



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

CITY MANAGER
Richard E. Haberman

CITY CLERK
Kelly Ann Dolland

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

FRASER CITY COUNCIL – REGULAR MEETING THURSDAY – September 8, 2016 – 7:00 P.M.

OPENING PRAYER:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PRESENTATIONS:
 - a. Certificate of Recognition for Fraser Resident Mr. Heath Fedorczak.
 - b. Presentation on Water Capital Projects.
 - c. Presentation on proposed Water Tower project.
5. PUBLIC HEARINGS: None
6. CONSENT AGENDA
 - a. Approval of Minutes of the Regular Council Meeting of August 11, 2016.
 - b. Approval of Minutes of the Special Council Meeting of August 16, 2016.
 - c. Approval of Bills for the month of August 2016 in the amount of \$1,716,285.10
 - d. Approve parade permit for Fraser High School Homecoming Parade on October 7, 2016 at 6:00 PM.
 - e. Appointment of David Kubiak to fill the vacant Recreation Commission seat term ending December 31, 2017.
 - f. Renewal of SMART agreement for FY 2016-2017 for Senior Transportation under same terms as FY 2015-2016.
 - g. Receive and file the minutes of May 3, 2016 meeting of the Recreation Commission.
 - h. Receive and file the minutes of June 7, 2016 meeting of the Recreation Commission.
 - i. Receive and file the minutes of July 12, 2016 meeting of the Recreation Commission.
7. REQUESTS FOR COUNCIL ACTION –
 - a) Request Council adopt an ordinance amending the ordinance regulating soliciting or standing in the traveled portion of the roadway repealing such provisions providing for severability, penalties and effective date.

- b) Request Council discuss and provide direction to the Administration regarding the talking points for a public safety assessment to be approved by voters on the November ballot.
- c) Request Council extend the Medical Marijuana Moratorium through March 9, 2017 unless the the Michigan Legislature clarifies the issue sooner.
- d) Request Council approve a budget adjustment for \$73,922 to cover additional personnel costs associated with the new Non Owner Occupied Single Family Home ordinance.
- e) Request Council discuss a 2% increase for all Department Heads and, if Council agrees, approve a budget adjustment of \$11,692.46 for fiscal year 2016-2017.
- f) Request Council approve Member Chimenti and Member Fiore be re-appointed to the Zoning Board of Appeals for terms that would expire on December 31st of 2018.
- g) Request Council approve the RFP for Towing Services in the City of Fraser.

8. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

10. CITIZEN PARTICIPATION

11. ADJOURNMENT

(Posted Friday, September 2, 2016 at 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

CERTIFICATE OF RECOGNITION
HEATH FEDORCZAK
FOR CREATION OF EIGHT COMFORT STATION MURALS
AT MCKINLEY BARRIER-FREE PARK

WHEREAS: Heath Fedorczak generously gave of his time and talent to create eight uniquely designed murals for the interiors of the comfort stations at McKinley Barrier-Free Park; and

WHEREAS: Heath Fedorczak, a sixteen-year resident of Fraser and a graduate of Mt. Clemens High, has always had a passion for art. Beginning with drawing at the age of four, Heath's first published work was a weekly comic strip in *The Panolian*, a local newspaper in Batesville, Mississippi. Since then, his work has included many local murals as well as murals created for a Chicago nightclub. In addition to Heath's successful murals, he also excels in computer graphics, digital illustrations and photo restoration. This unique combination of talents is viewed and loved world-wide through the behance.net network website; and

WHEREAS: Heath Fedorczak, generously gave of his time and significant talents to create all eight murals with the express intention of helping to make McKinley Barrier-Free Park a joyful and engaging experience for visitors of all ages. Further, Heath extended his talents and efforts on behalf of Fraser First Booster Club to help ensure the successful completion of McKinley Barrier-Free Park as a place where children and adults, no matter their challenges, will be able enjoy barrier-free play in a more rewarding community environment.

NOW THEREFORE, BE IT RESOLVED,

I, _____ - by virtue of the authority vested in me as Mayor of the City of Fraser, and on behalf of the entire City Council, and all our citizens, do hereby extend this Certificate of Recognition to Heath Fedorczak with sincere gratitude and best wishes.

Given under my hand on this ____ day of August 2016

Joseph Nichols,
Mayor City of Fraser, Michigan

Draft minutes

Minutes
Fraser City Council
Thursday, August 11th, 2016 @ 7pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent: None
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. Call Meeting to Order - Mayor Nichols called the Regular meeting to order at **7:00pm**.

Pastor Brannon offered Opening Prayer.

2. Pledge of Allegiance

3. Approval of Agenda

Member Schornak asked to add two items to the agenda; citizens participation at the beginning of the meeting, line item 5a.

Member Schornak moved, seconded by Mayor Nichols, TO ADD CITIZEN PARTICIPATION AS LINE 5A.

The motion carried 7-0

Member Schornak moved to add the discussion of a Request for Proposal (RFP) for a new city manager as line item 7e.

Member Schornak moved, seconded by Member Blanke, UNDER DIRECTION OF CITY ATTORNEY BEGIN DISCUSSION RELATED TO THE REQUIREMENTS NEW CITY MANAGER AS LINE 7E.

The motion carried 7-0

Member Blanke requested to add line item 7f. Discussion relative to Special Meeting, Tuesday, August 16th, 2016.

Member Blanke moved, seconded by Member Lesich, TO HAVE DISCUSSION RELATIVE TO SPECIAL MEETING, TUESDAY, AUGUST 16TH, 2016 AS LINE ITEM 7F.

The motion carried 7-0

Mayor Nichols moved, seconded by Member Carnagie, TO APPROVE AGENDA AS AMENDED.

The motion carried 7-0

Acting Mayor Hemelberg publically apologized for his involvement for services provided by the City of Fraser DPW.

4. Presentations:

a. Lisa Radtke presentation on Mothers Against Drunk Driving (MADD).

Tyler MacEachran the State Program Director spoke on behalf of MADD, families affected by drunk drivers, underage drinking and MADD's many services.

b. Presentation by State Representative's office.

State Representative Marilyn Lane and staff member Frank Surmann spoke of the potential sale of the Fraser Senior Housing spoke of deed restrictions of the building and the property and how the city can maintain and run the building. If sold the City of Fraser would not receive any of the proceeds. The building and property belongs to the state.

Member Carnagie spoke.

Member Blanke clarified that the State of Michigan's name is on the deed.

Member Lesich questioned the letter proved by Representative Lane.

Member Foster spoke highly of Representative Lane.

Mayor Nichols stated if the building were to be sold, the City of Fraser would receive zero dollars from the sale. Today, there is zero benefit to sell the building, unless there was a reverted clause.

5. Public Hearing: - None

a. Citizens Participation:

Resident Amelia Shereda spoke on behalf of the Fraser High School Student Council; August 25th, 2016 there will be a Fraser Tailgate Party from 5:30pm-6:30pm.

Resident Paul Cilluffo spoke of various topics.

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6. Consent Agenda

- a. Approval of Minutes of the Regular Council Meeting of July 14, 2016.
- b. Approval of Bills for the month of July 2016 in the amount of \$2,639,662.79
- c. Receive and file the minutes of June 1, 2016 meeting of the Planning Commission.
- d. Receive and file the minutes of July 6, 2016 meeting of the Planning Commission
- e. Receive and file minutes of May 24, 2016 meeting of Historical Commission.

Member Schornak moved, seconded by Member Carnagie TO APPROVE THE CONSENT AGENDA AS PRESENTED.

The motion carried 7-0

7. Requests for Council Action –

a. Request Council approve the Bond Authorizing Resolution 2016 Capital Improvement Bonds (Limited Tax General Obligation) as final step in the SRF process with MDEQ.

Mr. Haberman stated this is a 3.3 million dollar SRF sewer project; this will complete the rehab of our sewer system. There is a reserve up to 3.8 million.

Member Schornak asked what does this mean to the average citizen, Mr. Haberman stated this will be paid through the water; this is a 20 year 2.5% bond. This will be added to the fixed cost. Mr. Haberman stated this could be paid as debt service on individual taxes on property tax bill.

BOND AUTHORIZING RESOLUTION
2016 CAPITAL IMPROVEMENT BONDS
(LIMITED TAX GENERAL OBLIGATION)
CITY OF FRASER
COUNTY OF MACOMB, STATE OF MICHIGAN

Minutes of a regular meeting of the City Council of the City of Fraser, County of Macomb, State of Michigan the "City", held on August 11, 2016, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Mayor Nichols, Members: Carnagie, Hemelberg, Lesich, Foster, Schornak and Blanke.

ABSENT: Members: none

The following preamble and resolution were offered by Mayor Nichols and supported by Member Hemelberg:

WHEREAS, the City does hereby determine that it is necessary to undertake capital improvements to the City's sanitary sewer system, including correcting structural integrity defects by full length cured-in-place pipe (CIPP) linings, sectional CIPP linings and open-cut repairs, and removing sources of infiltration and inflow by manhole rehabilitation and elimination of direct storm water connections to the sanitary sewer system, along with all related appurtenances and attachments thereto (the "Project"); and

WHEREAS, the Project qualifies for the State of Michigan State Revolving Fund financing program being administered by the Michigan Finance Authority (the "Authority") and the Michigan Department of Environmental Quality ("MDEQ"), whereby the bonds of the City are sold to the Authority and bear interest at a fixed rate of two and one-half percent (2.50%) per annum; and

WHEREAS, to finance part of the cost of the Project, the City Council deems it necessary to borrow the principal sum of not to exceed Three Million Eight Hundred Thousand Dollars (\$3,800,000) and issue capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"); and

WHEREAS, a notice of intent was published in accordance with Act 34 which provides that the capital improvement bonds may be issued without a vote of the electors of the City unless a proper petition for an election on the question of the issuance of the bonds is filed with the City Clerk within a period of forty-five (45) days from the date of publication.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Subject to no proper petition being filed within the requisite forty-five day period, bonds of the City designated 2016 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) (the "Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Three Million Eight Hundred Thousand Dollars (\$3,800,000) as finally determined by order of the MDEQ for the purpose of paying the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Bonds. The Bonds shall be in the form of a single fully-registered, nonconvertible bond of the denomination of the full principal amount thereof, dated as of the date of delivery, payable in principal installments as finally determined at the time of sale of the Bonds and approved by the Authority and either the Mayor, City Manager or Finance Director (each an "Authorized Officer"). Final determination of the principal amount of and interest on the Bonds and the payment dates and amounts of principal installments of the Bonds shall be evidenced by the execution of a purchase contract (the "Purchase Contract") between the City and the Authority providing for sale of the Bonds and each of the Authorized Officers is authorized and directed to execute and deliver the Purchase Contract when it is in final form and to make the determinations set forth above; provided, however, that the first principal installment shall be due no earlier than April 1, 2017, the total number of principal installments shall not exceed twenty (20), and the total principal amount shall not exceed \$3,800,000.

The Bonds shall bear interest at an interest rate per annum on the par value thereof as evidenced by execution of the Purchase Contract, but in any event not to exceed two and one-half percent (2.50%) per annum and any of the Authorized Officers as shall be appropriate shall deliver the Bonds in accordance with the delivery instructions of the Authority. The principal amount of the Bonds is expected to be drawn down by the City periodically, and interest on the principal amount shall accrue from the date such principal amount is drawn down by the City.

The Bonds shall not be convertible or exchangeable into more than one fully-registered bond. Principal of and interest on the Bonds shall be payable as provided in the Bond form in this Resolution.

The Bonds or principal installments thereof shall be subject to prepayment prior to maturity by the City with the prior approval of the Authority.

The Treasurer shall record on the registration books payment by the City of each installment of principal or interest or both when made and the cancelled checks or other records evidencing such payments shall be returned to and retained by the Treasurer.

Upon payment by the City of all outstanding principal of and interest on the Bonds, the Authority shall deliver the Bonds to the City for cancellation.

2. Execution of Bonds. The Mayor and City Clerk are authorized to execute and deliver the Bonds in accordance with the delivery instructions of the Authority. The Bonds of this issue shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and City Clerk of the City and shall have the seal of the City, or a facsimile thereof, printed or impressed on the Bonds. The Bonds bearing the manual or facsimile signatures of the Mayor and the City Clerk sold to the Authority shall require no further authentication.

3. Transfer of Bonds. Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the transfer agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the transfer agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The transfer agent shall require payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The City shall not be required (i) to issue, register the transfer of or exchange any Bond during a period beginning at the opening of business 15 days before the day of the giving of a notice of redemption of Bonds selected for redemption as described in the form of Bonds contained in Section 6 of this Resolution and ending at the close of business on the day of that giving of notice, or (ii) to register the transfer of or exchange any Bond so selected for redemption in whole or in part, except the unredeemed portion of Bonds being redeemed in part. The City shall give the transfer agent notice of call for redemption at least 20 days prior to the date notice of redemption is to be given.

The transfer agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Bonds, which shall at all times be open

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to inspection by the City; and upon presentation for such purpose the transfer agent shall under such reasonable regulations as it may prescribe transfer or cause to be transferred on said books Bonds as hereinbefore provided.

4. Limited Tax Pledge; Debt Retirement Fund; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary, levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The Treasurer is authorized and directed to open a depository account with a bank or trust company designated by the City Council, to be designated 2016 CAPITAL IMPROVEMENT BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The Treasurer is authorized and directed to open a separate depository account with a bank or trust company designated by the City Council, to be designated 2016 CAPITAL IMPROVEMENT BONDS CONSTRUCTION FUND (the "Construction Fund") and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bonds.

6. Bond Form. The Bonds shall be in substantially the following form with such changes or completion as necessary or appropriate to give effect to the intent of this Resolution:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF MACOMB

CITY OF FRASER
2016 CAPITAL IMPROVEMENT BOND
(LIMITED TAX GENERAL OBLIGATION)

REGISTERED OWNER: Michigan Finance Authority

PRINCIPAL AMOUNT:

DATE OF ORIGINAL ISSUE: September 16, 2016

The CITY OF FRASER, County of Macomb, State of Michigan (the "City"), for value received, hereby promises to pay to the Michigan Finance Authority (the "Authority"), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environmental Quality, in lawful money of the United States of America, unless prepaid or reduced prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on the Schedule A attached hereto and made a part hereof, as such Schedule may be adjusted if less than \$3,800,000 is disbursed to the City or if a portion of the Principal Amount is prepaid as provided below, with interest on said principal installments from the date each said installment is delivered to the holder hereof until paid at the rate of two and a half percent (2.50%) per annum. Interest is first payable on April 1, 2017, and semiannually thereafter and principal is payable on the first day of October, commencing October 1, 2018 (as identified in the Purchase Contract) and annually thereafter.

Notwithstanding any other provision of this bond, as long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at the designated office of The Bank of New York Mellon Trust Company, N.A., Detroit, Michigan, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this bond in immediately available funds at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

This bond is the single, fully registered, nonconvertible bond in the principal sum of \$3,800,000, issued for the purpose of paying all or part of the cost of capital improvements to the City's sanitary sewer system, including correcting structural integrity defects by full length cured-in-place pipe (CIPP) linings, sectional CIPP linings and open-cut repairs, and removing sources of infiltration and inflow by manhole rehabilitation and elimination of direct storm water connections to the sanitary sewer system, along with all related appurtenances and attachments thereto. This bond is issued under the provisions of Act 34, Public Acts of Michigan, 2001, as amended and a duly adopted resolution of the City.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the transfer agent, duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution, and upon payment of the charges, if any, therein prescribed.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

IN WITNESS WHEREOF, the City of Fraser, by its City Council, has caused this bond to be signed in the name of the City by the [manual][facsimile] signatures of its Mayor and Clerk and [a facsimile of] its corporate seal [impressed] [to be printed hereon], all as of the Date of Original Issue.

County of Macomb
State of Michigan

By Joseph Nichols, Mayor
City of Fraser

(SEAL)

By Kelly Ann Dolland, Clerk
City of Fraser

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which shall be effective upon receipt by the City?

Principal DEQ Project No.: 5629-01

DEQ Approved Amt: \$

SCHEDULE A

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the City is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the City and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order, or (2) that less than the principal amount of assistance approved by the Order is disbursed to the City by the Authority, the Authority shall prepare a new payment schedule

Installment
Due on Amount of Principal

Installment	Due on	Amount of Principal
	October 1, 2018	\$150,000
	October 1, 2019	\$150,000
	October 1, 2020	\$155,000
	October 1, 2021	\$160,000
	October 1, 2022	\$165,000
	October 1, 2023	\$170,000
	October 1, 2024	\$175,000
	October 1, 2025	\$175,000
	October 1, 2026	\$180,000
	October 1, 2027	\$185,000
	October 1, 2028	\$190,000
	October 1, 2029	\$195,000
	October 1, 2030	\$200,000
	October 1, 2031	\$205,000
	October 1, 2032	\$210,000
	October 1, 2033	\$215,000
	October 1, 2034	\$220,000
	October 1, 2035	\$225,000
	October 1, 2036	\$235,000
	October 1, 2037	\$240,000

Interest on the bond shall accrue on principal disbursed by the Authority to the City from the date such portion is disbursed, until paid, at the rate of 2.50% per annum, payable April, 1, 2017, and semi-annually hereafter.

The City agrees that it will deposit with the Authority's Depository, or such other place as shall be designated in writing to the City by the Authority payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

7. Sale of Bonds. The City hereby determines that it is in the best interest of the City to negotiate the sale of the Bonds to the Authority because the State Revolving Fund financing program provides significant interest savings to the City compared to competitive sale in the municipal bond market. The Authorized Officers are hereby authorized to make application to the Authority and to the MDEQ for placement of the Bonds with the Authority.

