLIES	757.000	526	1,230.50
07/12/2016	PNC	122102*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	757.000	526	262.35
07/12/2016	PNC	122110*#	VERIZON	MOBILE PHONES	852.000	526	126.82
				MOBILE PHONES	852.000	527	121.20
				CHECK PNC 122110 TOTAL			<u>248.02</u>
07/13/2016	PNC	122115*#	AEW	ENGINEERING	800.000	526	1,552.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				CAP IMP CONST	977.000	526	7,130.00
				CAP IMP CONST	977.000	526	5,699.00
				CAPITAL IMPROVEMENT - S2 GRANT	977.200	527	2,547.57
				CAPITAL IMPROVEMENT - S2 GRANT	977.200	527	16,237.18
				CAPITAL IMPROVEMENT - S2 GRANT	977.200	527	15,819.99
				CHECK PNC 122115 TOTAL			<u>48,986.24</u>
07/13/2016	PNC	122119	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	1,664.00
				MATERIALS & SUPPLIES	757.000	526	4,264.00
				CHECK PNC 122119 TOTAL			<u>5,928.00</u>
07/13/2016	PNC	122120*#	DETROIT ENERGY	UTILITIES	920.000	527	158.83
07/13/2016	PNC	122121*#	INACOMP	OFFICE SUPPLIES	727.000	526	39.81
				OFFICE SUPPLIES	727.000	526	49.52
				OFFICE SUPPLIES	727.000	527	39.81
				OFFICE SUPPLIES	727.000	527	49.52
				CHECK PNC 122121 TOTAL			<u>178.66</u>
07/13/2016	PNC	122127*#	MICHIGAN MUNICIPAL LEAGUE	MESC/WORKERS COMP	718.000	526	17.78
07/21/2016	PNC	122138	BAYON, CAROL	10-WATER USAGE	600.000	000	50.45
07/21/2016	PNC	122144*#	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	800.00
				MATERIALS & SUPPLIES	757.000	526	1,300.00
				CHECK PNC 122144 TOTAL			<u>2,100.00</u>
07/21/2016	PNC	122147*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	526	152.54
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				CHECK PNC 122147 TOTAL			<u>260.38</u>
07/21/2016	PNC	122149	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	148.60
				MATERIALS & SUPPLIES	757.000	526	2,966.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
				CHECK PNC 122149 TOTAL			3,114.60
07/28/2016	PNC	122171	AMERICAN BUILDERS SUPPLY	MATERIALS & SUPPLIES	757.000	526	899.25
07/28/2016	PNC	122184	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	757.000	527	266.21
07/28/2016	PNC	122185*#	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	161.25
07/28/2016	PNC	122194*#	CITY OF FRASER	UTILITIES	920.000	526	15.66
07/28/2016	PNC	122195	GUNNERS METERS & PARTS, INC	MATERIALS & SUPPLIES	757.000	527	1,850.00
07/28/2016	PNC	122199	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	526	68.22
07/28/2016	PNC	122206	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	7,672.50
				Total for fund 592 WATER AND SEWER FUND			302,728.73

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 645 MEDICAL SELF INSURANCE FUND							
07/27/2016	PNC	143 (E)	BLUE CROSS/BLUE SHIELD OF MICHIGAN JUNE 2016		715.100	999	53,652.00
Total for fund 645 MEDICAL SELF INSURANCE FUND							53,652.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
07/11/2016	PNC	122006	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-DPW	864.000	249	604.58
07/11/2016	PNC	122011*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	249	100.47
07/11/2016	PNC	122020	HALT FIRE	R & M PARTS-DPW	864.000	249	902.14
07/11/2016	PNC	122031	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	59.00
07/11/2016	PNC	122036	OSCAR W. LARSON CO.	GAS	862.000	249	250.00
07/11/2016	PNC	122038	PRIMA WELDING & EXPERIMENTAL, INC	R & M PARTS-DPW	864.000	249	185.00
07/11/2016	PNC	122044	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	772.57
				R&M SUP-CONSTRUCTION	862.000	249	2,660.42
				CHECK PNC 122044 TOTAL			<u>3,432.99</u>
07/11/2016	PNC	122049	TRACTION-GENUINE PARTS CO	R & M PARTS-DPW	864.000	249	193.57
07/11/2016	PNC	122052*#	WEINGARTZ	R & M PARTS-DPW	864.000	249	46.38
07/12/2016	PNC	122063	COLMAN-WOLF SUPPLY CO.	R & M PARTS-DPW	864.000	249	76.00
07/12/2016	PNC	122065	CRUISERS	R & M PARTS-DPW	864.000	249	1,981.00
07/12/2016	PNC	122071	GRAINGER	R & M PARTS-DPW	864.000	249	157.75
07/12/2016	PNC	122072	HALT FIRE	R & M PARTS-DPW	864.000	249	2,305.94
				R & M PARTS-DPW	864.000	249	1,473.45
				CHECK PNC 122072 TOTAL			<u>3,779.39</u>
07/12/2016	PNC	122083	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	17.75
				R & M PARTS-DPW	864.000	249	258.00
				R & M PARTS-DPW	864.000	249	(2.75)
				CHECK PNC 122083 TOTAL			<u>273.00</u>
07/12/2016	PNC	122089	MIDDLETON AUTO PARTS	R & M PARTS-DPW	864.000	249	150.00
07/12/2016	PNC	122095	PALCO CAMPER	GAS	862.000	249	129.35

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
07/12/2016	PNC	122096	PITNEY BOWES	MISC. EXPENSE	956.000	249	792.00
07/12/2016	PNC	122102*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	149.90
07/12/2016	PNC	122107	TERMINAL SUPPLY	R & M PARTS-DPW	864.000	249	458.23
07/12/2016	PNC	122109	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	34.48
07/12/2016	PNC	122110*#	VERIZON	MOBILE PHONE	852.000	249	50.31
07/12/2016	PNC	122111	WEINGARTZ	R & M PARTS-DPW	864.000	249	179.76
				R & M PARTS-DPW	864.000	249	(70.70)
				CHECK PNC 122111 TOTAL			<u>109.06</u>
07/13/2016	PNC	122117	AIRGAS USA, LLC	R & M PARTS-DPW	864.000	249	62.35
				R & M PARTS-DPW	864.000	249	150.70
				R & M PARTS-DPW	864.000	249	112.60
				CHECK PNC 122117 TOTAL			<u>325.65</u>
07/20/2016	PNC	141 (E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	11,400.08
				R & M PARTS-DPW	864.000	249	1,023.39
				R & M PARTS-PS	865.000	249	2,248.58
				CHECK PNC 141 (E) TOTAL			<u>14,672.05</u>
07/21/2016	PNC	122137	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	789.40
07/21/2016	PNC	122147*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	249	45.60
07/21/2016	PNC	122165	WEINGARTZ	R & M PARTS-DPW	864.000	249	105.45
07/28/2016	PNC	122173	BAD PIG CUSTOMS	R & M PARTS-PS	865.000	249	664.95
07/28/2016	PNC	122191	FISHER AUTO PARTS, INC	R & M PARTS-PS	865.000	249	90.56
				R & M PARTS-PS	865.000	249	85.95
				CHECK PNC 122191 TOTAL			<u>176.51</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
07/28/2016	PNC	122202	LESLIE TIRE SERVICE, INC.	R & M PARTS-PS	865.000	249	1,175.00
07/28/2016	PNC	122214*#	NICKEL & SAPH, INC	AUTO INSURANCE	913.000	249	88,863.72
07/28/2016	PNC	122215	OSCAR W. LARSON CO.	GAS	862.000	249	170.00
07/28/2016	PNC	122223	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	2,766.40
				R&M SUP-CONSTRUCTION	862.000	249	1,052.72
				CHECK PNC 122223 TOTAL			<u>3,819.12</u>
07/28/2016	PNC	122230	TERMINAL SUPPLY	R & M PARTS-DPW	864.000	249	108.75
				Total for fund 661 MOTOR POOL			124,830.80

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
07/11/2016	PNC	122002	39TH DISTRICT COURT ROSEVILLE	NON-REPORTING PROB FEES	221.000	000	150.00
07/11/2016	PNC	122030	KONICA MINOLTA BUSINESS SOLUTIONS	TECHNOLOGY FUND-DISTCT	228.600	000	45.42
07/11/2016	PNC	122039	JOHN R. PULEO	SECURITY FEE 5%	228.500	000	270.00
07/11/2016	PNC	122040	RANDY SPRINGFIELD	BUILDING BONDS	283.100	000	500.00
07/11/2016	PNC	122042	SHREDCORP	TECHNOLOGY FUND-DISTCT	228.600	000	40.00
07/12/2016	PNC	122070	GARY CASSITY	SECURITY FEE 5%	228.500	000	135.00
07/12/2016	PNC	122077	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	1,462.12
				LIBRARY DONATIONS	214.200	000	3.71
				LIBRARY DONATIONS	214.200	000	4.33
				LIBRARY DONATIONS	214.200	000	26.23
				LIBRARY DONATIONS	214.200	000	11.13
				LIBRARY DONATIONS	214.200	000	517.52
				CHECK PNC 122077 TOTAL			<u>2,025.04</u>
07/12/2016	PNC	122091*#	OAKLAND COMMUNITY COLLEGE	911 PSAP (ACT 32)	220.000	000	150.00
07/12/2016	PNC	122098	PRIME OFFICE INNOVATIONS	TECHNOLOGY FUND-DISTCT	228.600	000	299.89
07/12/2016	PNC	122106	JACQUES SIMON	D.A.R.E.	214.400	000	799.14
				D.A.R.E.	214.400	000	109.69
				CHECK PNC 122106 TOTAL			<u>908.83</u>
07/21/2016	PNC	122154*	STATE OF MICHIGAN TREASURER	CRIME VICTIM FUND	208.000	000	3,723.00
				JUROR COMP REIMBURSE	228.300	000	649.87
				JUSTICE SYSTEM	228.400	000	14,719.00
				CHECK PNC 122154 TOTAL			<u>19,091.87</u>
07/21/2016	PNC	122158*#	RECREATION PETTY CASH	REC PROGRAM REVOLVING	243.000	000	100.95
07/21/2016	PNC	122161	JACQUES SIMON	D.A.R.E.	214.400	000	712.07