8. Execution of Documents. The actions taken by the Authorized Officers with respect to the Bonds prior to the adoption of this Resolution are ratified and confirmed. The Authorized Officers are authorized to execute and deliver the Purchase Contract, Supplemental Agreement and Issuer's Certificate to the Authority. Prior to the delivery of the Bonds to the Authority, any Authorized Officer is hereby authorized to make such changes to the form of Bond contained in Section 6 of this Resolution as may be necessary to conform to the requirements of Act 227, Public Acts of Michigan, 1985, as amended ("Act 227"), including, but not limited to changes in the principal maturity and interest payment dates and references to additional security required by Act 227.

9. Approval of Bond Counsel. The representation of the City by Miller, Canfield, Paddock and Stone, P.L.C. ("Miller Canfield"), as bond counsel is hereby approved, notwithstanding the representation by Miller Canfield of the Authority which may include advising the Authority on its borrowing.

10. Approval of Financial Advisor. The City hereby confirms the hiring of Bendzinski & Co, Municipal Finance Advisors, as financial advisor to the City in connection with the issuance of the Bonds.

11. Approval of Bond Details. The Authorized Officers are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters, provided that the principal amount of Bonds issued shall not exceed the principal amount authorized in this Resolution, the interest rate per annum on the Bonds shall not exceed two and one-half percent (2.50%) per annum, and the Bonds shall mature in annual installments not to exceed twenty (20) in number.

12. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than twenty-two (22) years.

13. Tax Covenant. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds.

14. Authorization of Other Actions. The Authorized Officers are each authorized and directed to take all other actions necessary or advisable, and to make such other filings with any parties, to enable the sale and delivery of the Bonds as contemplated herein.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

YES: Mayor Nichols, Members: Carnegie, Hemelberg, Lesich, Foster, Schornak and Blanke

NAYS: Members: none

RESOLUTION DECLARED ADOPTED.

Kelly Ann Dolland, Clerk

City of Fraser

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Fraser, County of Macomb, State of Michigan, at a regular meeting held on August 11, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Kelly Ann Dolland, Clerk
City of Fraser

Mayor Nichols moved, seconded by Member Hemelberg, TO APPROVE THE BOND AUTHORIZING RESOLUTION 2016 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) AS FINAL STEP IN THE SFR PROCESS WITH MDEQ AS PRESENTED.

The motion carried 7-0

b. Request Council approve the RFP for a Water Rate Study.

Mr. Haberman stated the city will advertise a RFP for a Water Rate Study, have study done, return to council with recommendations and offer the public an alternative to the current water and sewer bill.

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Member Hemelberg made the motion to approve the RFP for a Water Rate Study, supported by Member Carnagie.

Member Lesich requested a cost comparison with neighboring communities, requested a five year projection and commented on the RFP for the Water Rate Study. Member Lesich asked for an example of a rate study of a neighboring community.

Member Foster requested a more user friendly bill and reminded the residents it is not the clerical staffs fault for the water bills.

Audience to be heard:

Resident Gary Placido

Resident Susan Durban

Member Hemelberg moved, seconded by Member Carnagie, TO APPROVE THE REQUEST OF COUNCIL TO APPROVE THE RFP FOR A WATER RATE STUDY.

The motion carried 7-0

c. Request Council approve the RFP for Towing Services in the City of Fraser.

Member Blanke spoke of the legal opinion written by the City Attorney, and asked to be removed from discussion. Mr. Tomlinson stated Member Blanke can participate in discussion, it is not necessary at this time to remove herself from discussion.

Member Foster thanked the attorney for the legal opinion.

Member Schornak pointed out changes and additions to the RFP.

Member Carnagie asked to provide a draft with highlighted changes asking the city attorney to bring a draft to the September meeting.

Conversation ensued regarding the first sentence of the introduction.

Mayor Nichols moved, seconded by Member Carnagie, TO TABLE THE REQUEST FOR COUNCIL TO APPROVE THE RFP FOR TOWING SERVICES IN THE CITY OF FRASER.

The motion carried 7-0

d. Request Council approve ballot language for a public safety assessment to be approved by voters on the November ballot.

Mayor Nichols spoke of the proposal.

Recess 8:47pm – Meeting resumed 8:52pm

Mr. Haberman provided a slide show overview presentation regarding a public safety millage.

Member Blanke asked for clarification.

Mr. Haberman spoke of the use of millage. He provided an example, your tax bill, under general operating, you'll see 18.xxx, you decide to apply the 5 mils to the 18.xxx, but instead of charging the full 18.xxx mil you now charge 13mils, you have a zero tax increase, because you took the other tax and lowered it. The advantage is you fully applied your public safety millage for an infinite amount of time.

Member Carnagie stated the general public will not believe there will not be a tax increase. Secondly, he believed council wanted the people to vote on this and lastly the 2nd largest fire truck is out of service.

Mr. Tomlinson provided a scenario, if you approve the 'up to 5 mil' voters approve the 'up to 5 mil' and council said we will put 2 mil on a special assessment, next year the population goes above 15,000, we are stuck at that 2 mil, we cannot go back, we lose the opportunity and flexibility.

Member Foster made a motion to approve the ballot language with the elimination of the 'up to' language.

Public to be heard:

Resident Gil Harris

Resident Janet Calabrese

Resident Gary Placido

Member Foster moved seconded by Mayor Nichols, TO ACCEPT BALLOT APPROVAL WITH THE CHANGE OF 'LEVEY UP' AND 5 MILS.

Member Lesich discussed the ballot language.

Member Foster amended her motion to change the verbiage to July 1st, 2017 and 5 mils.

Member Foster moved, seconded by Mayor Nichols, TO APPROVE REAL PROPERTY SUBJECT TO ASSESSMENT OF FIVE DOLLARS PER ONE THOUSAND DOLLARS OF TAXABLE VALUE WHICH IS ESTIMATED TO RAISE APPROXIMATELY 1.9 MILLION DOLLARS WHEN FIRST LEVIED ON JULY 1ST, 2017.

Member Blanke is not in agreement with this.

The motion carried 6-1
Member Blanke voted no

**Minutes
Fraser City Council
Thursday, August 11th, 2016 @ 7pm
6**

CITY OF FRASER
MACOMB COUNTY, MICHIGAN

RESOLUTION APPROVING BALLOT LANGUAGE FOR
THE ESTABLISHMENT OF A SPECIAL ASSESSMENT
DISTRICT FOR PUBLIC SAFETY PROTECTION

At the regular meeting of the City Council for the City of Fraser held in the Council Chambers at 33000 Garfield, City of Fraser, Macomb County, Michigan, 48026 on the 11th day of August, 2016 commencing at 7:00 p.m.

Present: MAYOR NICHOLS, MEMBERS: CARNAGIE, HEMELBERG, LESICH, FOSTER, SCHORNAK AND BANKE

Absent: MEMBERS: NONE

The following preamble and resolution were offered by Councilperson FOSTER and supported by Mayor NICHOLS.

WHEREAS, the City of Fraser City Council wishes to provide for police and fire protection, for purchasing, equipment and for the operation of same; and WHEREAS, the City may provide for the establishment of a special assessment district under the provisions of Michigan Public Act 33 of 1951 which authorizes raising money for furnishing fire and police protection, and purchasing and housing equipment, and for the operation of same; and

WHEREAS, the City Council of the City of Fraser wishes to levy five (5) mills as part of the special assessment district procedure;

NOW, THEREFORE, BE IT IS RESOLVED, that the City of Fraser City Council, Macomb County, approves the following ballot question language and directs the Clerk to submit to be placed on the November 8, 2016, election ballot:

Department of Public Safety Protection Proposition

Shall the entire City of Fraser of Macomb County, Michigan, be created into a Department of Public Safety Protection Special Assessment District under the provisions of Michigan Public Act 33 of 1951, for the purpose of raising money by special assessment for furnishing Department of Public Safety protection, including purchasing and housing equipment, and for operation of both, such special assessment to be levied upon each parcel of real property subject to assessment in an annual amount of five (\$5.00) dollars per one thousand (\$1,000.00) dollars of taxable value which is estimated to raise approximately \$1,900,000.00 when first levied on July 1, 2017?

Yes 6 No 1

Any resolutions in conflict are repealed only to the extent necessary to give full force and effect to the foregoing resolution.

AYES: MAYOR NICHOLS, MEMBERS CARNAGIE, HEMELBERG, LESICH, FOSTER AND SCHORNAK

NAYS: MEMBER BLANKE

ABSENT: NONE

RESOLUTION DECLARED ADOPTED.

KELLY ANN DOLLAND, Clerk
City of Fraser

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City of Fraser City Council at a regular meeting held on the 11th day of August, 2016 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of the Michigan Public Acts of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

KELLY ANN DOLLAND, Clerk
City of Fraser

e. Under Direction of the City Attorney, begin discussion related to the requirements of a new City Manager.

Member Schornak stated she would like to direct the attorney with the assistance of Mr. Haberman to come up with the qualifications for the position of City Manager and once Council has agreed, post the position with the MML.

Mr. Tomlinson asked for clarification; if the City Manager were to make the determination that he is leaving or services no longer required, we have something in place, a beginning point. ~ Member Schornak agreed.

Member Foster asked for a job description by next meeting.

Member Schornak moved, seconded by Member Foster, TO DIRECT THE ATTORNEY WITH THE ASSISTANCE OF THE CITY MANAGER TO DRAFT A JOB POSITION FOR A CITY MANAGER AND ONCE AGREED POST POSITION ON THE MML WEBSITE.

The motion carried 7-0

f. Discussion relative to Special Meeting, Tuesday, August 16th, 2016.

Member Blanke questioned the need for the Special Meeting. Member Lesich was listed as providing a presentation, Member Lesich will be out of town, stated he just learned of the meeting this afternoon.

Mayor Nichols proved an explanation for the meeting.

Member Foster spoke of the water bills and the need for a Special Meeting.

Member Lesich spoke of a Water Committee and stated he will not be available for the Special Meeting. He also stated he does not want to get paid to talk about water.

Member Foster stated councilmembers can donate their pay. Member Foster believes it is important to education the residents.

Mayor Nichols spoke of the need for two meetings a month.

8. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

**Minutes
Fraser City Council
Thursday, August 11th, 2016 @ 7pm
7**

Mr. Haberman stated he would like to execute the agreement with Macomb County for the Utica Rd Project. The agreement is scheduled till 6-30-2017 for \$354,000.00 of a project that will cost \$395,000,000. Utica Rd. will be resurfaced between 14 and 15 Mile Rd.

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke spoke of an agenda item of Unfinished Business, thanked the Recreation Department, and Director for all their hard work, spoke of the passing of a well-respected Fraser Resident Janet Hooper.

Mayor Pro-tem Carnage spoke of the condition of the Memorial, City Picnic, DPW trailer, and water towers.

Member Foster spoke of Fraser Summer Play Lion King Junior, thanked all who participated in the parade, thanked the DPW employees for addressing a complaint, promoted a local artist, mentioned the Mobile Gas Station on the Corner of 14 and Utica Rd, and also an 8-31-2016 Black Finn fundraiser for 'Pack your Back'. She also would like to educate the residents on city topics and thanked Pam Pitts and Nancy Berube for weeding the grounds surrounding the CVS store.

Acting Mayor Hemelberg apologize for the DPW incident, spoke of the Lion's Club, Kelly Circus scheduled Monday, August 15th, 2016 and a Pro-wrestling event at the Fraser Lions Club on 9-11-2016.

Member Lesich asked about the two expired terms of the Zoning Board of Appeals, has not received report from the Finance Department and the Fraser Booster Club purchase of equipment.

Mayor Nichols thanked all, thanked Public Safety for their assistance with El Charro; he visited the site because media said it was much more serious than reported. Thanked the Fraser Lions Club, Fraser First Booster Club, Pete from the Coney Grill and the Clerk's Office for the Election. Lastly, thanked Fraser Officers for keeping his son safe during the Fraser Fair.

Member Schornak stated the VFW will host a car show over Labor Day weekend as well as 'Soup Cook-off'. For the purpose of clarification, asked Mr. Tomlinson; if we are absent from a meeting who excuses, the Chair or do we vote to excuse each other. Mr. Tomlinson typical protocol is to report to mayor or City manager. There will be a motion to excuse the council person subject to a council vote, refer to Council Rule 2.06.

10. CITIZEN PARTICIPATION

- Resident Susan Weiland spoke
- Resident Dana Freers spoke
- Resident Nancy Berube spoke
- Resident Laura Lesich
- Property Owner Ken Immler

11. ADJOURNMENT

Member Hemelberg moved, Mayor Nichols seconded by, to ADJOURN THE REGULAR COUNCIL MEETING OF AUGUST 11TH, 2016 @ 11:27PM.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/KD

Draft minutes

Minutes
Fraser City Council - Special Meeting
Tuesday - August 16th, 2016 @ 7pm

A Special meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg and Schornak
Absent: Member Lesich
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Jack Dolan, City Attorney

1. Call Meeting to Order - Mayor Nichols called the Regular meeting to order at **7:00pm**.

2. Pledge of Allegiance

3. Approval of Agenda

Mr. Haberman requested council to amend agenda, to move 7b and make it 4b. Councilman Lesich is not present and he asked I present his material at tonight's meeting.

Member Foster moved, seconded by Mayor Nichols, TO MOVE AGENDA ITEM 7B AND MAKE IT AGENDA ITEM 4B.

The motion carried 6-0

Member Carnagie moved, seconded by Mayor Nichols, TO APPROVE AGENDA AS AMENDED.

The motion carried 6-0

4. Presentations:

a. Water Rate presentation

Mr. Haberman Water Presentation included a background of the water and sewer utility bill, the involvement of the MDEQ, the 2011 Rate Study, 2015 fixed cost from City of Detroit and the Ready to Service (RS) fixed cost of 2016. The 2016 rate changes include; new costs for OPEB Liability and Bid Debt True Up to cover losses for Highland Park debt, new proposed fixed or RS charge to be \$9.95 per unit, New proposed Water Commodity Rate of \$3.54 per unit and new proposed Sewer Commodity rate of \$1.21 per unit. Overall rate is \$14.70 per unit.

Mayor Nichols moved, seconded by Member Schornak, TO EXCUSE MEMBER LESICH FROM THE TUESDAY, AUGUST 16TH, 2016 SPECIAL MEETING.

The motion carried 6-0

b. Pursuant to Councilman Lesich's motion March 10, 2016 to form an ad hoc water committee, provide council and the public an update on that committee formation and all information relevant to that committee.

Mr. Haberman presented Member Lesich's 2016 Fraser Water / Sewer Study Presentation. The presentation included a unit of water is 748 gallons; current unit cost is \$14.70 or .02 a gallon. The average household uses about 2 units per person per month or about 50 -75 gallons of water per day, a four step example how to reach the monthly water and sewer bill, key water wasters, and a City of Fraser Water/Sewer Study Committee with objectives.

Member Foster asked to review the Ready to serve charge. Mr. Haberman stated it includes administration overhead cost, OPEB Liability, fixed water cost for the Great Lakes Water Authority, Look back fee, Debt Service charges and depreciation/replacement fees.

Member Schornak commented.

Member Hemelberg inquired of the general fund budget.

Member Blanke pointed out the cost is spread across all users of the city.

Mr. Dolan spoke of passed thru charges imposed from the county on to Fraser users.

Mayor Nichols spoke to representatives of Centerline and Harper Woods; they do not have the same issues that the City of Fraser has.

Mr. Haberman spoke of a proposed shared water tower and the benefit that the tower would pay for itself in about seven years.

Member Foster asked what is the system used in house to track water usage.

Member Hemelberg asked to provide a graph where the water usage is higher, not in February.

Member Foster asked about the possibility to e-mail residential and business water bills.

5. Public Hearing: - None

6. Consent Agenda – None

7. Requests for Council Action –

a. Request Council approve a Part-time Building Inspector position and change the existing Part-time Clerical position to FTE as part of the implementation process for the Non Owner Occupied Housing Ordinance.

Building Official Randy Warunek provided council a handout of the Non Owner Occupied Housing from March 2016. Mr. Warunek stated the City of Fraser currently has 774 non-owner occupiers properties, at \$200 registration fee for each property it equals \$154,800 every three years, (registration is a three year cycle). To make this program work, we would need a part-time Building inspector; the cost would be roughly \$29,000 a year. Secondly, would like to change to currently part-time Building clerk into a full time position, the currently cost is \$18,850 to full time the cost would be \$16,000 to equal \$35,000. Additional revenues would be permits and inspections. Mr. Warunek believes this could only happen if additional staff was added to the Building Department. The City of Roseville has been doing this since 1998.

Mr. Warunek stated the Code Enforcement Officer can only view the exterior of a property; this inspection will inspect the interior of a property.

Member Schornak moved, seconded by Member Hemelberg, TO REQUEST COUNCIL APPROVAL OF A PART-TIME BUILDING INSPECTOR POSITION AND CHANGE THE EXISTING PART-TIME CLERICAL POSITION TO A FULL-TIME AS PART OF THE IMPLEMENTATION PROCESS FOR THE NON OWNER OCCUPIED HOUSING ORDINANCE.

Member Carnagie asked for job descriptions. Mr. Warunek stated he can incorporate the current building inspector job description with the City of Roseville's job description.

Member Foster asked if the City has the funds in the budget to cover the wages ~ Mr. Haberman stated the city has reserve funds, they can make a budget adjustment.

Member Foster also when do you anticipate this program to begin ~ the program will begin in the next 90 days.

Member Schornak believes this is proactive.

Member Foster asked how busy is the department in the winter and fall? ~ Mr. Warunek suggested the department does not slow down.

Audience to be heard:

Resident Gary Placido

Member Schornak moved, seconded by Member Hemelberg, TO REQUEST COUNCIL APPROVAL OF A PART-TIME BUILDING INSPECTOR POSITION AND CHANGE THE EXISTING PART-TIME CLERICAL POSITION TO A FULL-TIME AS PART OF THE IMPLEMENTATION PROCESS FOR THE NON OWNER OCCUPIED HOUSING ORDINANCE.

The motion carried 6-0

8. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

Mr. Haberman stated he will focus on the water and sewer project.

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke thanked the residents

Member Foster thanked Mr. Haberman and reminded the residents the clerical staff in the Finance Department is not responsible for your water bill rate. A Fraser High School Wrestling Bowling Fundraiser.

Member Schornak thanked the residents and requested the department head 2% pay increase be added to the September agenda. ~ Conversation ensued as to whether a department head 2% increase in salary was included in the 2016-2017 budget.

Member Carnagie thanked all.

Member Hemelberg have a good Labor Day holiday.

Mayor Nichols thanked all and wished students and staff of the Fraser Public Schools a great year.

10. CITIZEN PARTICIPATION

Resident Steve Jennings

Resident Daniel Tavalieri

Resident Gary Placido

Property Owner Ken Immler

11. ADJOURNMENT

Member Hemelberg moved, Mayor Nichols seconded by, to ADJOURN THE SPECIAL COUNCIL MEETING OF AUGUST 16TH, 2016 @ 9:05PM.

The motion carried unanimously,
Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/01/2016	PNC	122234	HENRY FORD HEALTH SYSTEM	HEALTH/LIFE/DENTAL INS	715.000	441	103.00
08/01/2016	PNC	122235	MERS	FINAL DEBT PAYMENT TO MERS	228.600	000	346,488.01
08/04/2016	PNC	122239	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,608.10
08/04/2016	PNC	122240	GECCB/AMAZON	BOOKS & MATERIALS	744.000	738	9.99
				BOOKS & MATERIALS	744.000	738	32.95
				BOOKS & MATERIALS	744.000	738	32.03
				BOOKS & MATERIALS	744.000	738	12.99
				BOOKS & MATERIALS	744.000	738	47.94
				BOOKS & MATERIALS	744.000	738	48.97
				BOOKS & MATERIALS	744.000	738	102.80
				BOOKS & MATERIALS	744.000	738	(2.00)
				BOOKS & MATERIALS	744.000	738	(3.00)
				CHECK PNC 122240 TOTAL			<u>282.67</u>
08/04/2016	PNC	122242	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
08/04/2016	PNC	122243*#	AT&T	TELEPHONE	850.000	258	1,280.54
08/04/2016	PNC	122244	AT&T	TELEPHONE	850.000	265	100.98
08/04/2016	PNC	122245	AT&T LONG DISTANCE	TELEPHONE	850.000	265	10.71
08/04/2016	PNC	122247*#	BEST BUY BUSINESS ADVANTAGE ACCT	MATERIALS & SUPPLIES	757.000	258	654.98
				R&M SUPPLIES - DPW	757.000	441	8.98
				CHECK PNC 122247 TOTAL			<u>663.96</u>
08/04/2016	PNC	122248#	BURKE'S SPORT HAVEN, INC	UNIFORMS	741.000	441	399.00
				MATERIALS & SUPPLIES	742.000	691	32.00
				MATERIALS & SUPPLIES	742.000	691	433.00
				MATERIALS & SUPPLIES	742.000	691	229.00
				CHECK PNC 122248 TOTAL			<u>1,093.00</u>
08/04/2016	PNC	122250	CINTAS CORPORATION #354	REPAIRS & MAINTENANCE	937.000	690	500.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/04/2016	PNC	122251	CINTAS FIRST AID & SAFETY	MATERIALS & SUPPLIES	742.000	269	37.01
08/04/2016	PNC	122252	COMCAST	TELEPHONE	850.000	265	86.40
08/04/2016	PNC	122253*#	CONSUMERS ENERGY	GAS	921.000	265	349.74
				GAS	921.000	266	73.79
				GAS	921.000	267	27.16
				GAS	921.000	268	21.65
				GAS	921.000	269	57.34
				CHECK PNC 122253 TOTAL			<u>529.68</u>
08/04/2016	PNC	122255	CORNERSTONE MUNICIPAL	PROF SERVICES/TRAINING	801.300	171	833.33
08/04/2016	PNC	122256*#	DALE'S LANDSCAPING SUPPLY, INC	REPAIRS & MAINTENANCE	937.000	265	50.63
				REPAIRS & MAINTENANCE	937.000	265	33.75
				CHECK PNC 122256 TOTAL			<u>84.38</u>
08/04/2016	PNC	122257*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	136	68.22
				HEALTH/LIFE/DENTAL INS	715.000	171	66.08
				HEALTH/LIFE/DENTAL INS	715.000	215	31.97
				HEALTH/LIFE/DENTAL INS	715.000	260	122.31
				HEALTH/LIFE/DENTAL INS	715.000	301	4,452.70
				HEALTH/LIFE/DENTAL INS	715.000	371	121.32
				HEALTH/LIFE/DENTAL INS	715.000	441	131.56
				HEALTH/LIFE/DENTAL INS	715.000	691	121.32
				HEALTH/LIFE/DENTAL	715.000	738	63.94
				HEALTHCARE PAYMENTS	801.000	861	5,530.38
				CHECK PNC 122257 TOTAL			<u>10,709.80</u>
08/04/2016	PNC	122259	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	115.96
				PUBLIC UTILITIES	920.000	448	10,683.74
				PUBLIC UTILITIES	920.000	448	9,522.39
				CHECK PNC 122259 TOTAL			<u>20,322.09</u>
08/04/2016	PNC	122263	GRANICUS, INC	PROFESSIONAL SERVICES	801.100	258	717.91

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				PROFESSIONAL SERVICES	801.100	258	406.85
				CHECK PNC 122263 TOTAL			<u>1,124.76</u>
08/04/2016	PNC	122265*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	3.71
08/04/2016	PNC	122266*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	268	492.00
08/04/2016	PNC	122267	JULIANNE WORMSBACHER	REC COLLECTIONS	694.000	000	60.00
08/04/2016	PNC	122268#	K/E ELECTRIC SUPPLY CORP.	REPAIRS & MAINTENANCE	937.000	269	93.68
				MATERIALS & SUPPLIES	742.000	690	1,171.66
				MATERIALS & SUPPLIES	742.000	690	708.95
				REPAIRS & MAINTENANCE	937.000	690	148.30
				REPAIRS & MAINTENANCE	937.000	690	(234.01)
				CHECK PNC 122268 TOTAL			<u>1,888.58</u>
08/04/2016	PNC	122269	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	260	78.46
				OFFICE SUPPLIES	727.000	260	(7.49)
				CHECK PNC 122269 TOTAL			<u>70.97</u>
08/04/2016	PNC	122272	LIBRARY PETTY CASH	OFFICE SUPPLIES	727.000	738	9.99
				PROGRAMS	803.000	738	4.99
				PROGRAMS	803.000	738	45.91
				PROGRAMS	803.000	738	32.00
				CHECK PNC 122272 TOTAL			<u>92.89</u>
08/04/2016	PNC	122273	MACOMB COUNTY TREASURER	TAX TRIBUNAL ADJUST	963.000	899	134.76
08/04/2016	PNC	122274	MAXX TOWING & TRANSPORT, INC.	PROFESSIONAL SERVICES	801.000	301	2,100.00
08/04/2016	PNC	122275	MI GOVERNMENT FINANCE OFFICER	CONF. & WORKSHOPS	862.000	260	290.00
08/04/2016	PNC	122276	MICH TEL	TELEPHONE	850.000	258	991.80
08/04/2016	PNC	122279#	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	136	53.77
				OFFICE SUPPLIES	727.000	136	197.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				OFFICE SUPPLIES	727.000	301	99.99
				OFFICE SUPPLIES	727.000	691	2.44
				OFFICE SUPPLIES	727.000	691	162.87
				OFFICE SUPPLIES	727.000	691	2.44
				OFFICE SUPPLIES	727.000	738	145.16
				CHECK PNC 122279 TOTAL			<u>663.87</u>
08/04/2016	PNC	122281	GAIL PAMUKOV-MILLER	INDIGENTS-ATTY FEES	810.000	136	175.00
08/04/2016	PNC	122283*#	RECREATION PETTY CASH	MATERIALS & SUPPLIES	742.000	691	63.56
08/04/2016	PNC	122284	SCHOLASTIC LIBRARY PUBLISHING	PROGRAMS	803.000	738	130.48
08/04/2016	PNC	122285	SHREDCORP	OPERATING SUPPLIES	746.000	301	50.00
08/04/2016	PNC	122286	SPEED CLEAN SERVICE	OPERATING SUPPLIES	746.000	301	110.00
08/04/2016	PNC	122290	TEAM FINANCIAL GROUP, INC	CONT MAINT-OFF EQUIP	933.000	738	238.46
08/04/2016	PNC	122293#	VERIZON	TELEPHONE	850.000	258	840.74
				TELEPHONE	850.000	301	14.12
				CHECK PNC 122293 TOTAL			<u>854.86</u>
08/04/2016	PNC	122294	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	33.15
				OPERATING SUPPLIES	746.000	301	56.99
				CHECK PNC 122294 TOTAL			<u>90.14</u>
08/04/2016	PNC	122295	WOW INTERNET-CABLE-PHONE	MATERIALS & SUPPLIES	742.000	265	48.67
08/11/2016	PNC	122296	ABRAHAM & GAFFNEY, P.C.	AUDIT FEES	801.000	260	5,000.00
08/11/2016	PNC	122297	AMERICA'S FINEST	MATERIALS & SUPPLIES	757.000	260	258.00
08/11/2016	PNC	122298	APOLLO FIRE APPARATUS REPAIR	OPERATING SUPPLIES	746.000	301	569.05
08/11/2016	PNC	122299	APRIL VALDES	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122300	ROBERT BERG	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122301	BLAKEMAN PRINTING CO. INC	MATERIALS & SUPPLIES	757.000	746	70.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/11/2016	PNC	122302	BLUEGRASS PLAYGROUNDS INC	MATERIALS & SUPPLIES	742.000	690	49.00
08/11/2016	PNC	122303	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	320.00
08/11/2016	PNC	122304	ROYCE V. BOWMAN JR PC	INDIGENTS-ATTY FEES	810.000	136	50.00
08/11/2016	PNC	122306	BURKE'S SPORT HAVEN, INC	MATERIALS & SUPPLIES	742.000	691	501.50
08/11/2016	PNC	122307	CHIEF /LAW ENFORCEMENT SUPPLY	OPERATING SUPPLIES	746.000	301	24.98
08/11/2016	PNC	122308	CHRISTOPHER METRY	INDIGENTS-ATTY FEES	810.000	136	225.00
08/11/2016	PNC	122309	JAMES P. CONRAD	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122313*#	DETROIT ENERGY	ELECTRIC	922.000	265	6,593.17
				ELECTRIC	922.000	265	2,278.60
				ELECTRIC	922.000	267	166.11
				ELECTRIC	922.000	268	1,387.13
				ELECTRIC	922.000	269	635.68
				ELECTRIC	922.000	448	224.20
				CHECK PNC 122313 TOTAL			<u>11,284.89</u>
08/11/2016	PNC	122314	MICHELENE EBERHARD	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES-10-FR02858	810.000	136	37.50
				CHECK PNC 122314 TOTAL			<u>212.50</u>
08/11/2016	PNC	122315	ANDREA M FANNING	INDIGENTS-ATTY FEES	810.000	136	225.00
08/11/2016	PNC	122317	MARK J. FUGOLO	INDIGENTS-ATTY FEES	810.000	136	275.00
08/11/2016	PNC	122319	GREAT LAKES AUTOMOTIVE	MATERIALS & SUPPLIES			** VOIDED **
08/11/2016	PNC	122320*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	266	50.00
				MATERIALS & SUPPLIES	742.000	268	50.00
				MATERIALS & SUPPLIES	742.000	269	50.00
				CHECK PNC 122320 TOTAL			<u>150.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/11/2016	PNC	122322	DENISE A. HIRSCHMANN	INDIGENTS-ATTY FEES	810.000	136	175.00
				INDIGENTS-ATTY FEES/A3-FR03278	810.000	136	87.50
				CHECK PNC 122322 TOTAL			<u>262.50</u>
08/11/2016	PNC	122324	ROBERT J. HRIBAR	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122325*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	195.20
08/11/2016	PNC	122326	JOHN'S LUMBER	MATERIALS & SUPPLIES	742.000	690	375.08
				MATERIALS & SUPPLIES	742.000	690	139.51
				CHECK PNC 122326 TOTAL			<u>514.59</u>
08/11/2016	PNC	122327	LIANE KUFCHOCK	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122328	KAREN LEMKE	INDIGENTS-ATTY FEES	810.000	136	125.00
08/11/2016	PNC	122330	MICHAEL F. MACHERZAK	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122331*#	MASTER GARDENER LAWN CENTER	REPAIRS & MAINTENANCE	937.000	265	190.00
				REPAIRS & MAINTENANCE	937.000	266	80.00
				REPAIRS & MAINTENANCE	937.000	267	35.00
				REPAIRS & MAINTENANCE	937.000	268	75.00
				MATERIALS & SUPPLIES	742.000	690	36.00
				MATERIALS & SUPPLIES	742.000	690	60.00
				MATERIALS & SUPPLIES	742.000	690	390.00
				MATERIALS & SUPPLIES	742.000	690	20.00
				MATERIALS & SUPPLIES	742.000	690	250.00
				CHECK PNC 122331 TOTAL			<u>1,136.00</u>
08/11/2016	PNC	122334	ANTHONY MISURACA	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122335	TIMOTHY A. PIERCE	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122336*#	RAY ELECTRIC	MATERIALS & SUPPLIES	742.000	690	39.07
08/11/2016	PNC	122337	JAMES B. ROONEY	INDIGENTS-ATTY FEES	810.000	136	275.00
08/11/2016	PNC	122338	S&S SPRINKLER SERVICE	REPAIRS & MAINTENANCE	937.000	265	142.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/11/2016	PNC	122339	CHARLES SHAW	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122340	SHAWN COPPINS	INDIGENTS-ATTY FEES	810.000	136	175.00
08/11/2016	PNC	122341*#	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES	742.000	690	160.00
				MATERIALS & SUPPLIES	742.000	690	640.00
				CHECK PNC 122341 TOTAL			800.00
08/11/2016	PNC	122343#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	269	107.88
				OPERATING SUPPLIES	746.000	301	20.10
				CHECK PNC 122343 TOTAL			127.98
08/11/2016	PNC	122344*#	TAG TINTZ & GRAPHX LLC	MATERIALS & SUPPLIES	742.000	265	32.55
08/11/2016	PNC	122345	MARK TORRICE	INDIGENTS-ATTY FEES	810.000	136	225.00
08/11/2016	PNC	122347	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	690	565.00
08/11/2016	PNC	122349	UNITED SHORE PROF. BASEBALL LEAGUE	CONTRACTUAL SERVICE	803.100	750	217.50
08/11/2016	PNC	122350	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	15.39
08/11/2016	PNC	122351*#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	260	1,302.75
				POSTAGE	728.000	260	2,253.57
				CHECK PNC 122351 TOTAL			3,556.32
08/11/2016	PNC	122352	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	147.40
08/18/2016	PNC	122353	BRENDAN GORDLEY	CONTRACTUAL SERVICE	803.100	691	420.00
08/18/2016	PNC	122354	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	20.85
08/18/2016	PNC	122355	AMERICAN MESSAGING	TELEPHONE	850.000	441	39.28
08/18/2016	PNC	122356	AMERIGAS-STERLING HEIGHTS	GAS	921.000	265	132.00
08/18/2016	PNC	122357	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	97.21
08/18/2016	PNC	122358	AT&T	TELEPHONE	850.000	301	100.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/18/2016	PNC	122359*#	BEST BUY BUSINESS ADVANTAGE ACCT	R&M SUPPLIES - DPW	757.000	441	3.99
08/18/2016	PNC	122360	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	35,478.51
				HEALTHCARE PAYMENTS	801.000	861	13,328.04
				CHECK PNC 122360 TOTAL			<u>48,806.55</u>
08/18/2016	PNC	122362	BS&A SOFTWARE	PROFESSIONAL SERVICES	801.100	258	4,711.00
08/18/2016	PNC	122363	CHE'T'S RENTAL-ALL	MATERIALS & SUPPLIES	742.000	691	304.64
08/18/2016	PNC	122364*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	1,448.10
				MATERIALS & SUPPLIES	742.000	265	310.19
				MATERIALS & SUPPLIES	742.000	266	157.82
				MATERIALS & SUPPLIES	742.000	268	98.92
				MATERIALS & SUPPLIES	742.000	269	113.09
				MATERIALS & SUPPLIES	742.000	690	720.00
				CHECK PNC 122364 TOTAL			<u>2,848.12</u>
08/18/2016	PNC	122365	CINTAS FIRST AID & SAFETY	MATERIALS & SUPPLIES	742.000	265	34.56
08/18/2016	PNC	122366	CLINTON RIVER WATERSHED COUNCIL	PUBLICATIONS	900.000	101	1,800.00
08/18/2016	PNC	122367	COMMUNITY PLANNING & MANAGEMENT,	PLANNING	817.000	801	850.00
08/18/2016	PNC	122368	DEMCO, INC.	LIBRARY PROCESSING SUPPLIES	726.000	738	374.44
08/18/2016	PNC	122369*#	DETROIT ENERGY	ELECTRIC	922.000	265	6,397.90
				ELECTRIC	922.000	266	1,902.45
				ELECTRIC	922.000	267	151.15
				ELECTRIC	922.000	268	1,162.30
				ELECTRIC	922.000	269	636.00
				PUBLIC UTILITIES	920.000	448	66.16
				CHECK PNC 122369 TOTAL			<u>10,315.96</u>
08/18/2016	PNC	122371#	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	53.45
				MATERIALS & SUPPLIES	757.000	750	165.92