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
07/28/2016	PNC	122170*#	AEW	BUILDING BONDS	283.100	000	3,000.00
07/28/2016	PNC	122174*#	BEST BUY BUSINESS ADVANTAGE ACCT	D.A.R.E.	214.400	000	708.99
07/28/2016	PNC	122188	DENNIS SHIRKEY	DIST CT-RESTITUTION	239.000	000	50.00
07/28/2016	PNC	122193	FOUNDATION SYSTEMS OF MICHIGAN	BUILDING BONDS	283.100	000	100.00
07/28/2016	PNC	122196*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	53.92
				DUE TO OTHER LIBRARIES	214.225	000	264.57
				DUE TO OTHER LIBRARIES	214.225	000	77.93
				CHECK PNC 122196 TOTAL			<u>396.42</u>
07/28/2016	PNC	122201	LEONARDO EVOLA	BUILDING BONDS	283.100	000	350.00
				BUILDING BONDS	283.100	000	350.00
				BUILDING BONDS	283.100	000	350.00
				BUILDING BONDS	283.100	000	350.00
				CHECK PNC 122201 TOTAL			<u>1,400.00</u>
07/28/2016	PNC	122207	MACOMB COUNTY REALITY	BUILDING BONDS	283.100	000	350.00
07/28/2016	PNC	122208	MAX BUILT LLC	BUILDING BONDS	283.100	000	350.00
07/28/2016	PNC	122224	STAPLES CREDIT PLAN	LIBRARY DONATIONS	214.200	000	399.80
				Total for fund 701 TRUST & AGENCY FUND			31,184.28

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 SUMMER TAX COLLECTION FUND							
07/15/2016	PNC	144 (E)	MACOMB COUNTY STATE EDUCATION TAX	TAX DISB #1	274.000	000	174,648.60
07/15/2016	PNC	145 (E)	FRASER PUBLIC SCHOOLS	TAX DISB #1	274.000	000	445,464.67
07/15/2016	PNC	146 (E)	MACOMB INTERMEDIATE SCHOOL	TAX DISB #	274.000	000	89,319.72
07/15/2016	PNC	147 (E)	MACOMB COMMUNITY	TAX DISB #1	274.000	000	43,242.34
07/15/2016	PNC	148 (E)	MACOMB COUNTY	TAX DISB #1	274.000	000	138,647.00
Total for fund 703 SUMMER TAX COLLECTION FUND							891,322.33
TOTAL - ALL FUNDS							2,639,662.79

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



City of Fraser
Check Disbursement Report
AUGUST 11, 2016

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	718,642.38
202 MAJOR STREET FUND	\$	4,173.17
203 LOCAL STREET FUND	\$	987.09
210 AMBULANCE FUND	\$	3,875.00
226 GARBAGE AND RUBBIUSH COLLECTION	\$	58,998.25
265 DRUG FORFEITURE	\$	5,776.84
267 GAMBLING FORFEITURE	\$	2,125.27
270 SENIOR HOUSING	\$	46,450.88
402 2015 STREET BONDS CONSTRUCTION	\$	394,915.27
592 WATER & SEWER FUND	\$	302,728.73
645 MEDICAL SELF INSURANCE FUND	\$	53,652.00
661 MOTOR POOL	\$	124,830.80
701 TRUST AND AGENCY	\$	31,184.28
703 SUMMER TAX COLLECTION FUND	\$	891,322.33
VENDOR EXPENDITURES	\$	2,639,662.29

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 1ST, 2016 ~ 7:00 P.M.
MINUTES**

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS:

b. #03-16 SP / STUCKY – VITALE ARCHITECTS / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER / TO CONSTRUCT ONE NEW 4500 SQ FT BUILDING ON EXISTING SHOPPING CENTER PARCEL, AND ONE NEW 2900 SQ FT BUILDING ON OUTLOT PARCEL.

John Vitale – at the planning commission meeting to represent the building owner of 31240 Groesbeck Shopping Center. He proposed two single-story out lot buildings, one would be 4,500 sq ft (facing Groesbeck) and the second would be 2,900 sq ft. They plan to use the buildings for retail use. They are planning to have two tenants in the 4,500 sq ft building, and one tenant in the 2,900 sq ft building. They intend to add more landscaping to the site plan, which addressed the City Planner’s concern for more landscaping. Mr. Vitale stated that they will be more than happy to work with the City Planner and Building Inspector if any additional landscaping is required. The proposed building is all brick with a small signage area above the window systems. He stated that they believe the building is attractive and will add an upscale look to the property.

Member Stonebreaker – inquired about the setbacks for the 4,500sq ft building. Mr. Vitale confirmed that they are on the agenda for a request for variances regarding the setback for the 4,500sq ft building and parking reduction at the June Zoning Board of Appeals meeting

The City Planner stated that he has had the opportunity to talk work with Mr. Vitale, and with the site being as tight as it is there is no way to make the site work, and follow all of the ordinances.

The City Planner suggested that the Planning Commission members suggest getting rid of the tent sales to the Zoning Board of Appeals. This would help to prevent further parking issues on the site.

Member Stonebreaker feels that they are “putting the cart before the horse” by approving the site plan without having an answer on the variances. The City Planner agreed that the site plan should be postponed until after the ZBA has given an answer. Mr. Vitale stated that they are hoping to build during this building season, and if they postpone the meeting, it will push the start date back.

Member Barr – what type of retail will be put in the buildings? Mr. Vitale stated that they do not have a particular use in mind yet. Member Barr is concerned that different types of businesses require different amounts of parking time.

Discussion ensued between the board members about the desire to get rid of the tent sales.

Member Quertermous pointed out that the site plan states that there are two ADA parking spaces; however, the plan only shows one. Mr. Vitale stated that the second ADA spot looks like it is covered up by some of the landscaping, but it is there. Member Quertermous also asked how short they are on parking spaces. Mr. Vitale stated that the original site has always been short on parking due to a past variance; it continues to be about 71 spaces short. Discussion continued between the board members and the City Manager about the lack of parking.

Chairman Rickard asked for any input from the audience.

**CITY OF FRASER PLANNING COMMISSION
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Audience Member Mr. Farina asked how garbage pickup, and deliveries would work. Mr. Vitale answered that the tenants will use the dumpster that is already located on-site. Loading and unloading of deliveries will take place during off-hours.

Discussion ensued between board members about postponing the site plan review until the ZBA makes a decision on the variances.

Member Stonebreaker asked the City Planner if the setback on Groesbeck had anything to do with MDOT. The City Planner stated that the setback was set in place by the City, not by Macomb County.

Motion by Member **Stonebreaker**

Support by Member **CALABRESE**

TO: POSTPONE #03-16 SP / STUCKY – VITALE ARCHITECTS / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER / TO CONSTRUCT ONE NEW 4500 SQ FT BUILDING ON EXISTING SHOPPING CENTER PARCEL, AND ONE NEW 2900 SQ FT BUILDING ON OUTLOT PARCEL. AS WELL AS, RECOMMEND A STIPULATION TO THE ZBA TO REMOVE TENT SALES ON THE PROPERTY.

AYES **7** NAYS **0** MOTION CARRIED

7. Public Hearings:

a. #01-16 SLU / CHRIS HUMPHREY / 34835 UTICA, FRASER MI 48026 - MEIJER / HUNTINGTON BANKS DRIVE-UP ATM

Chris Humphrey – Architect for the project, attended the Planning Commission meeting as a representative on behalf of Huntington Bank. Huntington Bank would like to install a drive-up ATM in the parking lot of the existing Meijer on Utica Road. He believes the ATM will compliment the Huntington Bank that is inside of Meijer and extend more services to the citizens. The ATM will stand alone on a slab of cement and a canopy will cover it. The current plan shows the ATM in what he believes is a remote location from the store. The ATM and the “stacking lane” will take up around 13 spaces. They plan to have concrete islands at the exit and entrance.

Member Quertermous – Addressed the amount of parking spots with the City Planner. The City Planner believes there should be enough parking with the ATM. Member Quertermous also asked for confirmation from Mr. Humphrey that the concrete islands would be at least 6 inches in height. Mr. Humphrey confirmed this.

Member Barr – Is concerned about the amount of parking with the curbside grocery pick up already taking up space. The City Planner stated that there were no parking spaces removed in order to have the curbside pickup.

Member Stonebreaker addressed the City Planner’s comments about having landscaping on the non-striped island. Mr. Humphrey stated that it would be hard to maintain landscaping and it would create a “hiding place.” He said that if it will allow for approval from the board, he would be willing to have a tree or something of the like.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 1ST, 2016 ~ 7:00 P.M.
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Member Quertermous pointed out the fire hydrant on the north island. It does not have pillars there to protect it. The City Planner said that he would leave that up to the fire department to decide. He also stated that it would be hard to find a plant that will be hearty enough to survive the winter with the lots being salted and plowed. Mr. Humphrey does not believe the fire hydrant is in danger of being hit, but Huntington would be happy to put a pillar there.

Chairman Rickard opened the floor for questions from the public.

The City Attorney briefly read over the eight standards for the board to see if each standard has been met in this case.

Motion by Member **Calabrese** Support by Member **Loy**

TO APPROVE: #01-16 SLU / CHRIS HUMPHREY / 34835 UTICA, FRASER MI 48026 - MEIJER / HUNTINGTON BANKS DRIVE-UP ATM

WITH THE FOLLOWING STIPULATION:

1. The island without stripes must have two trees.

AYES **7** NAYS **0** MOTION CARRIED

8. NEW BUSINESS:

a. ELECTION OF OFFICERS

Motion to nominate Chairman, Vice Chair, and Secretary

1. Motion to nominate Member **Rickard** as **Chairman** of the City of Fraser Planning Commission

Motion by Member **Stonebreaker**, Supported Member **Calabrese**

Nomination accepted by Member Rickard

AYES **7** NAYS **0** MOTION CARRIED

2. Motion to nominate Member **Stonebreaker** as **Vice Chair** of the City of Fraser Planning Commission

Motion by Member **Quertermous**, Supported Member **Calabrese**

AYES **7** NAYS **0** MOTION CARRIED

3. Motion to nominate Member **Quertermous**, as **Secretary** of the City of Fraser Planning Commission

Motion by Member **Calabrese**, Supported Member **Stonebreaker**

AYES **7** NAYS **0** MOTION CARRIED

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JUNE 1ST, 2016 ~ 7:00 P.M.
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9. OLD BUSINESS:

10. ZBA LIAISON:

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: Nothing at this time.

Member Barr: Nothing at this time.

Member Loy: Nothing at this time.

Member Ehrke: Flea market will have a plant sale as well.

Member Quetermous: Nothing at this time.

Member Stonebreaker: Nothing at this time.

Member Calabrese: Flea Market and rummage sale at the Historical Commission Sunday, June 5th

City Planner: Nothing at this time.

City Attorney: Nothing at this time.

12. PUBLIC TO BE HEARD:

13. ADJOURNMENT:

Motion by Member **Ehrke**, Support by Member **Calabrese**

TO: Adjourn the meeting of April 20th, 2016 at 8:20pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

ROBERT NEIBORG, Secretary

RANDY WARUNEK, Building Department Director

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JULY 6TH, 2016 ~ 7:00 P.M.
MINUTES**

PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, CALABRESE, EHRKE, LOY, NEIBORG, And
QUERTERMOUS

EXCUSED ABSENCE: LARAMIE, STONEBREAKER

ALSO PRESENT: JACK DOLAN CITY ATTORNEY
PATRICK MEAGHER CITY PLANNER CONSULTANT
LEAH BROWN RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:02 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Calabrese	Present
		Ehrke	Present
		Laramie	Absent
		Loy	Present
		Neiborg	Present
		Quertermous	Present
		Stonebreaker	Absent

3. APPROVAL OF AGENDA ~ Regular Meeting of July 6th, 2016

Motion by Member: **Calabrese** Support by Member: **Ehrke**

TO: APPROVE the agenda of July 6th, 2016, as submitted.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~ Meeting of June 1st, 2016 as submitted.

Motion by Member **Ehrke** Support by Member **Calabrese**

TO: APPROVE the June 1st, 2016 minutes.

AYES **7** NAYS **0** MOTION CARRIED

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JULY 6TH, 2016 ~ 7:00 P.M.
MINUTES**

5. UNFINISHED BUSINESS:

a. #03-16SP / STUCKY – VITALE ARCHITECTS / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER / TO CONSTRUCT ONE NEW 4500 SQ FT BUILDING ON EXISTING SHOPPING CENTER PARCEL, AND ONE NEW 2900 SQ FT BUILDING ON OUTLOT PARCEL.

Member Calabrese briefed the Planning Commission on the details from the Zoning Board of Appeals meetings regarding this request.

Mr. Vitale – Representing the building owner- explained the reduction of the setback for building “C” from 19ft to 15ft, which was approved by the Zoning Board of Appeals on June 16th, 2016. He also explained that the large open land that was suggested for parking at a previous meeting is a retention area. Therefore, they cannot use that land for additional parking. He confirmed that the ZBA approved the variance for the setback as well as the variance for the parking.

Member Calabrese- Asked Mr. Vitale for confirmation that he has provided a document for the “Shared Parking Agreement” Mr. Vitale stated that there is a letter that he provided to the city, written by the building owner’s attorney, which suggests that they will provide a cross access easement agreement to allow parking for the separate parcel. The City Attorney mentioned to Mr. Vitale that based on what Mr. Vitale has stated he believes the document should be in recordable form. Mr. Vitale agreed.

Joanne Barr – Asked Mr. Vitale if the tent is going to be gone permanently. Mr. Vitale explained that the city has the option not to renew the tent permit. He stated that it is up to the building official to decide if the tent goes up or not. Joanne asked why it was up to the building official and not the building owner. Mr. Vitale stated that the building owner is not the one who applies for the tent. The tenant in the building is the one that requests the tent. The City Attorney stated that he believes the lease that the building owner has with the building tenant probably requires that they get property owner’s permission if that want to install anything that would intrude into the parking lot area. Mr. Vitale stated that they already have a lease in place with the tenant, so it is difficult for them contractually to go back and renegotiate the lease. This is why they would prefer for the city to hold the stipulation for no tent sales in place. The City Attorney asked Mr. Vitale if there is anything in the lease that states the tenant can have the tent sales. Mr. Vitale stated that there is nothing in the lease that states that they can have the tent sales. With that being said, the City Attorney stated that the landlord should have the authority to say whether the tent sales happen or not. The City Planner stated that the Zoning Board of Appeals has already made the decision to remove any tent sales from the lot. It was a stipulation in order for them to have their requested parking variance granted. Member Calabrese confirmed that the removal of the tent sales was a stipulation for the Zoning Board to grant the variances. Member Barr commented that they have not been willing to give a straightforward answer at any of the Planning or Zoning meetings. The City Planner explained that because the Zoning Board has made this a stipulation and the building owner has agreed to the stipulation in order to have the variances granted, the elimination of the tent sales on the lot is set in stone.

Motion by Member **CALABRESE** Support by Member **EHRKE**

TO: APPROVE #03-16 SP / STUCKY – VITALE ARCHITECTS / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER / TO CONSTRUCT ONE NEW 4500 SQ FT BUILDING ON EXISTING SHOPPING CENTER PARCEL, AND ONE NEW 2900 SQ FT BUILDING ON OUTLOT PARCEL. AS WELL AS, RECOMMEND A STIPULATION TO THE ZBA TO REMOVE TENT SALES ON THE PROPERTY.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
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MINUTES**

With the following Stipulations:

1. Tent sales are eliminated.
2. Owner must provide a Cross-use Access Agreement for parking & landscaping purposes.
3. All deliveries must be done during off-hours
4. Garbage pickup must be done during off-hours

AYES **7** NAYS **0** MOTION CARRIED

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS: NONE

7. Public Hearings: NONE

8. NEW BUSINESS: NONE

9. OLD BUSINESS: NONE

10. ZBA LIAISON: Member Calabrese briefed the Planning Commission on the results from the Zoning Board of Appeals meetings at the beginning of the meeting.

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: Made a statement about a code enforcement matter.

Member Barr: Nothing at this time.

Member Loy: Made a statement about a code enforcement matter.

Member Neiborg: Nothing at this time.

Member Ehrke: Junk in your trunk sale on Sunday at 4pm.

Member Quetermous: Nothing at this time.

Member Calabrese: Nothing at this time.

City Planner: Nothing at this time.

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, JULY 6TH, 2016 ~ 7:00 P.M.
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City Attorney: Nothing at this time.

12. PUBLIC TO BE HEARD:

Doctor Reuban –His office parking lot neighbors the Oakridge parking lot. He expressed a concern for the safety of his patients and employees. Cars use his driveway off 13 Mile to get to the shopping center. He is worried that someone could get hurt with cars constantly rushing through the parking lot.

The members of the Planning Commission suggested that he speak with the Fraser Police about putting up a sign to deter cars from cutting through. If he still has problems then the police could start issuing tickets.