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 122371 TOTAL			219.37
08/18/2016	PNC	122372	FRASER COMMAND OFFICERS ASSOC	UNION DUES PAYABLE	234.000	000	504.00
08/18/2016	PNC	122373	FRASER DISPATCHERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	330.00
08/18/2016	PNC	122374	FRASER LIEUTENANTS ASSOCIATION	UNION DUES PAYABLE	234.000	000	96.00
08/18/2016	PNC	122375	FRASER POLICE OFFICERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	1,618.00
08/18/2016	PNC	122376*#	CITY OF FRASER	WATER/SEWER	920.000	265	35.66
				WATER/SEWER	920.000	265	1,411.33
				WATER/SEWER	920.000	266	453.93
				WATER/SEWER	920.000	267	156.02
				WATER/SEWER	920.000	268	247.47
				WATER/SEWER	920.000	269	245.54
				CHECK PNC 122376 TOTAL			2,549.95
08/18/2016	PNC	122377	GREAT LAKES SECURITY HARDWARE	MATERIALS & SUPPLIES	742.000	265	27.70
08/18/2016	PNC	122380	21ST CENTURY MEDIA - MICHIGAN	PUBLICATIONS	900.000	101	1,111.75
				PUBLICATIONS	900.000	101	1,652.50
				PUBLICATIONS	900.000	101	1,760.65
				PUBLICATIONS	900.000	101	1,652.50
				PUBLICATIONS	900.000	101	315.31
				CHECK PNC 122380 TOTAL			6,492.71
08/18/2016	PNC	122381*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	394.94
				BOOKS & MATERIALS	744.000	738	9.89
				BOOKS & MATERIALS	744.000	738	202.70
				BOOKS & MATERIALS	744.000	738	114.23
				BOOKS & MATERIALS	744.000	738	72.10
				CHECK PNC 122381 TOTAL			793.86
08/18/2016	PNC	122385	JILL WOLBER	HEALTHCARE PAYMENTS	801.000	861	225.00
08/18/2016	PNC	122386	JOHN C. ELLIS	HEALTHCARE PAYMENTS	801.000	861	225.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/18/2016	PNC	122387*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	1,398.24
				REPAIRS & MAINTENANCE	937.000	265	150.50
				REPAIRS & MAINTENANCE	937.000	266	467.82
				REPAIRS & MAINTENANCE	937.000	268	337.05
				REPAIRS & MAINTENANCE	937.000	268	337.05
				REPAIRS & MAINTENANCE	937.000	269	205.68
				CHECK PNC 122387 TOTAL			<u>2,896.34</u>
08/18/2016	PNC	122388	JUSTIN LOGAN	CONTRACTUAL SERVICE	803.100	691	300.00
08/18/2016	PNC	122389	JUSTIN SCHEUR	CONTRACTUAL SERVICE	803.100	691	420.00
08/18/2016	PNC	122390	KARL HAUS	MISC. PERMITS-BLDG.	490.100	000	30.00
08/18/2016	PNC	122391	MARK KING	HEALTHCARE PAYMENTS	801.000	861	225.00
08/18/2016	PNC	122392	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	803.000	210	426.25
08/18/2016	PNC	122393	KONICA MINOLTA BUSINESS SOLUTIONS	CONTRACTUAL SERVICE	803.100	441	7.97
08/18/2016	PNC	122394	LEBRO PRODUCTS, LLC	MATERIALS & SUPPLIES	742.000	265	169.85
08/18/2016	PNC	122395	LEGALSHIELD	DUE TO OTHER/AFLAC/LEGAL	231.000	000	87.65
08/18/2016	PNC	122397	LINDA PARE	SENIOR CENTER REVENUE/BELLE ISLE	675.000	000	9.00
				SENIOR CENTER REVENUE/GREEKTOWN	675.000	000	18.00
				CHECK PNC 122397 TOTAL			<u>27.00</u>
08/18/2016	PNC	122398	MACOMB CO. ASSOC. CHIEFS OF POLICE MEMBERSHIPS & DUES		802.000	301	15.00
08/18/2016	PNC	122400*#	MAIL PLUS	POSTAGE	728.000	301	5.75
				POSTAGE	728.000	738	3.80
				POSTAGE	728.000	738	7.70
				BOOKS & MATERIALS	744.000	738	3.80
				CHECK PNC 122400 TOTAL			<u>21.05</u>
08/18/2016	PNC	122402	METRO SOFTBALL UMPIRES ASSOC.	CONTRACTUAL SERVICE	803.100	691	138.00
08/18/2016	PNC	122403	MICHIGAN ASSOC OF CHIEFS OF POLICE MEMBERSHIPS & DUES		802.000	301	100.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/18/2016	PNC	122405	MUNETRIX LLC	COMMUNITY PROMOTION	882.000	101	1,831.00
08/18/2016	PNC	122411	PAUL BAUR	CONTRACTUAL SERVICE	803.100	691	410.00
08/18/2016	PNC	122413	RECI	TRAINING	861.000	371	50.00
08/18/2016	PNC	122414*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	183.21
				REPAIRS & MAINTENANCE	937.000	265	160.23
				MATERIALS & SUPPLIES	742.000	266	124.33
				MATERIALS & SUPPLIES	742.000	269	6.46
				UNIFORMS	741.000	441	200.40
				MATERIALS & SUPPLIES	742.000	690	264.52
				MATERIALS & SUPPLIES	742.000	691	111.44
				MATERIALS & SUPPLIES	757.000	746	7.39
				CHECK PNC 122414 TOTAL			<u>1,057.98</u>
08/18/2016	PNC	122415	NICOLE REINHARDT	OPERATING SUPPLIES	746.000	301	27.99
08/18/2016	PNC	122418	SEBASTIAN TAVELERI	CONTRACTUAL SERVICE	803.100	691	390.00
08/18/2016	PNC	122419	JAMES SHIMKO	PLUMBING INSP.	703.200	371	774.00
08/18/2016	PNC	122420	SHREDCORP	OFFICE SUPPLIES	727.000	691	30.00
08/18/2016	PNC	122421#	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	375.00
				MATERIALS & SUPPLIES	742.000	690	160.00
				CHECK PNC 122421 TOTAL			<u>535.00</u>
08/18/2016	PNC	122422	STEVEN TRINER	HEALTHCARE PAYMENTS	801.000	861	225.00
08/18/2016	PNC	122423*#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	265	6.08
08/18/2016	PNC	122424	TEAMSTERS LOCAL 214	UNION DUES-DIST CT	234.000	000	127.00
				UNION DUES-DPW	234.000	000	521.00
				UNION DUES-CLERICAL	234.000	000	514.25
				CHECK PNC 122424 TOTAL			<u>1,162.25</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/18/2016	PNC	122425	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	5,300.00
08/18/2016	PNC	122426	TROY SMITH	CONTRACTUAL SERVICE	803.100	691	420.00
08/18/2016	PNC	122427	UPBEAT INC	MATERIALS & SUPPLIES	742.000	690	1,733.28
08/18/2016	PNC	122428	VERIZON	TELEPHONE	850.000	301	11.27
08/18/2016	PNC	122429	VIRGINIA PIMENTAL	SENIOR CENTER REVENUE/BELLE ISLE	675.000	000	9.00
				SENIOR CENTER REVENUE/GREEKTOWN	675.000	000	18.00
				CHECK PNC 122429 TOTAL			27.00
08/18/2016	PNC	122430	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	6.46
08/18/2016	PNC	122431	MELANIE WEIDMAYER	ELECTION PROGRAM	803.000	215	700.00
08/18/2016	PNC	122433	TIMOTHY WESTPHAL	HEALTHCARE PAYMENTS	801.000	861	225.00
08/24/2016	PNC	122434	JORAH. JASON & KEESLING. MOLLY	DUE TO TAXPAYERS	275.000	000	2,411.26
08/25/2016	PNC	122435	BELLI. JACK AUGUST	DUE TO TAXPAYERS	275.000	000	2,529.94
08/25/2016	PNC	122436	DECKER. THOMAS & KAREN	DUE TO TAXPAYERS	275.000	000	3,862.80
08/25/2016	PNC	122437	DILISIO. JULIA	DUE TO TAXPAYERS	275.000	000	2,038.52
08/25/2016	PNC	122438	DORADO. MARIA F & GUINTO. AURORA F	DUE TO TAXPAYERS	275.000	000	3,361.05
08/25/2016	PNC	122439	DUSHI. RUDENS & MARISA	DUE TO TAXPAYERS	275.000	000	1,071.56
08/25/2016	PNC	122440	GLOWCZEWSKI. GERALD W & DIANA L	DUE TO TAXPAYERS	275.000	000	4,056.33
08/25/2016	PNC	122441	LAGERSTROM. KEITH	DUE TO TAXPAYERS	275.000	000	798.34
08/25/2016	PNC	122442	LEBLANC. JAY E	DUE TO TAXPAYERS	275.000	000	1,766.95
08/25/2016	PNC	122443	PRZYBROWSKI. ANDREW & AGNIESZKA	DUE TO TAXPAYERS	275.000	000	3,163.46
08/25/2016	PNC	122444	QARANA. JENNIFER	DUE TO TAXPAYERS	275.000	000	1,858.62
08/25/2016	PNC	122445	RIVARD. KATHY L & KENNETH L	DUE TO TAXPAYERS	275.000	000	2,001.02
08/25/2016	PNC	122446	RODRIGUEZ. JOHN	DUE TO TAXPAYERS	275.000	000	1,957.53
08/25/2016	PNC	122447	ROY. KURTIS	DUE TO TAXPAYERS	275.000	000	1,780.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/25/2016	PNC	122448	SKRZYNIARZ. JEFFREY & JOAN	DUE TO TAXPAYERS	275.000	000	2,040.31
08/25/2016	PNC	122449	STANCZAK. JASON A & JENNIFER N	DUE TO TAXPAYERS	275.000	000	3,485.02
08/25/2016	PNC	122450	STECKER. KRISTOPHER &	DUE TO TAXPAYERS	275.000	000	2,207.18
08/25/2016	PNC	122451	TIGHE. JACQUELINE J & SUSAN F	DUE TO TAXPAYERS	275.000	000	1,962.52
08/25/2016	PNC	122452	YOUNG. MICHAEL & TONYA M	DUE TO TAXPAYERS	275.000	000	3,012.31
08/26/2016	PNC	122453	ZIAD ABOUZEID	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122454	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	8.00
				OFFICE SUPPLIES	727.000	738	1.55
				CHECK PNC 122454 TOTAL			<u>9.55</u>
08/26/2016	PNC	122458#	AMERICA'S FINEST	MATERIALS & SUPPLIES	757.000	260	83.00
				OFFICE SUPPLIES	727.000	301	84.00
				CHECK PNC 122458 TOTAL			<u>167.00</u>
08/26/2016	PNC	122459*#	AT&T	TELEPHONE	850.000	258	1,302.78
08/26/2016	PNC	122461	AT&T LONG DISTANCE	TELEPHONE	850.000	258	18.76
08/26/2016	PNC	122462	PAMELA KROLL	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122463	DEBORAH WEIHERMULLER	INDIGENTS-ATTY FEES	810.000	136	300.00
08/26/2016	PNC	122465	BATTERY WAREHOUSE CO.	OPERATING SUPPLIES	746.000	301	38.97
08/26/2016	PNC	122467	TANYA R. BOWERS	INDIGENTS-ATTY FEES	810.000	136	225.00
08/26/2016	PNC	122468	KIMBERLY T. BROWN	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122469*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	161.50
				HEALTHCARE PAYMENTS	801.000	861	21.00
				CHECK PNC 122469 TOTAL			<u>182.50</u>
08/26/2016	PNC	122471	MARK CARDELLIO	INDIGENTS-ATTY FEES	810.000	136	175.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/26/2016	PNC	122472	CHRISTY M. PUDYK	INDIGENTS-ATTY FEES	810.000	136	225.00
08/26/2016	PNC	122473	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	269	65.39
08/26/2016	PNC	122474	JAMES P. CONRAD	INDIGENTS-ATTY FEES	810.000	136	75.00
08/26/2016	PNC	122476	JASMIN CROMWELL	CONTRACTUAL SERVICE	803.100	691	216.00
08/26/2016	PNC	122478	CYNTHIA R. CZECH	INDIGENTS-ATTY FEES	810.000	136	75.00
08/26/2016	PNC	122479	JAMES CZARNECKI II	INDIGENTS-ATTY FEES	810.000	136	275.00
08/26/2016	PNC	122483	DEMCO, INC.	LIBRARY PROCESSING SUPPLIES	726.000	738	393.40
08/26/2016	PNC	122485	DUANE MUNRO	DUE TO OTHER	214.000	000	183.39
08/26/2016	PNC	122489	FRANK FRONTCZAK	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122490	KATHLEEN G. GALEN	INDIGENTS-ATTY FEES	810.000	136	75.00
08/26/2016	PNC	122491	GERI PLEVA	PARK RENTALS	694.100	000	85.00
08/26/2016	PNC	122492	LEONARDO GOMEZ	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122493	DOMINIC GRECO	INDIGENTS-ATTY FEES	810.000	136	325.00
08/26/2016	PNC	122494	ROY M. GRUENBURG	INDIGENTS-ATTY FEES	810.000	136	275.00
08/26/2016	PNC	122495	HAKIM & MEHANNA PLLC	INDIGENTS-ATTY FEES	810.000	136	75.00
08/26/2016	PNC	122496	MAROUN J. HAKIM	INDIGENTS-ATTY FEES			** VOIDED **
08/26/2016	PNC	122498	MICHAEL HENNIGAN	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122499	LAW OFFICES OF JAMES R. HILLER PPC	INDIGENTS-ATTY FEES	810.000	136	225.00
08/26/2016	PNC	122500	SONYA HRYSHKO	INDIGENTS-ATTY FEES	810.000	136	250.00
08/26/2016	PNC	122502	INACOMP	CAPITAL	975.000	258	789.00
08/26/2016	PNC	122503*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	501.10
				BOOKS & MATERIALS	744.000	738	29.04
				BOOKS & MATERIALS	744.000	738	633.65

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND				CHECK PNC 122503 TOTAL			1,163.79
08/26/2016	PNC	122504	JOHN'S LUMBER	MATERIALS & SUPPLIES	742.000	690	16.77
				MATERIALS & SUPPLIES	742.000	690	183.22
				CHECK PNC 122504 TOTAL			<u>199.99</u>
08/26/2016	PNC	122507	KERR ALBERT OFFICE SUPPLY	MATERIALS & SUPPLIES	757.000	260	28.60
08/26/2016	PNC	122508	MICHEAL B. KILPATRICK	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122509	MELISSA M. KING, P.C.	PROFESSIONAL SERVICES	712.000	136	900.00
08/26/2016	PNC	122510	LIBRARY PETTY CASH	OFFICE SUPPLIES	727.000	738	19.00
				PROGRAMS	803.000	738	15.47
				PROGRAMS	803.000	738	76.03
				CHECK PNC 122510 TOTAL			<u>110.50</u>
08/26/2016	PNC	122511	MACOMB COUNTY FINANCE DEPARTMENT	OPERATING SUPPLIES	746.000	301	150.00
08/26/2016	PNC	122515	MERS	EMPLOYEE AND EMPLOYER JULY 2016	228.600	000	159,251.03
08/26/2016	PNC	122516*	STATE OF MICHIGAN	CLEARANCE FEES-D.C.	658.000	000	912.87
08/26/2016	PNC	122517	SHEILA A. MILLER PLLC	INDIGENTS-ATTY FEES	810.000	136	200.00
08/26/2016	PNC	122518	JACQUELINE G. NANNI	INDIGENTS-ATTY FEES	810.000	136	200.00
08/26/2016	PNC	122519	NASRO	TRAINING	861.000	301	495.00
08/26/2016	PNC	122520	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	738	109.59
08/26/2016	PNC	122521	ORANDE ROY JR.	DUE TO OTHER	214.000	000	26.99
08/26/2016	PNC	122522	OTIS ELEVATOR COMPANY	REPAIRS & MAINTENANCE	937.000	268	612.00
08/26/2016	PNC	122524	JUSTIN POLLARD	INDIGENTS-ATTY FEES	810.000	136	275.00
08/26/2016	PNC	122527	JOSEPHINE SBROCCA	INDIGENTS-ATTY FEES	810.000	136	100.00
08/26/2016	PNC	122528	JAMES SHIMKO	PLUMBING INSP.	703.200	371	3,371.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
08/26/2016	PNC	122529#	SHRED-IT USA	OFFICE SUPPLIES	727.000	215	15.35
				OFFICE SUPPLIES	727.000	260	30.70
				OFFICE SUPPLIES	727.000	371	15.35
				CHECK PNC 122529 TOTAL			<u>61.40</u>
08/26/2016	PNC	122530*#	SHREDCORP	OPERATING SUPPLIES	746.000	301	50.00
08/26/2016	PNC	122531	KEVIN M. SMITH	INDIGENTS-ATTY FEES	810.000	136	175.00
08/26/2016	PNC	122532	SLC PROPRIETARY FUND	MEMBERSHIPS & DUES	802.000	738	2,382.88
08/26/2016	PNC	122537	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	5,975.00
08/26/2016	PNC	122539	TISDALES PLUMBING	BUILDING PERMITS	483.000	000	15.00
08/26/2016	PNC	122542	UNIQUE MANAGEMENT SERVICES, INC	PROFESSIONAL SERVICES	801.000	738	14.75
				PROFESSIONAL SERVICES	801.000	738	17.90
				CHECK PNC 122542 TOTAL			<u>32.65</u>
08/26/2016	PNC	122543	UNITED STATES POSTAL SERVICE	POSTAGE	728.000	215	50.00
08/26/2016	PNC	122547	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	131.00
08/26/2016	PNC	122548	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	803.000	210	8,000.00
				Total for fund 101 GENERAL FUND			773,073.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
08/04/2016	PNC	122257*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	306.71
08/11/2016	PNC	122336*#	RAY ELECTRIC	R & M SUPPLIES-CONST	757.000	463	21.86
08/18/2016	PNC	122414*#	REINDEL TRUE VALUE	R & M SUPPLIES-CONST	757.000	463	479.13
08/26/2016	PNC	122535	TAG TINTZ & GRAPHX LLC	R & M SUPPLIES-CONST	757.000	463	150.00
Total for fund 202 MAJOR STREET FUND							957.70