13. ADJOURNMENT:

Motion by Member **Calabrese**, Support by Member **Ehrke**

TO: Adjourn the meeting of July 6th, 2016 at 7:35pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

Todd Quertermous, Secretary

RANDY WARUNEK, Building Department Director

Fraser Historical Commission

Minutes

Tuesday, May 24, 2016

Present: Nancy Ehrke, Marilynn Wright, Joe Chimenti, Vince Calabrese, Betty Slominski, Jim Chamberlin & Lorena McDowell, liaison

Absent: Linda Champion, Harry Hodgeson, Karen Hodges & Dori Goin, Member-at-Large

Guests: Gloria Buffa

1. Call to order at 7:03 pm by Marilynn
2. Pledge to Flag
3. Approve Agenda: Betty made the motion, seconded by Joe, to approve the agenda. Motion carried.
4. Liaison Report: No budget update. DPW has sprayed in barn for insects, may have to spray again. Potential candidates for two open Commissioner seats have been presented to City Council for action. City of Fraser, Boards and Commissions Handbooks were distributed to all Commissioners present. It was noted that there may be some items that are inconsistent with the City Charter. Commissioners should look them over. If the City Council had passed the budget on May 23rd, the budget for the Historical Commission would go from \$2100 per year to \$1500 per year. So far the budget has not been passed by City Council.
5. Builders Corp Report: Vince – trying to get quotes of porches, and basement windows. Sign over arch will be replaced with metal or wood.
6. Unfinished business:
 - a. Garden Bridge – It is partially completed.
 - b. Barn Roof Leak – Vince – DPW will come to fix leak, Vince will meet them there.
 - c. Policies – No report, no action taken
 - d. Website Update: Nancy contacted Kim Sterkel, she assured us that the site she created had been taken down some time ago. She checked again to be sure. Whatever site is still up there with erroneous information was not put up by us or by Kim.
7. New Business
 - a. Barn Sale – Marilynn wants Joe and/or Vince to bring tote down from loft that has the tablecloths in it. Marilynn reported that as of now there are 24 spots rented out, but she anticipates more apps this week. Marilynn also mentioned that the requests to put things on the cable are

- not being honored. Lorena said that the Library info was also not being put on the cable as requested. Marilyn provided a list of jobs with names of people doing these jobs.
8. Commissioner Reports: **Betty** said that someone observed a squirrel getting into the peak of the Depot roof. Nick from the DPW will look into this problem. She also mentioned that gardeners are needed this Wednesday and the following Wednesday to plant annuals in time for the Barn Sale. **Marilynn** said bench on Depot porch still needs repair. Vince will repair bench legs. **Vince** explained why and how things take longer to get done than planned. Vince also mentioned that Harry had said at another meeting, that he would put a coat of spar varnish on bench. Vince will then paint the legs of the bench. **Jim** had no comment. **Nancy** stated that the History book profit now stands at \$1919.00 with about 80-100 books yet to sell.
 9. Next meeting: Marilyn mentioned that there will not be a meeting or an Open House in the month of July. August Open House is August 7th. Next meeting is August 1st.
 10. Adjourned: Betty made a motion seconded by Vince to adjourn the meeting at 8:45pm

Next Meeting – August 1th, 2016 at 7pm at the Depot.

Respectfully submitted:

Nancy Ehrke, Acting Secretary

**BOND AUTHORIZING RESOLUTION
2016 CAPITAL IMPROVEMENT BONDS
(LIMITED TAX GENERAL OBLIGATION)**

**CITY OF FRASER
COUNTY OF MACOMB, STATE OF MICHIGAN**

Minutes of a regular meeting of the City Council of the City of Fraser, County of Macomb, State of Michigan (the "City"), held on August 11, 2016, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City does hereby determine that it is necessary to undertake capital improvements to the City's sanitary sewer system, including correcting structural integrity defects by full length cured-in-place pipe (CIPP) linings, sectional CIPP linings and open-cut repairs, and removing sources of infiltration and inflow by manhole rehabilitation and elimination of direct storm water connections to the sanitary sewer system, along with all related appurtenances and attachments thereto (the "Project"); and

WHEREAS, the Project qualifies for the State of Michigan State Revolving Fund financing program being administered by the Michigan Finance Authority (the "Authority") and the Michigan Department of Environmental Quality ("MDEQ"), whereby the bonds of the City are sold to the Authority and bear interest at a fixed rate of two and one-half percent (2.50%) per annum; and

WHEREAS, to finance part of the cost of the Project, the City Council deems it necessary to borrow the principal sum of not to exceed Three Million Eight Hundred Thousand Dollars (\$3,800,000) and issue capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"); and

WHEREAS, a notice of intent was published in accordance with Act 34 which provides that the capital improvement bonds may be issued without a vote of the electors of the City unless a proper petition for an election on the question of the issuance of the bonds is filed with the City Clerk within a period of forty-five (45) days from the date of publication.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Subject to no proper petition being filed within the requisite forty-five day period, bonds of the City designated 2016 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) (the "Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Three Million Eight Hundred Thousand Dollars (\$3,800,000) as finally determined by order of the MDEQ for the purpose of paying the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Bonds. The Bonds shall be in the form of a single fully-registered, nonconvertible bond of the denomination of the full principal amount thereof, dated as of the date of delivery, payable in principal installments as finally determined at the time of sale of the Bonds and approved by the Authority and either the Mayor, City Manager or Finance Director (each an "Authorized Officer"). Final determination of the principal amount of and interest on the Bonds and the payment dates and amounts of principal installments of the Bonds shall be evidenced by the execution of a purchase contract (the "Purchase Contract") between the City and the Authority providing for sale of the Bonds and each of the Authorized Officers is authorized and directed to execute and deliver the Purchase Contract when it is in final form and to make the determinations set forth above; provided, however, that the first principal installment shall be due no earlier than April 1, 2017, the total number of principal installments shall not exceed twenty (20), and the total principal amount shall not exceed \$3,800,000.

The Bonds shall bear interest at an interest rate per annum on the par value thereof as evidenced by execution of the Purchase Contract, but in any event not to exceed two and one-half percent (2.50%) per annum and any of the Authorized Officers as shall be appropriate shall deliver the Bonds in accordance with the delivery instructions of the Authority. The principal amount of the Bonds is expected to be drawn down by the City periodically, and interest on the principal amount shall accrue from the date such principal amount is drawn down by the City.

The Bonds shall not be convertible or exchangeable into more than one fully-registered bond. Principal of and interest on the Bonds shall be payable as provided in the Bond form in this Resolution.

The Bonds or principal installments thereof shall be subject to prepayment prior to maturity by the City with the prior approval of the Authority.

The Treasurer shall record on the registration books payment by the City of each installment of principal or interest or both when made and the cancelled checks or other records evidencing such payments shall be returned to and retained by the Treasurer.

Upon payment by the City of all outstanding principal of and interest on the Bonds, the Authority shall deliver the Bonds to the City for cancellation.

2. Execution of Bonds. The Mayor and City Clerk are authorized to execute and deliver the Bonds in accordance with the delivery instructions of the Authority. The Bonds of this issue shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and City Clerk of the City and shall have the seal of the City, or a facsimile thereof,

printed or impressed on the Bonds. The Bonds bearing the manual or facsimile signatures of the Mayor and the City Clerk sold to the Authority shall require no further authentication.

3. Transfer of Bonds. Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the transfer agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the transfer agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The transfer agent shall require payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The City shall not be required (i) to issue, register the transfer of or exchange any Bond during a period beginning at the opening of business 15 days before the day of the giving of a notice of redemption of Bonds selected for redemption as described in the form of Bonds contained in Section 6 of this Resolution and ending at the close of business on the day of that giving of notice, or (ii) to register the transfer of or exchange any Bond so selected for redemption in whole or in part, except the unredeemed portion of Bonds being redeemed in part. The City shall give the transfer agent notice of call for redemption at least 20 days prior to the date notice of redemption is to be given.

The transfer agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Bonds, which shall at all times be open to inspection by the City; and upon presentation for such purpose the transfer agent shall under such reasonable regulations as it may prescribe transfer or cause to be transferred on said books Bonds as hereinbefore provided.

4. Limited Tax Pledge; Debt Retirement Fund; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary, levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The Treasurer is authorized and directed to open a depository account with a bank or trust company designated by the City Council, to be designated 2016 CAPITAL IMPROVEMENT BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or

securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The Treasurer is authorized and directed to open a separate depository account with a bank or trust company designated by the City Council, to be designated 2016 CAPITAL IMPROVEMENT BONDS CONSTRUCTION FUND (the “Construction Fund”) and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bonds.

6. Bond Form. The Bonds shall be in substantially the following form with such changes or completion as necessary or appropriate to give effect to the intent of this Resolution:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF MACOMB

CITY OF FRASER
2016 CAPITAL IMPROVEMENT BOND
(LIMITED TAX GENERAL OBLIGATION)

REGISTERED OWNER: Michigan Finance Authority

PRINCIPAL AMOUNT: _____ Dollars (\$____,000)

DATE OF ORIGINAL ISSUE: September 16, 2016

The CITY OF FRASER, County of Macomb, State of Michigan (the "City"), for value received, hereby promises to pay to the Michigan Finance Authority (the "Authority"), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environmental Quality, in lawful money of the United States of America, unless prepaid or reduced prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on the Schedule A attached hereto and made a part hereof, as such Schedule may be adjusted if less than \$3,800,000 is disbursed to the City or if a portion of the Principal Amount is prepaid as provided below, with interest on said principal installments from the date each said installment is delivered to the holder hereof until paid at the rate of two and a half percent (2.50%) per annum. Interest is first payable on April 1, 2017, and semiannually thereafter and principal is payable on the first day of October, commencing October 1, 2018 (as identified in the Purchase Contract) and annually thereafter.

Notwithstanding any other provision of this bond, as long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at the designated office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of

the principal of, premium, if any, and interest on this bond in immediately available funds at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

This bond is the single, fully registered, nonconvertible bond in the principal sum of \$3,800,000, issued for the purpose of paying all or part of the cost of capital improvements to the City's sanitary sewer system, including correcting structural integrity defects by full length cured-in-place pipe (CIPP) linings, sectional CIPP linings and open-cut repairs, and removing sources of infiltration and inflow by manhole rehabilitation and elimination of direct storm water connections to the sanitary sewer system, along with all related appurtenances and attachments thereto. This bond is issued under the provisions of Act 34, Public Acts of Michigan, 2001, as amended and a duly adopted resolution of the City.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the transfer agent, duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution, and upon payment of the charges, if any, therein prescribed.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

IN WITNESS WHEREOF, the City of Fraser, by its City Council, has caused this bond to be signed in the name of the City by the [manual][facsimile] signatures of its Mayor and Clerk and [a facsimile of] its corporate seal [impressed] [to be printed hereon], all as of the Date of Original Issue.