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
08/04/2016	PNC	122249	CADILLAC ASPHALT, LLC	R&M SUP-CONSTRUCTION	757.000	463	258.75
08/04/2016	PNC	122257*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	185.39
08/11/2016	PNC	122323*#	HOME DEPOT CREDIT SERVICES	R&M SUP-CONSTRUCTION	757.000	463	123.23
08/11/2016	PNC	122331*#	MASTER GARDENER LAWN CENTER	R&M SUP-CONSTRUCTION	757.000	463	65.00
08/18/2016	PNC	122370	DITTMAN TREE SERVICE, INC	R&M SUP-CONSTRUCTION	757.000	463	12,640.00
				Total for fund 203 LOCAL STREET FUND			13,272.37

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
08/04/2016	PNC	122257*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	586.32
08/26/2016	PNC	122455	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	2,521.11
08/26/2016	PNC	122466	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	480.35
08/26/2016	PNC	122469*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	24.50
08/26/2016	PNC	122525	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	175.88
				OPERATING SUPPLIES	746.000	301	184.81
				CHECK PNC 122525 TOTAL			<u>360.69</u>
08/26/2016	PNC	122533	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	354.95
				Total for fund 210 AMBULANCE FUND			4,327.92

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
08/04/2016	PNC	122278	MID MICHIGAN RECYCLING	CURBSIDE RECYCLING	810.000	528	160.00
08/18/2016	PNC	122416	RIZZO SERVICES	REGULAR REFUSE COLL	808.000	528	42,565.46
				CURBSIDE RECYCLING	810.000	528	7,523.20
				GRASS COMPOSTING	811.000	528	9,927.67
				CHECK PNC 122416 TOTAL			<u>60,016.33</u>
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			60,176.33

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
08/01/2016	PNC	122236	MICHIGAN DEPT OF TREASURY	OPERATING SUPPLIES			** VOIDED **
08/01/2016	PNC	122237	MICHIGAN DEPT OF TREASURY	THOMSON REUTERS - CK#3503 07-20-2011	746.000	310	257.50
08/26/2016	PNC	122538	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	386.59
08/26/2016	PNC	122544	VERIZON	CELLULAR PHONES	851.000	310	800.22
Total for fund 265 DRUG FORFEITURE							1,444.31

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
08/26/2016	PNC	122460	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
08/26/2016	PNC	122486	FIFTH THIRD, EASTERN MICHIGAN	TRANSFER TO DEBT SERVICE	966.000	301	64,406.55
08/26/2016	PNC	122512	MACOMB COUNTY PROSECUTER'S OFFICE	PROFESSIONAL SERVICES	712.000	301	8,272.37
				PROFESSIONAL SERVICES	712.000	301	1,919.47
				CHECK PNC 122512 TOTAL			<hr/> 10,191.84
				Total for fund 267 GAMBLING FORFEITURE			76,051.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
08/04/2016	PNC	122243*#	AT&T	UTILITIES	920.000	265	93.00
08/04/2016	PNC	122253*#	CONSUMERS ENERGY	UTILITIES	920.000	265	19.93
08/04/2016	PNC	122266*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	7,320.00
08/04/2016	PNC	122291	TYCO INTEGRATED SECURITY	REPAIRS & MAINTENANCE	937.000	265	342.00
08/04/2016	PNC	122292	ULTRA FLOORS	CAP IMP CONST	937.000	265	761.90
08/11/2016	PNC	122313*#	DETROIT ENERGY	ELECTRIC	922.000	265	970.46
08/11/2016	PNC	122320*#	GREAT LAKES PEST CONTROL CO. INC	MATERIALS & SUPPLIES	742.000	265	75.00
08/11/2016	PNC	122323*#	HOME DEPOT CREDIT SERVICES	REPAIRS & MAINTENANCE	937.000	265	264.60
08/11/2016	PNC	122331*#	MASTER GARDENER LAWN CENTER	REPAIRS & MAINTENANCE	937.000	265	220.00
08/18/2016	PNC	122364*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	99.74
08/18/2016	PNC	122369*#	DETROIT ENERGY	UTILITIES	920.000	265	682.38
08/18/2016	PNC	122376*#	CITY OF FRASER	UTILITIES	920.000	265	1,814.89
08/18/2016	PNC	122379	HD SUPPLY FACILITIES MAINTENANCE	REPAIRS & MAINTENANCE	937.000	265	315.00
08/18/2016	PNC	122387*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	173.85
08/18/2016	PNC	122401	MARGARET HUDSON	SECURITY DEPOSITS	291.000	000	615.00
08/18/2016	PNC	122414*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	91.02
08/26/2016	PNC	122459*#	AT&T	UTILITIES/SR. HOUSING	920.000	265	52.54

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
08/26/2016	PNC	122482	J.C. EHRLICH CO.	REPAIRS & MAINTENANCE	937.000	265	58.00
Total for fund 270 SENIOR HOUSING							13,969.31

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)							
08/26/2016	PNC	122501	HUNTINGTON NATIONAL BANK	AGENT FEES	999.000	945	125.00
Total for fund 301 GENERAL DEBT SERVICE (VOTED)							125.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 402 2015 STREET BONDS CONSTRUCTION FUND							
08/04/2016	PNC	122262	G2 CONSULTING GROUP, LLC	CAPITAL	975.000	463	2,096.25
08/11/2016	PNC	122332	MATTIOLI CEMENT COMPANY	CAPITAL	975.000	463	91,729.50
08/18/2016	PNC	122417	SCODELLER CONSTRUCTION, INC.	CAPITAL	975.000	463	40,005.27
Total for fund 402 2015 STREET BONDS CONSTRUCTION							133,831.02

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
08/04/2016	PNC	122238	AEW	CAPITAL IMPROVEMENT	977.200	527	19,601.60
08/04/2016	PNC	122246	AUDIO SENTRY CORPORATION	R & M LIFT STATION	931.000	527	47.50
08/04/2016	PNC	122254	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	757.000	526	22.50
				MATERIALS & SUPPLIES	757.000	526	58.19
				MATERIALS & SUPPLIES	757.000	526	14.88
				CHECK PNC 122254 TOTAL			<u>95.57</u>
08/04/2016	PNC	122256*#	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	119.60
08/04/2016	PNC	122257*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	526	283.57
				HEALTH/LIFE/DENTAL INS	715.000	527	162.25
				CHECK PNC 122257 TOTAL			<u>445.82</u>
08/04/2016	PNC	122264	INACOMP	CAP IMP CONST	977.000	526	999.00
08/04/2016	PNC	122287	STAR MECHANICAL, INC.	R & M LIFT STATION	931.000	526	175.64
08/11/2016	PNC	122313*#	DETROIT ENERGY	ELECTRIC	922.000	527	203.78
08/11/2016	PNC	122321	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	2,800.84
08/11/2016	PNC	122333	MICHIGAN METER TECHNOLOGY GROUP	CAP IMP CONST	977.000	526	3,250.00
08/11/2016	PNC	122346	TRENDSET COMMUNICATIONS GROUP,	CAP IMP CONST	977.000	526	1,240.21
08/11/2016	PNC	122351*#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	526	845.93
				POSTAGE	728.000	526	1,023.52
				POSTAGE	728.000	527	1,023.52
				CHECK PNC 122351 TOTAL			<u>2,892.97</u>
08/18/2016	PNC	122369*#	DETROIT ENERGY	UTILITIES	920.000	527	158.83
08/18/2016	PNC	122376*#	CITY OF FRASER	UTILITIES	920.000	526	29.82

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
08/18/2016	PNC	122399	MACOMB COUNTY TREASURER	PRINCIPAL - SERIES 2014A	996.112	527	9,154.87
				INTEREST - SERIES 2010B	998.110	527	1,887.56
				INTEREST - SERIES 2014A	998.112	527	2,906.17
				PAYING AGENT FEES	999.000	527	3.49
				PAYING AGENT FEES	999.000	527	11.62
				PAYING AGENT FEES	999.000	527	4.82
				CHECK PNC 122399 TOTAL			<u>13,968.53</u>
08/18/2016	PNC	122414*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	757.000	526	258.50
08/26/2016	PNC	122456	AEW	CAP IMP CONST	977.000	526	5,725.60
08/26/2016	PNC	122470	CAPITAL ONE PUBLIC	INSTALLMENT PURCHASE -	306.600	000	65,333.87
08/26/2016	PNC	122484	GREAT LAKES WATER AUTHORITY	WATER PAYMENT	922.000	526	116,259.55
08/26/2016	PNC	122497	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	527	547.14
08/26/2016	PNC	122506	KENNEDY INDUSTRIES INC	MATERIALS & SUPPLIES	757.000	527	619.50
08/26/2016	PNC	122513	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	63.49
				SEWER PAYMENT-VARIABLE	921.000	527	2,113.53
				SEWER PAYMENT-FIXED	921.100	527	208,338.09
				PRINCIPAL - SRF 2011	996.108	527	29,958.53
				PRINCIPAL - SERIES 2013A	996.111	527	66,738.13
				INTEREST - 2011 SRF	998.108	527	8,383.04
				INTEREST - OAKLAND MACOMB INT.	998.109	527	6,020.35
				INTEREST - SERIES 2013A SRF	998.111	527	14,804.62
				INTEREST - 2015 SAW OMID	998.114	527	3,427.53
				CHECK PNC 122513 TOTAL			<u>339,847.31</u>
08/26/2016	PNC	122549	STATE OF MICHIGAN	CAPITAL IMPROVEMENT	977.200	527	746.00
				Total for fund 592 WATER AND SEWER FUND			575,367.18

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
08/04/2016	PNC	122257*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	249	100.47
08/04/2016	PNC	122260	FALCON ROAD MAINTENANCE EQUIPMENT	R & M PARTS-DPW	864.000	249	190.59
08/04/2016	PNC	122261	FRASER AUTO BODY, INC	R & M PARTS-PS	865.000	249	155.70
08/04/2016	PNC	122271	LESLIE TIRE SERVICE, INC.	R & M PARTS-PS	865.000	249	229.00
08/04/2016	PNC	122277	STATE OF MICHIGAN	R & M PARTS-PS	865.000	249	169.00
				R & M PARTS-PS	865.000	249	26.00
				CHECK PNC 122277 TOTAL			<u>195.00</u>
08/04/2016	PNC	122280	OSCAR W. LARSON CO.	GAS	862.000	249	150.00
08/04/2016	PNC	122282	PHASE FOUR, INC.	R & M PARTS-DPW	864.000	249	706.00
08/04/2016	PNC	122289	SUBURBAN FORD OF STERLING HEIGHTS	R & M PARTS-DPW	864.000	249	130.51
08/11/2016	PNC	122305	BUFF WHELAN CHEVROLET INC	R & M PARTS-DPW	864.000	249	24.97
				R & M PARTS-PS	865.000	249	15.12
				CHECK PNC 122305 TOTAL			<u>40.09</u>
08/11/2016	PNC	122310	CONTRACTORS CONNECTION	R & M PARTS-DPW	864.000	249	88.20
08/11/2016	PNC	122312	CRUISERS	R & M PARTS-DPW	864.000	249	325.00
08/11/2016	PNC	122329	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	571.00
				R & M PARTS-DPW	864.000	249	280.00
				R & M PARTS-PS	865.000	249	512.00
				CHECK PNC 122329 TOTAL			<u>1,363.00</u>
08/11/2016	PNC	122341*#	SPEED CLEAN SERVICE	R & M PARTS-DPW	864.000	249	129.50
08/11/2016	PNC	122342	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	952.36
				R&M SUP-CONSTRUCTION	862.000	249	3,022.02
				CHECK PNC 122342 TOTAL			<u>3,974.38</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
08/11/2016	PNC	122344*#	TAG TINTZ & GRAPHX LLC	R & M PARTS-DPW	864.000	249	106.80
				R & M PARTS-DPW	864.000	249	510.00
				CHECK PNC 122344 TOTAL			<u>616.80</u>
08/11/2016	PNC	122348	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	52.77
08/18/2016	PNC	122378	HALT FIRE	R & M PARTS-PS	865.000	249	1,148.46
				R & M PARTS-PS	865.000	249	1,426.44
				CHECK PNC 122378 TOTAL			<u>2,574.90</u>
08/18/2016	PNC	122384	J.C.L. SNOW PLOW DEALER, INC	R & M PARTS-DPW	864.000	249	397.85
08/18/2016	PNC	122396	LESLIE TIRE SERVICE, INC.	R & M PARTS-DPW	864.000	249	80.00
08/18/2016	PNC	122400*#	MAIL PLUS	R & M PARTS-DPW	864.000	249	14.40
08/18/2016	PNC	122404	MIKE'S PUMP SERVICE	R & M PARTS-DPW	864.000	249	149.50
08/18/2016	PNC	122406	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	34.48
08/18/2016	PNC	122407	NICKEL & SAPH, INC	GAS	862.000	249	3,085.00
08/18/2016	PNC	122408	NXTEC USA, LLC	R & M PARTS-DPW	864.000	249	554.51
08/18/2016	PNC	122410	PALCO CAMPER	R & M PARTS-DPW	864.000	249	70.30
08/18/2016	PNC	122412	DON PYKE	R & M PARTS-DPW	864.000	249	189.90
08/18/2016	PNC	122414*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	230.45
				R & M PARTS-PS	865.000	249	86.17
				CHECK PNC 122414 TOTAL			<u>316.62</u>
08/18/2016	PNC	122423*#	SUPPLY DEN	R & M PARTS-DPW	864.000	249	27.14
08/18/2016	PNC	122432	WEINGARTZ	R & M PARTS-DPW	864.000	249	148.35
				R & M PARTS-DPW	864.000	249	10.99
				R & M PARTS-DPW	864.000	249	36.99

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
				R & M PARTS-DPW	864.000	249	109.93
				R & M PARTS-DPW	864.000	249	34.75
				R & M PARTS-DPW	864.000	249	210.92
				CHECK PNC 122432 TOTAL			<u>551.93</u>
08/18/2016	PNC	149 (E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	13,301.89
				R & M PARTS-DPW	864.000	249	310.74
				R & M PARTS-PS	865.000	249	1,697.04
				CHECK PNC 149(E) TOTAL			<u>15,309.67</u>
08/26/2016	PNC	122457	AIRGAS USA, LLC	R & M PARTS-PS	865.000	249	115.92
				R & M PARTS-PS	865.000	249	155.29
				R & M PARTS-PS	865.000	249	64.00
				CHECK PNC 122457 TOTAL			<u>335.21</u>
08/26/2016	PNC	122477	CRUISERS	R & M PARTS-DPW	864.000	249	377.50
				Total for fund 661 MOTOR POOL			32,515.92

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
08/04/2016	PNC	122247*#	BEST BUY BUSINESS ADVANTAGE ACCT	D.A.R.E.	214.400	000	421.96
				PS TECHNOLOGY FUNDS	216.200	000	679.97
				CHECK PNC 122247 TOTAL			<u>1,101.93</u>
08/04/2016	PNC	122265*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	155.64
				DUE TO OTHER LIBRARIES	214.225	000	28.01
				CHECK PNC 122265 TOTAL			<u>183.65</u>
08/04/2016	PNC	122270	KONICA MINOLTA BUSINESS SOLUTIONS	TECHNOLOGY FUND-DISTCT	228.600	000	22.13
08/04/2016	PNC	122283*#	RECREATION PETTY CASH	REC PROGRAM REVOLVING	243.000	000	110.30
08/04/2016	PNC	122288	STU & HIS CREW LLC	REC PROGRAM REVOLVING	243.000	000	250.00
08/11/2016	PNC	122311	CREATIVE BRICK	HISTORICAL COMM	214.000	000	112.92
08/11/2016	PNC	122316	FRANK VALENTI	SECURITY FEE 5%	228.500	000	405.00
08/11/2016	PNC	122318	FUNSPACE DIRECT, LLC	BUILDING BONDS	283.100	000	500.00
08/11/2016	PNC	122325*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	32.48
08/18/2016	PNC	122359*#	BEST BUY BUSINESS ADVANTAGE ACCT	D.A.R.E.	214.400	000	49.99
				D.A.R.E.	214.400	000	40.00
				CHECK PNC 122359 TOTAL			<u>89.99</u>
08/18/2016	PNC	122361	BOUNCE ABOUT RENTALS	REC PROGRAM REVOLVING	243.000	000	220.00
08/18/2016	PNC	122381*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	49.42
				LIBRARY DONATIONS	214.200	000	26.95
				LIBRARY DONATIONS	214.200	000	(6.17)
				LIBRARY DONATIONS	214.200	000	(19.75)
				DUE TO OTHER LIBRARIES	214.225	000	32.36
				FRIENDS OF FRASER PUBLIC LIBRARY	214.250	000	20.74
				CHECK PNC 122381 TOTAL			<u>103.55</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
08/18/2016	PNC	122383	INSURANCE SERVICES CONSTRUCTION	BUILDING BONDS	283.100	000	1,000.00
08/18/2016	PNC	122409	ORIENTAL TRADING CO. INC	REC PROGRAM REVOLVING	243.000	000	311.83
08/18/2016	PNC	122414*#	REINDEL TRUE VALUE	REC PROGRAM REVOLVING	243.000	000	71.20
08/26/2016	PNC	122464	BACK NINE GRA-FX, LLC	D.A.R.E.	214.400	000	191.00
08/26/2016	PNC	122475	CREATIVE PRODUCT SOURCING, INC	D.A.R.E.	214.400	000	46.00
08/26/2016	PNC	122480	DANIEL SHIRKEY	DIST CT-RESTITUTION	239.000	000	50.00
08/26/2016	PNC	122481	DAVID R & GWYN M KUBIAK	BUILDING BONDS	283.100	000	100.00
08/26/2016	PNC	122487	FOX LABS INTERNATIONAL, INC.	OWI ENFORCEMENT	248.000	000	316.56
08/26/2016	PNC	122488	FRANK VALENTI	SECURITY FEE 5%	228.500	000	405.00
08/26/2016	PNC	122503*#	INGRAM LIBRARY SERVICES	DUE TO OTHER LIBRARIES	214.225	000	28.40
08/26/2016	PNC	122505	KATHRIN BOISTEN	BUILDING BONDS	283.100	000	350.00
08/26/2016	PNC	122514	MATTHEW GOLSON	DIST CT-RESTITUTION	239.000	000	400.00
08/26/2016	PNC	122516*	STATE OF MICHIGAN	CRIME VICTIM FUND	208.000	000	3,809.25
				JUROR COMP REIMBURSE	228.300	000	912.87
				JUSTICE SYSTEM	228.400	000	12,463.00
				CHECK PNC 122516 TOTAL			<u>17,185.12</u>
08/26/2016	PNC	122523	PAUL MICHALSKI	TECHNOLOGY FUND-DISTCT	228.600	000	125.00
08/26/2016	PNC	122526	RAYMOND WEIDMAN, JR.	BUILDING BONDS	283.100	000	100.00
08/26/2016	PNC	122530*#	SHREDCORP	TECHNOLOGY FUND-DISTCT	228.600	000	40.00
08/26/2016	PNC	122534	SYCAMORE HILLS	D.A.R.E.	214.400	000	5,181.00
08/26/2016	PNC	122536	THE OFFICE SUPPLY GUYS	LIBRARY DONATIONS	214.200	000	239.95
08/26/2016	PNC	122540	TRI-PHASE COMMERCIAL CONSTRUCTION	BUILDING BONDS	283.100	000	1,000.00