CITY OF FRASER
County of Macomb
State of Michigan

By: _____
Its: Mayor

By: _____
Its: Clerk

(SEAL)

DEQ Project No.: 5629-01
DEQ Approved Amt: \$

SCHEDULE A

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the City is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the City and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order, or (2) that less than the principal amount of assistance approved by the Order is disbursed to the City by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the City.

<u>Principal Installment</u> <u>Due on</u>	<u>Amount of Principal</u> <u>Installment</u>
October 1, 2018	\$150,000
October 1, 2019	\$150,000
October 1, 2020	\$155,000
October 1, 2021	\$160,000
October 1, 2022	\$165,000
October 1, 2023	\$170,000
October 1, 2024	\$175,000
October 1, 2025	\$175,000
October 1, 2026	\$180,000
October 1, 2027	\$185,000
October 1, 2028	\$190,000
October 1, 2029	\$195,000
October 1, 2030	\$200,000
October 1, 2031	\$205,000
October 1, 2032	\$210,000
October 1, 2033	\$215,000
October 1, 2034	\$220,000
October 1, 2035	\$225,000
October 1, 2036	\$235,000
October 1, 2037	\$240,000

Interest on the bond shall accrue on principal disbursed by the Authority to the City from the date such portion is disbursed, until paid, at the rate of 2.50% per annum, payable April, 1, 2017, and semi-annually hereafter.

The City agrees that it will deposit with the Authority's Depository, or such other place as shall be designated in writing to the City by the Authority payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

7. Sale of Bonds. The City hereby determines that it is in the best interest of the City to negotiate the sale of the Bonds to the Authority because the State Revolving Fund financing program provides significant interest savings to the City compared to competitive sale in the municipal bond market. The Authorized Officers are hereby authorized to make application to the Authority and to the MDEQ for placement of the Bonds with the Authority.

8. Execution of Documents. The actions taken by the Authorized Officers with respect to the Bonds prior to the adoption of this Resolution are ratified and confirmed. The Authorized Officers are authorized to execute and deliver the Purchase Contract, Supplemental Agreement and Issuer's Certificate to the Authority. Prior to the delivery of the Bonds to the Authority, any Authorized Officer is hereby authorized to make such changes to the form of Bond contained in Section 6 of this Resolution as may be necessary to conform to the requirements of Act 227, Public Acts of Michigan, 1985, as amended ("Act 227"), including, but not limited to changes in the principal maturity and interest payment dates and references to additional security required by Act 227.

9. Approval of Bond Counsel. The representation of the City by Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield"), as bond counsel is hereby approved, notwithstanding the representation by Miller Canfield of the Authority which may include advising the Authority on its borrowing.

10. Approval of Financial Advisor. The City hereby confirms the hiring of Bendzinski & Co, Municipal Finance Advisors, as financial advisor to the City in connection with the issuance of the Bonds.

11. Approval of Bond Details. The Authorized Officers are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters, provided that the principal amount of Bonds issued shall not exceed the principal amount authorized in this Resolution, the interest rate per annum on the Bonds shall not exceed two and one-half percent (2.50%) per annum, and the Bonds shall mature in annual installments not to exceed twenty (20) in number.

12. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than twenty-two (22) years.

13. Tax Covenant. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds.

14. Authorization of Other Actions. The Authorized Officers are each authorized and directed to take all other actions necessary or advisable, and to make such other filings with any parties, to enable the sale and delivery of the Bonds as contemplated herein.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Kelly Dolland, Clerk
City of Fraser

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Fraser, County of Macomb, State of Michigan, at a regular meeting held on August 11, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Kelly Dolland, Clerk
City of Fraser

27175273.1\030724-00048

CITY OF FRASER, MI

REQUEST FOR PROPOSAL UTILITIES RATE STUDY

The City of Fraser seeks the services of a professional firm with experience and knowledge relating to assessing revenue requirements to comprehensively determine cost of service and rates for water service and sanitary sewage disposal service. The City is requesting that firms express their interest in providing the services herein by submitting a detailed proposal valid for at least 90 days. Firms shall submit proposals describing the ability to provide the following:

- Review the current rate structure and rates charged for water service and sewage disposal service for sufficiency.
- Determine revenue requirements and cost of service allocation documentation.
- Review current long- and short-term debt obligations of the water and sewer funds.
- Review annual operation and maintenance expenses of the water and sewer funds.
- Review and evaluate the Capital Improvement Program.
- Develop an equitable and suitable rate schedule taking into account those factors listed above, including appropriate cash balances and in compliance with all applicable laws, case law, and regulations
- Prepare a summary and recommendation for presentation to City Council upon approval of the Administration.

Background:

The City of Fraser operates both water distribution and waste water collection systems for Residential, Commercial and Industrial customers. There are approximately 5,200 active utility accounts.

Project Description:

The purpose of this project is to conduct a comprehensive water and sewer rate study. It is expected that the successful firm will draw conclusions and make recommendations to the City of Fraser so as to develop a secure financial plan for the future of the water and sewer funds and the activities that those funds support.

Preliminary Scope of Work:

After receiving written approval by the City to proceed, the CONSULTANT will provide a plan to prioritize the work, perform the work, and record the work performed. The following tasks shall be included as a minimum:

- Meet with appropriate City of Fraser staff including the Department of Public Works (DPW), Finance Department, City Manager's Office, and others to review records and collect data as necessary.

- Provide all materials, labor supplies, superintendence, insurance, and other accessories and services to complete the work.
- Perform the work to assure conformance with all applicable Federal, State and Local laws, rules, regulations, and ordinances.
- Document, on an as-needed basis, the actual work performed and provide a status report to the City of Fraser DPW. Copies of individual status reports shall be provided to the appropriate managers in other divisions, the Finance Department, City Manager's Office, etc.

PROPOSAL PREPARATION AND SUBMISSION:

Prepare and submit four (4) separate and sealed copies of your detailed proposal each signed by an officer of your firm, by 3:00 p.m. on -----. All proposals shall be clearly labeled: **UTILITIES RATE STUDY**. All questions or concerns regarding this RFP should be submitted in writing or via e-mail no later than ----- to Mary Jaganjac, Finance Dir/Treasurer, at City of Fraser, 30000 Garfield Rd, Fraser, MI 48026 or maryj@micityoffraser.com.

IN SEPARATE SEALED ENVELOPES, PLEASE PROVIDE THREE (3) COPIES OF YOUR DETAILED PROPOSED FEE STRUCTURE FOR THIS UTILITY RATE STUDY. ENVELOPES SHALL BE CLEARLY LABELED "FEE STRUCTURE" PROVIDE THE COST OF A ONE YEAR RATE DESIGN AND THE COST PER ADDITIONAL YEARS.

All proposals shall be addressed to: Kelly Dolland, City Clerk
 City of Fraser
 30000 Garfield Rd.
 Fraser, MI 48026

The Detailed Proposal should include, in the following order:

- A summary, not to exceed three pages in length, which highlights the important elements of your proposal.
- A work plan which describes your structured approach to accomplishing the required tasks in conformance with all applicable Federal, State, and City rules, regulations, ordinances, and laws.
- A list of additional services which you feel are necessary or desirable in order for the City of Fraser's Department of Public Works to achieve its goals for delivery of quality service to its customers; any such additional services shall be clearly identified as additional so as to not interfere with evaluation or understanding of the scope of the proposal.
- A complete list of deliverables that will be provided during the contract.
- A proposed work schedule for complying with project requirements, which includes all work-hours by classification and by task.
- A description of the organization of the project team, including sub-contractor participation.
- The CONSULTANT shall designate a Project Manager who shall direct and coordinate the services as described herein and provide the expertise necessary to accomplish the project requirements. A resume emphasizing the

completed projects similar in nature and scope to the project described herein and all projects currently involved in shall be submitted for the Project Manager of this project. The Project Manager in this proposal will be considered by the City as committed to the project, should your firm be selected.

- A statement of the proposed fee based upon time and expense charged to the project including a “not to exceed” amount for all phases of the project. Indicate expense reimbursement and hourly labor rates by classification and overhead or multiplier.
- A list of at least five (5) references for which similar work has been performed, especially those for whom compliance with cost of service standards was required.
- Any other information which you believe would be helpful to the City of Fraser in evaluating your firm’s qualifications and experience;
- A proposed schedule of submittals for review.

SELECTION CRITERIA:

The selection team will review all detailed proposals and may conduct interviews with each of the three (3) top-rated firms if warranted. Final selection will be based on:

- The firm’s ability to provide the required services.
- The qualifications and performance history submitted by the firm in the Detailed Proposal as it relates to innovative methods of controlling costs, quality of work and other information relevant to this project, including verification of references.
- The credentials of key personnel in managing a project involving utility rate studies.
- The firm’s understanding of the scope of services as demonstrated in the Detailed Proposal.
- The present workload of the firm and the availability of staff for this project.
- The appropriateness of the firm’s Fee Proposal to the level of services to be provided.
- The firm’s ability to follow the directions in the request for Detailed Proposal;
- Any other relevant information that the City of Fraser staff may legally consider in making its decision.

The City of Fraser reserves the right to reject any and all bids. Further, the City is not bound to accept the lowest bid but rather, the best bid submitted for the work to be performed and the qualifications of the bidder.

**CITY OF FRASER
MACOMB COUNTY, MICHIGAN**

RESOLUTION NO. ____

**RESOLUTION APPROVING BALLOT LANGUAGE FOR
THE ESTABLISHMENT OF A SPECIAL ASSESSMENT
DISTRICT FOR PUBLIC SAFETY PROTECTION**

At the regular meeting of the City Council for the City of Fraser held in the Council Chambers at 33000 Garfield, City of Fraser, Macomb County, Michigan, 48026 on the _____ day of July, 2016 commencing at 7:00 p.m.

Present: MEMBERS _____

Absent: MEMBERS: _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City of Fraser City Council wishes to provide for police and fire protection, for purchasing, equipment and for the operation of same; and

WHEREAS, the City may provide for the establishment of a special assessment district under the provisions of Michigan Public Act 33 of 1951 which authorizes raising money for furnishing fire and police protection, and purchasing and housing equipment, and for the operation of same; and

WHEREAS, the City Council of the City of Fraser wishes to levy up to five (5) mills as part of the special assessment district procedure;

NOW, THEREFORE, BE IT IS RESOLVED, that the City of Fraser City Council, Macomb County, approves the following ballot question language and directs the Clerk to submit to be placed on the November ____, 2016, election ballot:

Department of Public Safety Protection Proposition

Shall the entire City of Fraser of Macomb County, Michigan, be created into a Department of Public Safety Protection Special Assessment District under the provisions of Michigan Public Act 33 of 1951, for the purpose of raising money by special assessment for furnishing Department of Public Safety protection, including purchasing and housing equipment, and for operation of both, such special assessment to be levied upon each parcel of real property subject to assessment for a period of ten (10) years up to an annual amount of five (\$5.00) dollars per one thousand (\$1,000.00) dollars of taxable value which is estimated to raise approximately _____ when first levied on December 31, 2016?

Yes _____ No _____

Any resolutions in conflict are repealed only to the extent necessary to give full force and effect to the foregoing resolution.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

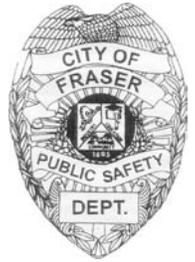
KELLY DOLLAND, Clerk
City of Fraser

CERTIFICATION

I herby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Fraser City Council at a regular meeting held on the _____ day of July, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Michigan Public Acts of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

KELLY DOLLAND, Clerk
City of Fraser

FRASER DEPARTMENT OF
PUBLIC SAFETY



MEMO

To: Rich Haberman, City Manager
Fr: George T. Rouhib Jr.
Date: June 29, 2015
RE: Towing Contract

Rich,

I have met with the administration and have reviewed the sample Towing and Storage RFP that was provided to me by our city attorney. After review, and meeting with my staff, we are suggesting that the following be implemented into the contract in order to maintain the efficiency and safety of our towing operations. Again these are only suggestions that will ultimately be decided by our city council.

- The contract should initially be a one (1) year agreement. If everything works well, I would recommend a three year proposal.
- The response time is of vital importance. A **10-15 minute** response time would be sufficient. Anything greater than this, will impact our services and places the officer and citizen in peril.
- The contractor should have the ability to sub-contract services to another vendor in the event they do not have the proper equipment to lift an overturned semi or a rail car. Most municipalities have this option since this service is rarely used.
- All employees are subject to a background investigation including a criminal, sex offender, warrant, and driving record check. A report will be submitted to your office for review. It would be at council's discretion whether or not to employ the vendor based on the background investigation.
- It is important that the storage lot is located within 10 minutes of each boundary of Fraser. This makes it more efficient for the customer and for the officer in the event he/she has to remove articles from the vehicle.
- The contractor should have a storage lot large enough to accommodate the city's needs. On an average, the public safety department impounds approximately 600-650 vehicles per year. On any given day, there should not be more than 50 vehicles in the impound lot.
- At least one wrecker driver must be on duty 7 days per week 365 days per year including holidays.

- All emails, billing, and inventory lists shall be submitted in electronic form. Handwritten records make it difficult to manage. In the event of an audit, electronic records are easier to review and track.
- Discounts shall be provided to all Fraser residents.
- The contractor shall charge no fee for any city vehicle being towed from one location to another.
- All vehicles shall be auctioned off in accordance to the city charter using Motor City Auction in Fraser and Repocast. Repocast will auction off higher-end vehicles since their customer base is larger. This would only take place approximately five times per year.
- The city shall receive \$5 per day for each vehicle being stored.
- After 20 days, each vehicle being held in storage shall be transported to Motor City Auction to be sold or until the State of Michigan has successfully notified the owner to pick up their vehicle. The contractor shall charge a reasonable fee to tow the vehicle from their storage lot to Motor City Auction.

All other points such as insurance, equipment, and hold harmless and indemnity clauses are typically standard in these types of agreements.

If you have any questions regarding these points, please contact me.

City of Fraser

REQUEST FOR PROPOSAL

**TOWING, STORAGE AND AUCTION OF
ACCIDENT, IMPOUNDED AND OTHER VEHICLES**

City of Fraser, 33000 Garfield Road, Fraser, MI 48026

Contact Person: Richard Haberman, City Manager

Telephone: 586-291-9300 x101

Email: richh@micityoffraser.com

SPECIFICATIONS AND INSTRUCTIONS FOR TOWING, STORAGE AND AUCTION OF ACCIDENT IMPOUNDED AND OTHER VEHICLES

I. INTRODUCTION.

The City of Fraser is accepting sealed proposals from qualified companies for the towing and storage of certain motor vehicles. The City will grant to the successful contractor, a contract for the period commencing on approximately November 1, 2016 at 12:00 a.m. and ending on October 31, 2019, unless terminated earlier as provided in the contract awarded.

A. Definitions.

1. "City" refers to the City of Fraser.
2. "Contractor" refers to the vendor and all its personnel.
3. "RFP" refers to this Request for Proposal.
4. "Agreement" refers to the agreement entered into between the City and Contractor as a result of the RFP process.
5. "Vehicle" shall refer to all types of motor vehicles including City owned or leased vehicles.
6. "Lot" shall refer to the storage yard/impound lot as described herein.

B. Purpose. The purpose of the agreement to be awarded pursuant to this process is to ensure prompt, adequate service with reasonable and uniform cost for towing and storage for the City and the public when requested by the City and to provide periodic auctions to dispose of abandoned and other unclaimed vehicles.

C. Scope. The City requests proposals for the towing and storage of vehicles and other services as described in this document which will be performed when authorized by a representative of the City.

D. Term of Agreement. The agreement shall commence November 1, 2016 at 12:00 a.m. and end on October 31, 2019 at 12:00 p.m. The City, prior to expiration may extend the agreement for an additional three (3) years.

II. INSTRUCTIONS TO CONTRACTORS.

A. Pre-proposal Meeting. All interested and proposed contractors may meet on August 22, 2016, at the offices of the City, 33000 Garfield Rd., Fraser, Michigan 48026, at which time questions will be addressed regarding the proposal and proposed scope of services.

B. Submission of Proposals.

1. Seven copies of the proposal shall be enclosed in a sealed envelope or carton marked "RFP Towing and Storage Document City of Fraser" and delivered in person by messenger or U.S. mail no later than September 12, 2016, at 2:00 p.m. at which time proposals received will be publicly opened and read out loud. Late proposals will be rejected. Contractors shall furnish an email address for contract purposes.

2. Proposal packing must be clearly marked with the following information:

Contractor Name:

Date Due: September 12, 2016

3. The proposal is to be mailed and must be conspicuously marked "RFP Document." All proposals regardless of the method for delivery are to be delivered to the following address: **City of Fraser, Office of City Clerk, Attention: City Clerk, 33000 Garfield Rd., Fraser, MI. 48026.**

4. All RFP's **must be delivered** to the office of the City Clerk before the due date and time so they can be stamped, received and filed appropriately. Proposals are considered received when they are in the possession of the City Clerk. Proposals not received before the due date and time will be disqualified and not opened or considered.

5. Costs are to be compiled on the pricing form attached as an exhibit. The pricing form shall be placed in a separate sealed envelope and marked as follows:

Contractor Name:

City of Fraser Towing and Storage Contract:

Date Due: September 12, 2016

Confidential Pricing Envelope

6. No faxed or electronically delivered RFPs will be accepted.

7. It is the responsibility of the Contractor to see that the RFP arrives on time, at the right place and in the right format.

C. Communications. Questions must be directed in writing or email to George Rouhib, Public Safety Director, City of Fraser Public Safety Department, 33000 Garfield Rd., Fraser, MI 48026, (rouhibg@fraserdps.com). All questions regarding the process must be submitted on or before 4:00 p.m. five (5) business days prior to the RFP due date in order to be given consideration.

Changes, if any, in interpretation, or RFP documents will be expressed in the form of an addendum which if issued, will be sent to all prospective contractors who notify the City in writing or by email of their intent to receive interpretations no later than three (3) business days before the RFP due date. Oral responses are not authoritative. Only written changes issued in this manner shall be considered as interpretive.

D. Selection Process.

1. The City reserves the absolute unqualified right to accept or reject any and all proposals or parts of proposals. The City reserves the absolute unqualified right to accept any and all alternates which may be offered.
2. RFP's will be evaluated with respect to qualifications, experience, location, capacity, price and other factors. The City reserves the right to select and award the proposed service it deems best fits the needs of the City. Experience, capacity, proposed method of approach, references and costs are factors which the City will utilize along with other relevant factors as determined by the City.