09/01/2016 02:24 PM
User: CAROLYNN
DB: Fraser

CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 08/01/2016 - 08/31/2016

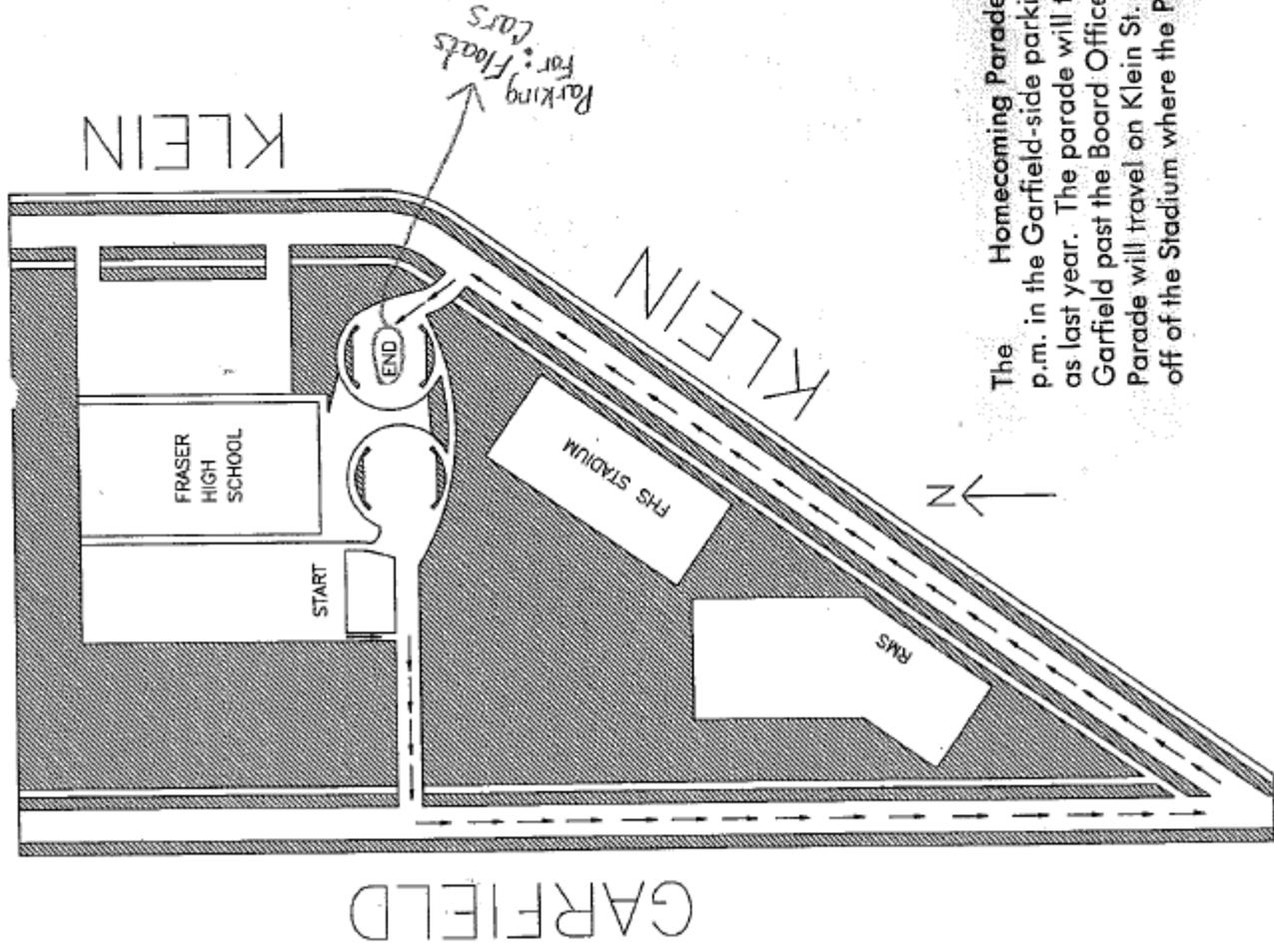
Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
08/26/2016	PNC	122541	TSFP HOLDINGS INC.	BUILDING BONDS	283.100	000	100.00
08/26/2016	PNC	122545	VINCENT COLETTI	BUILDING BONDS	283.100	000	100.00
08/26/2016	PNC	122546	WHISPERING PINES MOBIL ZOO	REC PROGRAM REVOLVING	243.000	000	700.00
Total for fund 701 TRUST & AGENCY FUND							31,173.01



City of Fraser
Check Disbursement Report
September 8, 2016

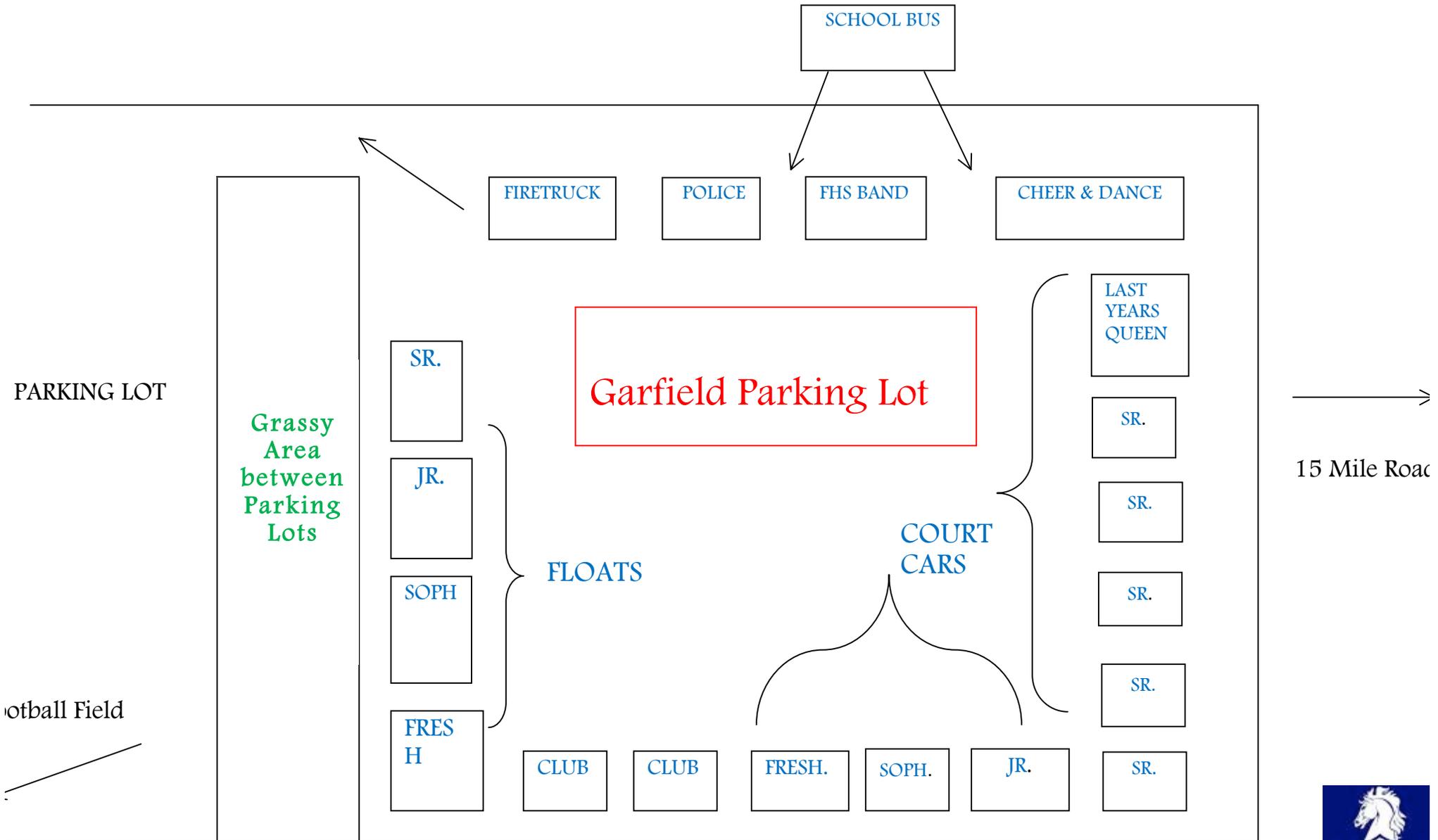
EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	773,073.83
202 MAJOR STREET FUND	\$	957.70
203 LOCAL STREET FUND	\$	13,272.37
210 AMBULANCE FUND	\$	4,327.92
226 GARBAGE AND RUBBIUSH COLLECTION	\$	60,176.33
265 DRUG FORFEITURE	\$	1,444.31
267 GAMBLING FORFEITURE	\$	76,051.20
270 SENIOR HOUSING	\$	13,969.31
301 GENERAL DEBT SERVICE (VOTED BONDS)	\$	125.00
402 2015 STREET BONDS CONSTRUCTION	\$	133,831.02
592 WATER & SEWER FUND	\$	575,367.18
661 MOTOR POOL	\$	32,515.92
701 TRUST AND AGENCY	\$	31,173.01
VENDOR EXPENDITURES	\$	1,716,285.10



The Homecoming Parade will START at 6:00 p.m. in the Garfield-side parking lot at FHS, just as last year. The parade will travel down Garfield past the Board Office to Klein St. The Parade will travel on Klein St. to the parking lot off of the Stadium where the Parade ends.

Garfield





FRASER HIGH SCHOOL

34270 GARFIELD ROAD, FRASER, MI 48026-4718
Phone (586) 439-7200 FAX (586) 439-7201
TDD (586) 439-7250

“Home of the Ramblers”

PRINCIPAL

Michael A. Lonze

ASSISTANT PRINCIPALS

Amy Jager

Jason Ohrt

Kyle Ray

August 23, 2016
Fraser City Council
33000 Garfield
Fraser, MI 48026

Council Members:

The Fraser High School Homecoming parade is scheduled for Friday, October 7, 2016. We are requesting a parade permit for that day.

The parade will start at 6:00 p.m. and follow the route previously planned by Officer Jeff Newton of the Fraser Police Department and Dr. Dave Richards of Fraser Public Schools.

On behalf of the Fraser High School Student Council, we would like to thank you for your cooperation.

Sincerely,

Katlyn Witt
FHS Student Council Advisor
586-439-7352
Katlyn.Witt@fraserk12.org

**APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS**

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
Colwell Jr		Daniel		Tom	
ADDRESS (number & street)					
34625 Mulvey Road #240					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
Fraser	MI	48026	(586) 909-6834	(586) 909-6834	
NAME OF BOARD/COMMISSION APPLYING FOR					
Parks & Recreation					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
I've been involved in Parks & Recreation my entire life and until recently worked in the field, would enjoy staying involved and giving back to my community. Specifically, I love working on park projects and how to enhance their function and use. I have two young daughters that love to play at the parks. Special event management, great to see the community out together					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
Minnesota State University, Bachelor of Science, Therapeutic Recreation, Certified Therapeutic Recreation Specialist & Certified Parks & Recreation Professional University of Wisconsin Whitewater, Masters of Business Administration, Marketing					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
American District Telegraph (ADT)			Territory Manager		
COMPANY ADDRESS (number & street)					
1400 East Avis					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
Madison Heights	MI	48071	(248) 629-3054	(586) 909-6834	
PLEASE LIST YOUR RESPONSIBILITIES					
Manage territory customers (small business and residential) by promoting ADT services and offering best suited opportunities to meet their needs.					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

Daniel Thomas Colwell Jr.
34625 Mulvey Road #240
Fraser, MI 48026

(586)909-6834 mobile
colwelltommy4@gmail.com

OBJECTIVE

To contribute actively in the administration and promotion of a dynamic organization allowing me to utilize my interpersonal skills while continuing to develop professionally

EDUCATION

University of Wisconsin-Whitewater
Masters of Business Administration
Emphasis: Marketing, 2005

Minnesota State University-Mankato
Bachelor of Science
Emphasis: Therapeutic Recreation, 1991

EMPLOYMENT HISTORY

American District Telegraph

Territory Manager

April 2015-current

- Plan sales route and execute business to business and residential sales of security products

City of Berkley, Michigan Parks and Recreation Department

Director of Parks and Recreation/Ice Arena Manager

July 2011-April 2015

- Plan and organize department operations; develop and implement policies, procedures and regulations
- Develop long term plans to realize goals in accordance with community needs and demographic trends
- Administer \$1.1M annual budget, ensure the authorized budgetary and purchasing procedures are followed
- Analyze capital needs, implement changes, monitors operational costs and increase efficiency
- Promote department to secure alternative funding sources, partnership agreements, grants and sponsorships
- Serve on the Woodward Dream Cruise Board of Directors and manage our community wide events
- Kept abreast of new developments in the field and legislation through continuing education
- Direct the recruitment of talent and hiring personnel, assign work and evaluate performance
- Manage Ice Arena operations and sell ice time/lease space to maximize revenue and limit liability

City of Berkley, Michigan Parks and Recreation Department

Parks and Recreation Manager

July 2006-June 2011

- Managed operations of multi-purpose community center, ice arena and nine parks
- Created sponsorship program aimed at increasing revenue and business to business relationships
- Developed short- and long-range goals including plans for the future direction of the department
- Reviewed and approved time sheets and expense reports; oversaw and recorded depositing of payments
- Generated revenue, wrote and administered grants, developed fundraising activities and established fees
- Promoted program services to community through the development of strategies to increase participation
- Negotiated and managed contracts for goods and services including instructors, contractors and vendors
- Created WinterFest and SummerFest, free community wide events paid for solely through sponsorship

Old Mutual Insurance – Novi, Michigan

Mortgage Insurance Salesman

September 2005-June 2006

- Met with sales team weekly to discuss strategy and set goals
- Developed account relationships with prospective clients and set up presentations
- Assembled sales presentation and developed effective purchase options
- Met clients and sold the benefits of our product

University of Wisconsin-Whitewater Campus Recreation

Graduate Assistant, Recreation Sports

January 2003-September 2005

- Generated revenue through grants and fundraising for purchase of equipment, compiled bid specifications
- Supervised university field house student staff, generated facility usage reports
- Directed disability awareness speaking program, promoted and sold sessions to area schools and business
- Coached wheelchair basketball team, planned training sessions, off-season routine and recruited athletes

Courage Center Sports and Recreation – Golden Valley, Minnesota

Youth Sports Coordinator

November 1997-December 2002

- Coordinated youth sports program, maintained annual budget, liaison for parental leadership group
- Supervised and trained volunteers and program interns; purchased and maintained equipment
- Secured donations and sponsorships to minimize expenses solely covered by program participants
- Organized seasonal programs brochure and managed events within

Presbyterian Homes of Minnesota - Bloomington, Minnesota

Director of Recreation

January 1992-November 1997

- Supervised Recreation Assistant, part time staff and volunteers
- Maintained annual budget, purchased equipment and maintained facilities
- Planned monthly recreation programs and supervised day to day activities
- Developed sponsorship program aimed at local business and families

**APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS**

Recreation Commiss

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



RECEIVED
CITY MANAGER'S OFFICE
JUL 29 REC'D
Initials KD Time 2PM

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
Kubiak		David		R	
ADDRESS (number & street)					
17440 Hans Dr					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
Fraser	MI	48026	(586) 610-2432	-	
NAME OF BOARD/COMMISSION APPLYING FOR					
Recreation Commission					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
I love the city of Fraser, where I live. I sincerely desire for this community to continue to be a great place to live. I want to help create environments and events that bring people together and foster a deep sense of community. Recreation is a large part of that. I have extensive experience in event planning, leadership, volunteer recruitment, and networking that equips me well to do just that as a member of the Recreation Commission.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
Graduated from Henry Ford II High School 2000, Bachelor's Degree from Rochester College 2005					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
Kensington Church			Young Adults Director		
COMPANY ADDRESS (number & street)					
1825 E Square Lake Rd					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
Troy	MI	48085	(248) 786-0600	-	
PLEASE LIST YOUR RESPONSIBILITIES					
Please see attached resume.					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

DAVID R. KUBIAK

Objective

To serve my city and improve the quality of life for its residents by creating environments and events that bring people together to form community.