III. SPECIFICATIONS.

- A. Timely Execution of Agreement. The successful contractor shall execute and deliver an agreement incorporating the terms herein within seven (7) days after award of the agreement is made by the City Council. Failure to execute the agreement may result in forfeiture of all rights under the RFP as deemed by the City including the Contractor's deposit. The City shall have the right to award the agreement to the next qualified contractor or reject all RFPs and re-advertise.
- B. Volume of Service and Typical Vehicle Storage and Auction. The Public Safety Department required the towing of approximately 600 vehicles in calendar year 2014. This figure is to be used for comparison purposes only, representing an approximation of the volume of services anticipated to be needed. The City will not be penalized for the volume of services required if either more or less. For comparison purposes only, storage typically involves less than twenty (20) days for all vehicles except those held for evidentiary purposes or abandonment. This information is for comparison purposes only, the City will not be penalized if storage time is more or less.
- C. Minimum Towing Requirements.
 1. Each Contractor must provide the address of its dispatching center and the location or locations where its vehicles will be stationed. Vehicles necessary to perform the agreement must be located within the City limits.

2. The Contractor agrees to have a tow truck at the scene and to tow vehicles as requested. Ninety percent of requests shall be responded to at the scene within fifteen minutes of request. The Contractor agrees to clean up all accident debris, including but not limited to, vehicle coolant, oil, transmission fluid as described in MCLA 324.8902 from the street upon response to the accident scene, whether or not towing a vehicle. The cleanup will be deemed complete when inspected and approved by a City Official in charge of the scene. If response time is unreasonably long in the judgment of the City Official in charge of the scene, another towing service may be called.
3. The Contractor must have available at all times, light duty, medium duty, and heavy duty wreckers, fully licensed with fully licensed experience drivers. Light duty flatbed – 10,000 to 19,500 GVWR-DOT Class 3, 4 and 5 manufactured bed rating of 8,000 pounds minimum; medium duty wrecker – 16000 to 33,000 pounds GVWR-DOT Class 5, 6 and 7, manufacturers boom rating of 24,000 pounds minimum; heavy duty wrecker 30,000 plus pounds GVWR-DOT Class 8 manufacturers boom rating 40,000 pounds minimum. Heavy duty wrecker availability can be provided by lease or subcontract.
4. The Contractor must have two-way radio dispatch for its tow trucks.
5. The Contractor must keep the City informed of the number of tow trucks it owns or leases which will be used in performance of this agreement, including the year, make, model and capacity.
6. Vehicles used in the performance of the contract, must be clearly and permanently marked with the Contractor's name and telephone number. No removable signs or other towing names, or other wording such as "police towing" are permitted.
7. The Contractor must abide by the standard table of fees established by the contract.
8. The Contractor shall charge only for equipment actually needed and requested by the City at the scene.
9. Copies of all billing invoices for services rendered shall be forwarded to the City on a monthly basis in electronic form. Invoicing for special equipment or added service fees which exceed the standard towing fees must be specifically itemized and contained written justification for such fees, including the name and badge number of any officer in charge at the scene who approves such charges.

10. The City reserves the right to hire specialized equipment outside the scope of this agreement when needed.
11. The Contractor shall establish, maintain and operate a storage/impound lot at a site within two miles of the City limits conforming with the applicable ordinances of the municipality where the lot is located throughout the duration of this agreement. The lot must be available to hold at a minimum, 100 passenger vehicles and 3 semi-trucks with trailers from activity related to the City.
12. The storage lot shall be staffed with the Contractor's own employees seven (7) days a week twenty-four (24) hours a day.
13. The Contractor shall furnish towing service at no charge for the removal of all City owned or leased vehicles and equipment when requested by the City as authorized by the City Manager, Public Safety Director, or other authorized City representatives on a 24 hour basis.
14. The Contractor shall obtain and maintain at its own sole expense licenses, endorsements and approvals required by federal, state or local laws necessary to operate vehicles or equipment and perform the work required by this proposal. Employees of the Contractor shall have all licenses and endorsements required by federal, state, or local laws to operate vehicles and equipment utilized in the performance of the agreement. Contractor upon hiring a new employee, shall provide within 72 hours to the Director of Public Safety, the name, address and date of birth of the employee so that the City may complete a background investigation.
15. The Contractor shall have tow trucks adequate for towing and/or pushing vehicles each of which shall contain necessary equipment and shall be maintained in good working order to safely perform the services required by the agreement.
16. Vehicles and equipment shall be maintained in good mechanical condition and shall be subject to periodic inspection and made available for inspection by the City. Towing vehicles must be equipped with two-way radios capable of covering all the territory within the City.
17. The Contractor shall maintain and have available for inspection by the City detailed records covering services rendered pursuant to this proposal. The Contractor shall utilize forms required in the processing of vehicles as approved by the City.

18. In five (5) days following the last day of each month, the Contractor shall provide an inventory of all vehicles stored at the lots as of the last day of the month. Such information shall be stored electronically and furnished electronically to the City.
19. The Contractor will be required to permit Public Safety Officers and other authorized City representatives to inspect the lot, stored vehicles, the office or other structures, tow trucks, invoices and impound sheets relative to this proposal when it is deemed reasonably necessary by the City.
20. The City reserves the right to conduct an audit at least twice a year of bills and records relative to the agreement and Contractor agrees to furnish the City's auditors access to such records.

D. Abandoned Vehicles.

1. Vehicles designated as abandoned shall be removed at the City's request and held in the lot until disposed of by public sale or retrieved by the owner.
2. Vehicles designated by the Public Safety Department as "scrapped abandoned" will be removed by the most expedient means available. Such vehicles shall be disposed of pursuant to statutory procedures.

E. Disposal of Vehicles by Auction.

1. The Contractor shall hold periodic auctions at no cost to the City to dispose of vehicles as directed by the City, or deliver the vehicles to a location designated by the City for auction by others. The City reserves the right to remove any vehicles from the Contractor's auction list. If the Contractor is selected to proceed with the auction, the Contractor shall arrange to conduct auctions on a date approved in advanced by the Public Safety Department. The Contractor shall furnish all required personnel as determined by the City. From the net proceeds of each vehicle, after payment to the Contractor of its statutory towing and storage fees and expenses, authorized by statute, the Contractor shall turn over all excess funds to the City to be distributed according to the statute.
2. If vehicles are not sold at auction, the Contractor shall become the owner of the vehicle or group of vehicles and shall be responsible for its disposal.
3. All sales shall comply with state law. The Public Safety Department shall provide and complete documentation required by the Public Safety Department under the applicable state law in connection with the disposal of such vehicles.

4. The Contractor shall allow the City access to the lot and to be present in connection with preparation for the conduct of any auction.
- F. Storage of Vehicles. Vehicles or other items towed to the lot shall be stored with at least two feet of space between them and shall be marked and kept orderly as required at all times so that vehicles can be located easily by the City. The lot shall be located within two miles of the City boundaries and have the capacity for at least 100 passenger vehicles and three semi-trucks with trailers, for storage related to City activity. Vehicles which are subject to forfeiture (examples: gambling, narcotic and operating while impaired vehicles) shall be stored in the impound lot without the accumulation of storage fees in excess of One Hundred Fifty and 00/100 Dollars (\$150.00). Unless specifically authorized by the City, towed vehicles will not be disposed of. The Contractor shall be responsible for the maintenance and repair of the lot and the furnishing of security for vehicles impounded which shall include fencing. City stored vehicles shall be in a separate area, proper lighting, drainage and surface materials shall be provided.
- G. Claiming of Property. Whenever impounded vehicles are claimed by the owner, the Contractor shall provide the owner an itemized statement of charges relating to the impounded vehicle including an explanation for fees in excess of the standard towing fee established by the agreement. The Contractor must make every effort to verify that the party claiming a stored vehicle, is the actual owner or authorized representative of the owner prior to vehicle release. The Contractor is solely liable and responsible for the vehicle release. The Contractor shall permit, at all times the storage lot is opened, the retrieval of items from towed vehicles by persons with an ownership interest in the vehicle without charge.
- H. Fees and Charges.
1. All fees and charges are to be collected from the owners of the vehicles. The City assumes no responsibility for collecting or guaranteeing payments for towing or storage.
 2. The City is not liable for any charges for towing or storage of any private vehicle, the loss of any items contained inside the vehicle, or for damage or loss incurred in the moving of any vehicle. This extends to all vehicles whether impounded as a result of collision, or evidence, or other purposes.
 3. The Contractor shall prominently post at the lot a list of towing and storage charges and hours of operation as well as the Contractor's telephone contact numbers.
 4. Additional tows within the lot shall be at Contractor's sole expense.

I. Collection Charges. The City shall not be responsible for the collection or payment of any charge for service rendered by reason of the City having requested or dispatched the service. All such services rendered shall be charged only to the owner/lessee of the towed vehicle or other lawful claimant of possession. The Contractor shall have no claim against the City for any towing, storage charges unless otherwise authorized by the agreement.

J. Financial Arrangements.

1. For services rendered to non-city owned vehicles and others, the Contractor shall directly bill and collect fees from the vehicle's owner. It is not the responsibility of the City to collect, pay, or guarantee payment for any such charges. The contractor shall accept credit cards as an alternative form of payment. The Contractor may, but shall not be required to accept credit card payments for any vehicle towed as the result of an arrest.
2. The Contractor will collect all towing, service and storage fees for non-city owned vehicles, towed or impounded at the direction of the City from the vehicle's owner or agent.

K. Service Call Cancellation.

1. The City reserves the right to cancel a request for services of the Contractor at any time including up to the time of hook-up without either the City, owner, or operator incurring any charges. If the owner of the vehicle arrives on the scene before the vehicle is towed and the vehicle can be safely moved by the owner in the opinion of the City person in charge at the scene, no charges will be incurred. The Contractor agrees that the mere response to a service call without providing towing service does not constitute a service call for which charges are applicable.
2. The City may call another towing company if the Contractor does not provide adequate equipment to provide the services contemplated by the agreement, nor does not respond in a timely manner, meaning within 15 minutes for light duty or medium duty wreckers and within 30 minutes for a heavy duty wrecker.

L. Owners Request for Tow. Nothing in this agreement will prevent the owner or operator of the motor vehicle from calling a wrecker or tow truck of its own choice at its own expense or requesting that its vehicle be towed to a garage or compound other than that of the Contractor provide such service can be promptly provided as determined by the City employee present. If the vehicle has already been hooked up

or placed upon the wrecker or tow truck, the Contractor can charge the fee as prescribed in the contract for hook up, except for abandoned vehicles. The Contractor shall under no circumstance recommend or suggest a repair or collision shop to a vehicle owner. As required by state law for abandoned vehicles, if the owner or other person who is legally entitled to possess the vehicle arrives at the location where a vehicle is located, before the actual towing or removal of a vehicle, the vehicle shall be disconnected from the tow truck and the owner or other person who is legally entitled to possess the vehicle may take possession and remove it without interference upon the payment of the service fee established by the agreement for which a receipt shall be provided. The Contractor shall accept payment for this and other services in the form of either cash or a credit card.

- M. Cancellation by City. The agreement issued pursuant to this RFP may be cancelled by the City, furnishing thirty (30) days written notice addressed to the Contractor sent by certified mail or hand delivered to the Contractor's address as shown in the agreement. The agreement may be cancelled if deemed necessary by the City Council without cost or penalty.
- N. Cancellation by Contractor. The agreement may be cancelled by the Contractor upon ninety (90) days written notice delivered by certified mail with return receipt requested addressed to the City Clerk.
- O. Responsibility for Vehicles and Contents; Hold Harmless; Insurance. The Contractor assumes full and exclusive responsibility for any vehicle and its contents during towing and storage. The Contractor agrees to hold harmless and indemnify the City, its agents and employees against claims for damage or loss to vehicles or their contents in accordance with hold harmless language set forth in the attached agreement. The Contractor shall procure and maintain insurance and bonding as specified in these proposed specifications.
- P. Contractor to Provide Insurance Coverage for City Vehicles. The Contractor shall maintain insurance coverage to protect the City vehicles against comprehensive and collision losses while in its care, custody and control.
- Q. Hold Harmless and Indemnity. The Contractor agrees to indemnify and hold harmless the City from any and all claimed suits, actions, damages and cause of action arising directly or indirectly relating to services furnished under this agreement during the term of this agreement for any bodily injury, personal injury, loss of life and property damage sustained and to defend any action or proceeding brought thereon. The attached indemnity agreement must be signed and included with our RFP.

- R. Non Collusion Affidavit. The Contractor shall submit a non-collusion affidavit in the form attached as an appendix with their proposal and list any other businesses with which they have any direct or indirect affiliation business interest, ownership or other relationship.
- S. Fair Employment Practices Act. The Contractor agrees that it will not discriminate against any employee or applicant for employment to be employed in the performance of this proposal with respect to their hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment because of gender, race, color, religion, national origin, sexual preference, or ancestry. Breach of this covenant may be regarded as a material breach of the agreement.
- T. Qualifications for Employment. All persons employed as a driver by the Contractor shall meet the requirements of all federal and state laws regarding licensing. Neither the Contractor nor its drivers shall have been suspended or revoked within the prior 12 months for any vehicle licenses. Neither the Contractor nor its employees shall have been convicted of a felony within the previous 10 years.
- U. Suspension of Services. Any decision to suspend services temporarily or to terminate the contract shall be made solely by the City Council.

IV. Insurance Requirements

- A. Insurance Requirements. The Contractor shall obtain and have in place prior to commencement, insurance meeting the specifications below. The Contractor is solely responsible for prompt payment of any deductible or self-insured retention. The Contractor shall procure, maintain and deliver throughout the life of this agreement, the actual policy, as well as well as a certificate of insurance which shall be delivered to the Clerk of the City; Insurance shall be provided as follows:
 - 1. Workers Compensation Insurance during the duration of the agreement for all its employees.
 - 2. Commercial General Liability Insurance on an occurrence basis with limits of liability not less than Two Million and 00/100 Dollars (\$2,000,000.00) per occurrence covering personal injury, bodily injury and property damage and including the following extensions:
 - a. Contractual Liability.
 - b. Products and completed operations.
 - c. Independent contractors coverage.
 - d. Broad form general liability extensions or equivalent.

3. Contractor's motor vehicle Insurance maintained during the duration of this agreement for all vehicles including no-fault coverages for all vehicles with limits of liability not less than Two Million and 00/100 Dollars (\$2,000,000.00) per occurrence covering bodily injury and property damage.
4. Garage liability insurance with limits not less than Two Million and 00/100 Dollars (\$2,000,000.00) per occurrence covering bodily injury and property damage.
5. Commercial general liability, motor vehicle liability insurance and garage liability insurance as described shall include an endorsement providing that the City of Fraser, its elected and appointed officials and employees are additional insureds primary and non-contributory.
6. Cancellation or non-renewal shall only occur upon thirty (30) days advanced written notice of cancellation, non-renewal, reduction, or material change to City Clerk, City of Fraser.

V. **Bid Bond**. The RFP shall be accompanied by a money order or cashier's check in the amount of One Thousand and 00/100 Dollars (\$1,000.00) payable to the City of Fraser which will be returned to unsuccessful contractors after the award of the agreement. The Contractor will have this money returned after it has executed the agreement and furnish required insurance. The selected Contractor who fails to execute and proceed with the contract shall forfeit this bond.

City of Fraser

EQUIPMENT LIST

List equipment (type, condition, year, etc.) to be used in performing the Agreement, if so awarded (see Section III. Paragraphs D-5, D-15 and D-16). If the space below is insufficient, list separately and attach to your proposal. All wreckers will need to be licensed as required by any applicable City Ordinance.

Required Wreckers

- 1. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

- 2. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

- 3. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

- 4. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

- 5. Medium Duty Wrecker: ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

- 6. Heavy Duty Wrecker: ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

Signature/Date _____

CONTRACTOR _____

City of Fraser

INDEMNITY AGREEMENT

To the fullest extent permitted by law, Contractor expressly agrees to indemnify and hold City harmless against all losses and liabilities arising out of bodily injury or property damages based upon any act or omission, negligent or otherwise, of the Contractor or anyone acting on Contractor's behalf in connection with or incident to this Agreement or the work to be performed hereunder, except that Contractor shall not be responsible to indemnify the City for losses or damages caused by or resulting from the City's sole negligence.

For the purposes of this indemnity clause, "City" shall mean the City of Fraser, its elected and appointed officials, employees, and volunteers working on behalf of the City, 'losses and liabilities' shall mean loss, cost, expense, damage, liability or claims, whether groundless or not; 'personal injury' shall mean false arrest, erroneous service of civil papers, false imprisonment, malicious prosecution, assault and battery, libel, slander, defamation of character, discrimination, mental anguish, wrongful entry or eviction, violation of property or deprivation of any rights, privileges or immunities secured by the Constitution and laws of the United States of America or the State of Michigan, for which Contractor may be held liable to the injured party in any action at law, suit in equity or other proceedings for redress; 'bodily injury' shall mean bodily injury, sickness or disease (including death resulting at any time therefrom) mental anguish and mental injury which may be sustained or claimed by any person or person; and 'property damage' shall mean the theft, damage or destruction of any property, including the loss of use thereof.

The Contractor's obligation to indemnify and hold the City harmless shall include, but not be limited to (1) the obligation to defend the City from any such suit, action or proceeding, and (2) the obligation to pay any and all judgments which may be recovered in any such suit, action or proceeding, and/or any and all expenses, including but not limited to costs, attorney fees and settlement expenses which may be incurred.

The Contractor assumes full responsibility for any vehicle and its contents during towing and storage. The Contractor agrees to hold harmless and indemnify the City against any claims for damage or loss to vehicles or contents. The Contractor agrees to procure and maintain insurance and bonding as specified in this Agreement. The Contractor maintains worker's compensation insurance and has provided certificate of insurance to the City prior to the time of entering into the Agreement for services. The Contractor has informed its insurer that the City shall receive thirty (30) days notice prior to cancellation of coverage and City shall be named as an added insured party to any policy.

Signature/Date _____

Contractor _____

This Agreement *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your proposal.

City of Fraser

INDIVIDUAL PRICING SHEET
TOWING AND STORAGE BID 2016

1. Name and address of Contractor:

2. Towing Charges:
 - A. Hook-up, no dolly or flatbed:

 - B. Dolly or flatbed:

 - C. Winching in excess of 50 feet required, additional charge:

 - D. Roll over charge:

3. Storage:
 - A. Storage rate per day:

City of Fraser

REFERENCES

List **AT LEAST THREE REFERENCES** (excluding City of Fraser) for whom you have provided towing services during the past year on a continuous basis:

1. Company or Municipality _____
Contact Name _____
Telephone Number _____
E-Mail _____
2. Company or Municipality _____
Contact Name _____
Telephone Number _____
E-Mail _____
3. Company or Municipality _____
Contact Name _____
Telephone Number _____
E-Mail _____

Signature/Date _____

Contractor _____

This References form *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your RFP.