Education

Rochester College

Rochester Hills, MI

May, 2005

Bachelor of Science – Youth & Family Ministry

- Received Academic Promise Award 2005 & Dean's List honors
- Minor in English, excellent oral and written communication skills

Magna Cum
Laude

Professional Experience

- **Student & Young Adult Director**, Kensington Church, Clinton Twp MI (August 2009-Present)
- **Guest Paraprofessional**, Macomb Intermediate School District (Autism (9/2005 – 8/2006) & Emotional Impairments (1/2009 – 8/2010))
- **Director of Education**, Lake Shore Church, St. Clair Shores MI (August 2006 – December 2008)
- **Student Programming Intern**, The Cornerstone Church, Clyde MI (September 2005 – August 2006)
- **Youth Director**, BrookView Community Church Utica, MI (January 2003 – September 2005)
- **Admissions Ambassador**, Oakland University, Rochester Hills, MI (Jan-Dec 2002)

Experiences

- **Administration:** Crafted & communicated vision and strategies for non-profit organizations; directed & oversaw educational programming from birth to adult; successfully planned & implemented programs, curriculum & events up to one year in advance. Created and managed budgets – both large and small. Organized information and created efficient systems for teams and large events. Familiar with safety policies & procedures. Organized registrations, payments, forms, and volunteers.
- **Community Networking:** Collaborated with, cultivated relationships & maintained partnerships with church & community leaders, teachers and administrators, police officers, and non-profit organizations. (Such as Zero Tolerance Coalition, Dialogue Day, Community Volunteering, etc.) Led teams and worked collaboratively to achieve common goals.
- **Leadership & Team Building:** Recruited, screened, trained, & worked collaboratively with teams of volunteers, providing resources & training for leaders & leading staff. Established roles, job descriptions, & first serve opportunities for volunteers. Scheduled staff, oversaw supplies, created annual budget, organized fundraisers, & managed finances.
- **Event Planning:** Created, organized, and led events for hundreds of students – from creative planning, team recruitment, budget development/oversight, and logistical execution including retreats, international missions, camps, large events, and fundraisers.
- **Technology & Communication:** Effectively utilized technology and social media, Designed graphics & promotional materials. Maintained databases using Excel, prepared accurate reports, & created compelling presentations on Pro-Presenter and PowerPoint.
- **Public Speaking:** Regularly delivered messages to a variety of audiences. Created study guides and discussion questions, as well as facilitated discussion for mid-size groups/classes.
- **Counseling/Mentoring:** Advised students and parents in a variety of situations (including crisis), worked with students to set & achieve personal discipleship and leadership goals. Led teams of volunteer leaders and interns in ministry.
- **Public Relations:** Participated in panels, gave tours, and contacted prospective students via telephone and mail as an Admissions Ambassador for Oakland University. Fielded questions, and concerns from parents, promoted events, and held informational meetings.

MEMORANDUM

TO: Richard Haberman, Fraser City Manager
Fraser City Council Members
From: City of Fraser Recreation Commission
Date: August 25th, 2016

RE: Recommendation for the Recreation Commission Seats

At the August 9th 2016 Recreation Commission Meeting the board unanimously voted to recommend David Kubiak to fill the Recreation Commission seat term ending December 31, 2017.

/cw



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

May 26, 2016

Ms. Kelly Dolland, City Clerk/Benefits Clerk
City of Fraser
33000 Garfield
Fraser, MI 48026

Dear Kelly:

Please find enclosed the *Municipal Credit and Community Credit Contract for FY 2017* between SMART and the City of Fraser. You will note that the amounts available in Fiscal Year 2017 remain unchanged from FY 2016.

Over the past year, you should have been utilizing your FY-2016 and any unused FY-2015 SMART funds for your community's transportation program(s). To receive the FY-2017 Municipal and Community Credit funds, both copies of the enclosed contract, exhibits A and B, and the *EEOC Report A* form must be completed and returned to SMART. Payments from FY-2017 funds will only be made after the execution of this contract and appropriate documentation/reports are submitted. This documentation includes invoices from service providers and/or *CPP* quarterly operating reports.

Regarding the *EEOC Report*, SMART's *Office of Contract Compliance* is required to keep on file current equal employment opportunity information on all agencies under contract with SMART. The employee information requested on the EEOC form should only include the department involved in the *Municipal and Community Credit Program*. The previously signed *Master Agreement* between SMART and the City of Fraser continues to remain in place until further notice.

Finally, please remember that your governing body may require that they approve the execution of this contract. If so, please make sure that a copy of the motion (or resolution) authorizing the appropriate official to sign the contract be returned to SMART as well.

By way of summary, I have listed below the items that should be returned to SMART.

- Municipal Credit & Community Credit Contract (2 originals)*
- EEOC Report A Form
- Exhibits A and B
- A copy of the City Council motion/resolution approving the signing of this contract (if required by your community)

Once you have completed and signed copies of your community's *Municipal Credit & Community Credit Contract*, the exhibits, and the Report A form, please return everything to:

Fred Barbret
SMART Macomb
22900 15 Mile Road
Clinton Twp., MI 48035



Ms. Kelly Dolland
May 26, 2016
Page Two

Concerning another important matter, please remember that any private contractor compensated with Municipal and/or Community Credit dollars should carry a level of insurance that adequately protects your community. SMART encourages communities to directly provide public transportation services or partner with communities that do; however, SMART also recognizes that many communities utilize some of their Municipal and Community Credits to contract with private companies to charter buses and/or subsidize taxi services. The use of these dollars for such services often serves a complimentary role to normal public transportation services. Since Municipal and Community Credits are public transportation funds, please be sure to document that the service is open to the general public. For more information concerning these types of trips or the insurance recommendations, please feel free to call me at the Macomb Terminal.

Thank you for your attention to this matter and please know that after the contract has been signed by SMART's General Manager, I will return a fully executed copy to you for your files.

As always, I am available to answer any questions or to provide assistance in properly completing the contract and exhibits. Please feel free to call me at (586) 421-6555 should the need arise.

Sincerely,



Fredric J. Barbret
Macomb Community Ombudsperson

Enclosures: Yearly Municipal & Community Credit Contract
 EEOC Report A form
 Master Agreement exhibits A and B

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2017

I, Richard Haberman, as the City Manager of the City of Fraser (hereinafter, the "Community") hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** (Section 1 below), and **Community Credits** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in Exhibit A, and the operating budget for that service is set forth in Exhibit B, both of which are attached hereto and incorporated herein.

1. The Community agrees to use \$14,250 in **Municipal Credit** funds as follows:

- (a) Transfer to City of Fraser Funding of: \$ _____
TRANSFEREE COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 14,250.00
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)

Total \$14,250

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the Legislature's appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All funding must be spent by September 30, 2018; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use \$20,295 in **Community Credit** funds available as follows:

- (a) Transfer to City of Fraser Funding of: \$ _____
TRANSFEREE COMMUNITY
- (b) Van/Bus Operations At the cost of: \$ 20,295.00
(Including Charter and Taxi services)
- (c) Services Purchased from SMART At the cost of: \$ _____
(Including Tickets, Shuttle Services/Dial-a-Ride)
- (d) Capital Purchases At the cost of: \$ _____

Total \$20,295

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT for FY - 2017

Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in FY 2017, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by June 30, 2019 unless approval from SMART General Manager is obtained to extend Community Credits for an additional 2 years to allow accrual for major capital projects; any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

This agreement shall be binding once signed by both parties.

City of Fraser

By: _____

Date _____

Its: _____

Suburban Mobility Authority for
Regional Transportation

Date _____

By: _____

John C. Hertel
General Manager

SMART EEO COMPLIANCE REPORT

COMMUNITY PARTNERSHIP FORM

Establishment Information		
Program Type: Community Partnership Program (CPP) <input checked="" type="checkbox"/> Specialized Service <input type="checkbox"/>		
Name of Organization City of Fraser		
Address: 33000 Garfield Road		
Address:		
City: Fraser	State: MI	Zip: 48026
Organization Data		
Does your organization employ over 50 workers and has received over \$1 million dollars from a federally funded organization(s)/ project(s) over the past year <i>(if no proceed to Employment Data Section)</i>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If you answered yes , does your organization have an Affirmative Action Plan		Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes , is your Affirmative Action Plan on file with SMARTs Office of Contract Compliance or a Governmental agency, if so Please list:		Yes <input type="checkbox"/> No <input type="checkbox"/>
A		
B		
If no plan has been submitted to either SMART or another Other agency, Please state when a plan could be submitted :		
Have all subcontractors been informed of their responsibility to file EEO Compliance Report A?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Testing Program Requirements		
Does your Organization have a DOT Drug and Alcohol Testing Program Safety Sensitive Employees?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Who is your Testing Program Manager? Kelly Dolland, City Clerk		Contact Number: (586) 293-3100
Please proceed to Employment Data Section on back		

SMART EEO COMPLIANCE REPORT

COMMUNITY PARTNERSHIP FORM

Employment Data																			
Report all permanent, temporary, or part time employees including apprentices and on-the-job trainees. Enter the appropriate figures in blanks under the appropriate box. Blank spaces will be considered as zero.																			
EEO Job Classification	Establishment				Race														
					Non Minority		Minority												
	Total Employees	Males	Females	Minority	White		African American		Hispanic		Asian		Pacific Islander		American Indian		Multi Race		
					Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Executive	1	0	1	0		1													
		0%	100%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Professionals	0	0	0	0															
Technicians	0	0	0	0															
Sales Workers	0	0	0	0															
Administrative Support Workers	4	1	3	0	1	3													
		25%	75%	0%	25%	75%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Craft Workers	0	0	0	0															
Operatives	3	2	1	0	2	1													
		67%	33%	0%	67%	33%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Laborers	1	1	0	0	1														
		100%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Service Workers	0	0	0	0															
Total	9	4	5	0															
		44%	56%	0%															

Certification Data	
How was this information obtained?	<input type="checkbox"/> Visual Survey <input checked="" type="checkbox"/> Employment Records
Name of Authorized Official (Print): Christina Woods	Title : Recreation Director
Signature:	Date: 8/12/16
Name of Contact:	Title:
Address: 34935 Hidden Pine Drive	
City: Fraser	State: MI Zip: 48026
Telephone: 586.296.8483 Ext:	E-Mail Address: christinaw@micityoffraser.com
For Authority use only (Do not write below this line)	
Awardable? Yes <input type="checkbox"/> No <input type="checkbox"/> Certifying Official	Date:
Comments:	

EXHIBIT A PROJECT DESCRIPTION

DEFINITION:

Fraser Van Service provides Seniors and Disabled Persons in Fraser with transportation to appointments and leisure errands.

SERVICE AREA:

We service approximately 10 mile to Hall road, Mound Road to Little Mack, in general it is a 10 mile diameter.

SERVICE HOURS:

Monday through Friday between the hours of 8:30 a.m. and 3:30 p.m.

ELIGIBLE USERS:

Users must be a Fraser Resident, 55 years of age or disabled, and unable to drive per doctor requirement.

FARE STRUCTURE:

Punch cards issued for \$15.00, travel within Fraser is .25¢ each way, outside of Fraser \$1 each way.

SERVICE MODE:

Service provided through the utilization of 2 SMART vehicles.

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: City of Fraser

Contract Period: July 1, 2016– June 30, 2017

Account No: 48308

OPERATING EXPENSES:

Administrative Fee (10% max. of MC & CC funds)	\$3,454.50
Driver Wages	\$28,600.00
Fringe Benefits	0
Gasoline & Lubricants	\$3,828.28
Vehicle Insurance	\$1,800.00
Parts, Maintenance Supplies	0
Mechanic Wages	\$6,715.52
Fringe Benefits	\$2,882.87
Dispatch Wages	\$13,923.00
Other (Specify)	0

Sub-Total (Operating Expenses) \$61,204.17

PURCHASED SERVICE:

Taxi Service	0
Charter Service	0
SMART Bus Tickets	0
SMART Shuttle Service	0
SMART Dial-A-Ride	0
Transferred to (Specify)	0

Sub-Total (Purchased Service) 0

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment	0
Software	0
Vehicle	0
Maintenance Equipment	0
Other (Specify)	0

Sub-Total (Capital Equipment) 0

TOTAL EXPENSES

**(Operating Expenses, Purchased Service,
and Capital Equipment):**

\$61,204.17

EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	\$ 14,250
Community Credit Funds	\$ 20,295
Specialized Services Funds	0
General Funds	\$25,294.17
Farebox Revenue	\$1,365.00
In-Kind Service	0
Special Fares (Contracted Service)	0
Other (Specify)	0

TOTAL REVENUE:

\$61,204.17

(Note: TOTAL EXPENSES must equal TOTAL REVENUE)



Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, May 3rd 2016
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Vice Chairperson Sherry Stein; Commissioners, Jerry Brown, Laura Lesich, David Winowiecki, Sarah Kelly

Absent: Chairperson Linda Stonebreaker, Commissioner Chris Meller

Also Present: Christina Woods, Recreation Director
Kyle Leshar, Recording Secretary

1. Call Meeting to Order

Vice Chairperson Stein called the meeting to order at 7:05 PM.

2. Pledge of Allegiance

3. Approval of Agenda

SECRETARY KELLY MOTIONED, SECONDED BY COMMISSIONER BROWN TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR MAY 3RD, 2016.

Motion carried unanimously.

4. Approval of Minutes from prior meetings

SECRETARY KELLY MOTIONED TO APPROVE MINUTES FROM APRIL 5TH, 2016, SECONDED BY COMMISSIONER LESICH, MOTION PASSED.

Motion carried unanimously.

5. Old Business

A. Reaching Out To Local Businesses

Christina handed out sample pamphlets for what could be distributed to the businesses, offering ideas that would be mutually beneficial. One idea that was discussed is naming rights for the different parks; another idea is hanging banner ads at the parks for businesses to advertise their services. The commission would like to set up a meeting with business owners to discuss other ideas.

B. Discussion on City Picnic T-Shirts

Commissioner Lesich and the rest of the Commission discussed shirt design ideas for the city picnic. They were presented with four different shirt design ideas, and 100 white shirts would be ordered. Design #4 had the most consensus.

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, May 3rd 2016
Fraser Municipal Building

COMMISSIONER WINOWEICKI MOTIONED TO ADOPT DESIGN #4 FOR THE 2016 CITY PICNIC T-SHIRTS, SECONDED BY COMMISSIONER BROWN, MOTION PASSED.

Motion carried unanimously.

6. Recreation Master Plan 2017-2021 Ideas and Discussion **Christina Woods, Parks and Recreation Director**

Christina discussed purchasing a license for the only survey software, which is taking longer than she originally thought. The commission discussed ways to make survey as scientific as possible, and they agreed that there should be a disclaimer on the surveys asking for one survey per resident.

7. Updates on McKinley Barrier Free Park **Vania Apps**

There is still no news on the Land and Water Grant, but they should be receiving an auto dealers grant soon. The weave peace will make its debut at the "Walk and Roll" event at McKinley park. Vania also announced that there will be a fundraiser for McKinley Barrier Free Park on June 22nd at the Dairy Maid.

8. New Business

A. Recreation Budget Request FYE 2017

Christina Woods, Parks and Recreation Director

Christina reviewed her presentation from the previous month's City Council meeting, which gave an overview on the wages and expenditures for the Parks and Recreation department.

B. Recreation Fee Schedule FYE 2017

Christina Woods, Recreation Director

Christina reviewed the proposed changes for the recreation department's fee schedule which includes prices for the pavilions, baseball diamonds, banquet rooms, and gym. Non-Resident rates will be increased to match other cities and McKinley will eventually be equal to the Fort Fraser pavilion once play structures are installed. Field prep on weekends will also be raised, as well as lowering gym fees and meeting room fees in order to have those utilized more often.

C. City Picnic Planning 2016

Christina Woods, Parks and Recreation Director

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, May 3rd 2016
Fraser Municipal Building

Christina announced that the DJ for the City Parade has been selected, parade registrations are still coming in to the office. The Lions tent will feature four food vendors again, and there are going to be craft vendors once again. Donation letters were sent out and the parks and recreation department has started to receive those.

9. Report from Buddies Representative

Shannon reviewed upcoming events: Mother's Day on May 4th, the buddies will be making Flower pots on May 18th, and they will be having a "family day at the park" on June 1st.

10. Citizen Participation

Vania Apps

Vania discussed her thoughts at the recent City Council budget meeting and wanted to congratulate Christina on a great presentation. She was disappointed that she didn't have the opportunity to speak at the meeting and is strongly opposed to selling the parks.

11. Report from Recreation Director

Christina discussed the youth, adult, and senior programs that were now completed. She also noted that the Park Clean Up Day was a success, with 20 volunteers and she has decided to turn the rain makeup date into a second clean up day. Christina also reviewed events such as Teddy Bear Picnic, Mom & Son Bowling, and announced that the Adult Kickball and Flag Football leagues would be getting started this week.

12. Commission Members with Concerns

Commissioner Winowiecki: Wants to do anything possible to avoid cutting the department, and thought that Christina's quote about Parks and Recreation was powerful.

Secretary Kelly: Noted that Clinton Township has a scavenger hunt for local businesses, and thought it would be a good idea for Fraser to try out.

Commissioner Lesich- Would like to see students be able to volunteer year round, and eventually Clean Up Day can become less organized and it will take place more often.

Vice Chairperson Stein: Proposed the idea of adopting a flowerbed at major intersections as a possible way for businesses to get involved.

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, May 3rd 2016
Fraser Municipal Building

Adjournment

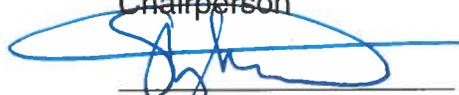
SECRETARY KELLY MOVED, SECONDED BY COMMISSIONER WINOWIECKI
TO ADJOURN THE RECREATION COMMISSION MEETING OF MAY 3RD 2016
AT 8:34 PM.

Motion carried unanimously.

Respectfully Submitted,



Linda Stonebreaker
Parks & Recreation Commission
Chairperson



Sherry Stein
Parks & Recreation Commission
Vice Chairperson



Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director



Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, June 7th 2016
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Linda Stonebreaker, Vice Chairperson Sherry Stein; Commissioners Jerry Brown, Laura Lesich, David Winowiecki, Sarah Kelly, Chris Meller
Absent: Buddies Representative Shannon McCalley

Also Present: Christina Woods, Recreation Director
Kyle Leshner, Recording Secretary

1. Call Meeting to Order

Chairperson Stonebreaker called the meeting to order at 7:04 PM.

2. Pledge of Allegiance

3. Approval of Agenda

SECRETARY KELLY MOTIONED, SECONDED BY COMMISSIONER MELLER TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR JUNE 7TH, 2016.

Motion carried unanimously.

4. Approval of Minutes from prior meetings

COMMISSIONER WINOWIECKI MOTIONED TO APPROVE MINUTES FROM MAY 3RD, 2016, SECONDED BY SECRETARY KELLY, MOTION PASSED.

Motion carried unanimously.

5. Old Business

A. Reaching Out To Local Businesses

Christina and the commission discussed a pamphlet and letter to send out to local businesses, which would invite owners to a meeting that would allow ideas to be shared. She requested approval for these ideas. The commission discussed the possibility of having more than one date for the meeting, possibly in August and September. Commissioner Brown stated that he would like to see a menu format of different options for the businesses to contribute.

6. Recreation Master Plan 2017-2021 Ideas and Discussion

Christina Woods, Parks and Recreation Director

Christina stated that the Master Plan is at the survey stage, which is ready to go, but will be held off until all budget issues are cleared up. She also announced that the

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting

Tuesday, June 7th 2016

Fraser Municipal Building

DPW can repair cracks on the tennis courts, and those repairs should last around 10 years. The commission agreed that the survey should not be sent out yet until the budget issue is resolved. They tabled the discussion for next meeting.

7. Updates on McKinley Barrier Free Park

Vania Apps

Gudrun discussed the weavepeace project that was built at McKinley Park, as well as announced fundraisers such as the Dairy Maid fundraiser and the Walk N' Roll event.

8. New Business

A. Acceptance of Resignation from Commissioner Chris Meller

Christina Woods, Parks and Recreation Director

Commissioner Meller resigned and read a letter aloud that was sent to the rest of the Commissioners. He wanted to take the opportunity to thank everyone. Christina announced that the schedule would be set to fill Commissioner Meller's seat.

B. Recommendations for Recreation Chair, Vice Chair, Secretary

Chairperson Stonebreaker nominated Vice Chairperson Stein for Chairperson, Vice Chairperson Stein accepts.

Commissioner Lesich Nominated Commissioner Brown for Vice Chairperson, Commissioner Brown accepts.

Vice Chairperson Stein nominated Secretary Kelly for Secretary, Secretary Kelly accepts.

C. Motions for Recreation Chair, Vice Chair, Secretary, positions ending June 30th 2017

CHAIRPERSON STONEBREAKER MOTIONED, SECONDED BY COMMISSIONER WINOWEICKI TO APPROVE VICE CHAIRPERSON STEIN AS CHAIRPERSON.

SECRETARY KELLY MOTIONED, SECONDED BY CHAIRPERSON STONEBREAKER TO APPROVE COMMISSIONER BROWN AS VICE CHAIRPERSON.

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, June 7th 2016
Fraser Municipal Building

CHAIRPERSON STONEBREAKER MOTIONED, SECONDED BY COMMISSIONER WINOWEICKI TO APPROVE SECRETARY KELLY AS SECRETARY.

**D. City Picnic/Parade Planning
Christina Woods, Recreation Director**

Christina told Commission that registrations for craft vendors and the parade are coming in slowly but it was expected. She asked commission to volunteer to help at the city parade. Also discussed: 4 food vendors, fireworks contract which will be decided at next City Council meeting, parking fees, and the t-shirts.

9. Report from Buddies Representative

Shannon was not present for the meeting.

10. Citizen Participation

None.

11. Report from Recreation Director

Christina announced that summer program registration was going really well, and at the time of the meeting 376 kids had been signed up. She was also happy with park cleanup at Somerset Park, and announced repairs will be coming to the swings and volleyball court at Somerset. Christina told council that free lunches will be provided for students @ McKinley Park. She also talked about the success of the senior programs, and the upcoming Fraser Water Fight and Family Game Day.

12. Commission Members with Concerns

Commissioner Winoweicki: Said that he hopes Parks and Recreation is considered a vital part of the City when the budget is discussed.

Commissioner Lesich: Thanked Commissioner Meller, thanked everyone for helping at Somerset Park, and said she hoped citizens voice their opinion at the city council meeting about the budget.

Secretary Kelly: Asked about the Buddies schedule, and how the budget would affect the Activity Center's status as an Emergency Shelter.

Vice Chairperson Stein: Thanked Commissioner Meller, wanted to thank the young people who helped at Somerset Park.

Chairperson Stonebreaker: Thanked Commissioner Meller, and complimented Christina on her presentations at City Council meetings.

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, June 7th 2016
Fraser Municipal Building

Adjournment

SECRETARY KELLY MOVED, SECONDED BY COMMISSIONER MELLER TO
ADJOURN THE RECREATION COMMISSION MEETING OF JUNE 7TH 2016 AT
8:15 PM.

Motion carried unanimously.

Respectfully Submitted,



Linda Stonebreaker
Parks & Recreation Commission
Chairperson



Sherry Stein
Parks & Recreation Commission
Vice Chairperson

Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director



Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, July 12th 2016
Fraser Municipal Building

A regular meeting of the Fraser Parks and Recreation Commission was conducted on the above date at the Fraser Municipal Building, located at 33000 Garfield Road, Fraser, and County of Macomb, Michigan.

Present: Chairperson Sherry Stein, Vice Chairperson Jerry Brown; Commissioners Linda Stonebreaker, Laura Lesich, David Winowiecki, Chris Meller

Absent: Secretary Kelly, Buddies Representative Shannon McCalley

Also Present: Christina Woods, Recreation Director
Kyle Leshner, Recording Secretary

1. Call Meeting to Order

Chairperson Stonebreaker called the meeting to order at 7:00 PM.

2. Pledge of Allegiance

3. Approval of Agenda

COMMISSIONER WINOWIECKI MOTIONED, SECONDED BY COMMISSIONER LESICH TO APPROVE THE RECREATION COMMISSION REGULAR MEETING AGENDA FOR JULY 12TH, 2016.

Motion carried unanimously.

4. Approval of Minutes from prior meetings

COMMISSIONER WINOWIECKI MOTIONED TO APPROVE MINUTES FROM JUNE 7TH, 2016, SECONDED BY COMMISSIONER LESICH, MOTION PASSED.

Motion carried unanimously.

5. Old Business

A. Reaching Out To Local Businesses

Commissioner Lesich pointed out that the date needed to be changed on the letter in order for it to be updated, and she believes the sooner it can get out online and on TV the better. Christina asked Commission for ways to get the letters and brochures distributed to the businesses. Vania Apps suggested that the City Manager helps in getting new businesses to the city familiar with the donation program.

6. Recreation Master Plan 2017-2021 Ideas and Discussion
Christina Woods, Parks and Recreation Director

Commission directed Christina to restart the efforts to get the survey out to the public now that the budget situation has been settled. Commissioner Stonebreaker recommended that the survey be promoted at Steffens Park during the City Picnic.

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting
Tuesday, July 12th 2016
Fraser Municipal Building

CHAIRPERSON STEIN MOTIONED, SECONDED BY COMMISSIONER WINOWIECKI TO APPROVE THE DISTRIBUTION OF THE 5-YEAR PLAN SURVEY TO THE PUBLIC, MOTION PASSED.

7. Updates on McKinley Barrier Free Park

Vania Apps

Vania discussed receiving the Land and Water grant project agreement. She was waiting on City Council's resolution and signature. After this step, the group will then be able to place order for the playground equipment at McKinley Park. She also announced that the group would be taking donations for bricks and trees at the park.

8. Update from Buddies Representative

Shannon was not present at the meeting.

9. Report on Senior Business

Christina announced that Ron Farthing has been recommended for being an outstanding SMART employee, and has been invited to the City Council meeting. She also discussed the new SMART contract that was being discussed, as well as the different trips the seniors will be going on in the future.

10. Report on Recreation Business

A. Summer Programs

Christina reported on the number of summer programs and amount of revenue generated this summer, which was an increase compare to recent summers. She also discussed the mid-summer survey that was sent out to parents and the following meeting with coaches to help improve some of the programs. She mentioned basketball being the most popular program recently and the changing of the playgrounds program hours.

B. Upcoming Programs

The next big program coming up is the Fall Fest, which has been scheduled for October 1st and will include a Farmer's Market and Craft show. Vice Chairperson Brown suggested bringing in a food truck to the event. Other upcoming programs include: Fall Baseball, Flag Football, Little Kickers, Basketball Clinic, Punt Pass & Kick.

11. Report on Special Events

A. City Picnic

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting

Tuesday, July 12th 2016

Fraser Municipal Building

Christina discussed the donations that were sent into the department, as well as the golf cart being donated for the staff. T-Shirts were still being sold at the Activity Center as well as at the Rec tent at the Picnic. The Pet Parade was cancelled.

B. Volunteer Firefighters Open House and Fall Festival

The event will be held on October 1st and will include a Farmer's Market and Craft Show, as well as face painting, dancing performances, a petting zoo, chili cookoff, and pumpkin painting.

12. Report on Parks

A. Possible New Park Clean Up Date

Christina believes that the cleanup can improve at Steffens Park and other parks as well. The commission believes that it would be best to set a date in late September/Early October in order to clean the park one last time before the winter weather hits. Commissioner Stonebreaker believed it would be best to give the public 3 weeks to choose from.

B. Possible Parks Ranger Initiative

Christina noted that this is a great idea and wanted to discuss it with the commission. Vania said there is a lot of littering at the parks, and thought this might be a good way to stop it. It would also give incentives to teenagers, which would allow them to play a role in the community. Commissioner Lesich brought up the idea of a punch card, which would lead up to incentives.

13. Other New Business

None at this time.

14. Citizen Participation

Vania Apps wanted the commission to think as a business and what they think they would want. She also wanted them to think about how they were going to approach telling them that they will promote their business. A possible idea is taking an ad in the local newspapers to thank donors.

15. Report from Recreation Director

Christina talked about the Pokemon Go game which has brought a lot of people to the parks. There had been 1 recreation commission application at the time of the meeting, and interviews would be done next month.

16. Commission Members with Concerns

Commissioner Lesich pointed out that she was wearing the city picnic t-shirt and hoped that everyone would buy one.

Fraser Parks & Recreation Commission

Minutes of the Regular Meeting

Tuesday, July 12th 2016

Fraser Municipal Building

Commissioner Stonebreaker asked about the sizes available for the shirts
Commissioner Winowiecki complimented City Council for approving the budget and thanked Christina.

Adjournment

CHAIRPERSON STEIN MOVED, SECONDED BY COMMISSIONER WINOWIECKI
TO ADJOURN THE RECREATION COMMISSION MEETING OF JULY 12TH, 2016
AT 8:23 PM.

Motion carried unanimously.

Respectfully Submitted,



Sherry Stein
Parks & Recreation Commission
Chairperson

Jerry Brown
Parks & Recreation Commission
Vice Chairperson



Sarah Kelley
Parks & Recreation Commission
Secretary



Christina Woods
Parks & Recreation Director

MOTION MADE BY: _____

MOTION SECONDED BY: _____

**CITY OF FRASER
MACOMB COUNTY, MICHIGAN**

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ORDINANCE REGULATING SOLICITING OR STANDING IN THE TRAVELED PORTION OF THE ROADWAY REPEALING SUCH PROVISIONS PROVIDING FOR SEVERABILITY, PENALTIES AND EFFECTIVE DATE

THE CITY OF FRASER ORDAINS:

Section 1. Preamble.

WHEREAS, in order to promote and protect public health, safety and welfare, and to advance the legitimate and rational regulation of conduct within the traveled portion of streets and roadways and in order to provide consistency with the Uniform Traffic Code Rule 713, a Michigan Administrative Code Rule 28.1713 and in order to provide consistency with the published Attorney General Opinion 7291 (2016), the City is desirous of repealing sections of the Code of Ordinances which is previously permitted, standing in the traveled portion of the roadway by persons involved in soliciting.

Section 2. Chapters 25-68 through 25-74 of the Code of Ordinances of the City of Fraser are hereby repealed.

Section 3. Severability. If any article, section, subsection, sentence, clause, phrase, or portion of this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of remaining portions of this ordinance, it being the intent of the city that this ordinance shall be fully severable.

Section 4. Effective Date. This ordinance shall become effective ().

ORDINANCE ADOPTED.

AYES:
NAYS:
ABSENT:

Joe Nichols, Mayor

Attested:

Kelly Dolland, City Clerk

CERTIFICATION

I KELLY DOLLAND, City Clerk for the City of Fraser, County of Macomb, State of Michigan, certify that this is a true copy of ordinance no. ____ adopted by the Council of the City of Fraser assembled in a regular session on _____ 2016.

Kelly Dolland, City Clerk

Planning Commission:
City Council:

PUBLICATION DATE:

Macomb Daily, _____, 2016.

**CITY OF FRASER
MACOMB COUNTY, MICHIGAN**

RESOLUTION NO. ____

**RESOLUTION ESTABLISHING MORATORIUM REGARDING
THE ESTABLISHMENT OF BUSINESSES ENGAGED IN THE
DISPENSATION OR DISTRIBUTION OF MARIJUANA**

At the regular meeting of the City Council, the City of Fraser held in the Council Chambers at the City Offices, 33000 Garfield Road, Fraser, Michigan 48026 on the 8th day of September 2016, commencing at 7:00 p.m.

Present: COUNCIL PERSONS:

Absent: COUNCIL PERSONS:

WHEREAS, the use of medical marijuana for a debilitating medical condition is presently governed in Michigan pursuant to MCL 333.26423 and rules, if any, to be issued by the State Department of Community Health under MCL 333.26425; and

WHEREAS, the Michigan Department of Community Health has issued a pronouncement that the current law does not authorize dispensaries for marijuana; and

WHEREAS, the question of whether and how local units of government are required to provide for zoning and other regulation relating to the dispensing or distribution of marijuana remains an issue of discussion and debate, including for example, within the Michigan Municipal League; and

WHEREAS, the City is desirous of providing for an informed deliberative process in order to determine the issue of whether within the City, dispensing and distribution if any should occur, whether other regulatory controls should be implemented and is desirous of further review of the issues.

NOW, THEREFORE, upon motion by Council Person _____, supported by Council Person _____,

IT IS RESOLVED THAT, the following moratorium is implemented;

- a. A moratorium prohibiting the establishment of any business or premises, for the distribution or dispensation of marijuana other than for use by the person occupying the premises as a resident who has a debilitating medical condition allowing the use of marijuana as

allowed pursuant to state law is hereby adopted, effective immediately upon the adoption of this resolution. It shall remain in effect until March 9, 2017. This resolution does not restrict a licensed physician from prescribing marijuana compliant with state law.

Any and all resolutions in conflict herewith are repealed only to the extent necessary to give full force and effect to the foregoing provisions.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

KELLY DOLLAND, City Clerk

CERTIFICATION OF CLERK

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the Council Persons for the City of Fraser, County of Macomb, State of Michigan, at a regular meeting held on September 8, 2016, and that public notice of said meeting was given as required by Act 267, Public Acts of 1976, as amended.

KELLY DOLLAND, Clerk



City Of Fraser

CENTENNIAL COMMUNITY

MAYOR
Joseph Nichols

CITY MANAGER
Richard E. Haberman

CITY CLERK
Kelly Ann Dolland

COUNCIL
Mayor Pro Tem Michael Carnegie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

CITY OF FRASER BUDGET ADJUSTMENT REQUEST BA # 2

Account Number to Transfer from: Fund Balance
Amount of Adjustment: \$73,922.00
Account Number to Transfer to: 101.371.702.000/101.371.702.200

Finance Director Comments:

Per resolution during special meeting dated August 16, 2016, Council approved a part-time building position and a full - time clerical position in the building department. Neither position has been budgeted for fiscal year 2016-2017. The part-time position is estimated to cost \$29,000 (\$20.00/hr for 29 hours per week/52 weeks). The full time position is currently budgeted for 29 hours per week or approximately \$18,139.00. The total cost of an entry level full-time clerical position is about \$63,061.00. The difference of \$44,922.00 is not budgeted.

7. Requests for Council Action –

a. Request Council approve a Part-time Building Inspector position and change the existing Part-time Clerical position to FTE as part of the implementation process for the Non Owner Occupied Housing Ordinance.

Building Official Randy Warunek provided council a handout of the Non Owner Occupied Housing from March 2016. Mr. Warunek stated the City of Fraser currently has 774 non-owner occupies properties, at \$200 registration fee for each property it equals \$154,800 every three years, (registration is a three year cycle). To make this program work, we would need a part-time Building inspector; the cost would be roughly \$29,000 a year. Secondly, would like to change to currently part-time Building clerk into a full time position, the currently cost is \$18,850 to full time the cost would be \$16,000 to equal \$35,000. Additional revenues would be permits and inspections. Mr. Warunek believes this could only happen if additional staff was added to the Building Department. The City of Roseville has been doing this since 1998.

Mr. Warunek stated the Code Enforcement Officer can only view the exterior of a property; this inspection will inspect the interior of a property.

Member Schornak moved, seconded by Member Hemelberg, TO REQUEST COUNCIL APPROVAL OF A PART-TIME BUILDING INSPECTOR POSITION AND CHANGE THE EXISTING PART-TIME CLERICAL POSITION TO A FULL-TIME AS PART OF THE IMPLEMENTATION PROCESS FOR THE NON OWNER OCCUPIED HOUSING ORDINANCE.

Member Carnegie asked for job descriptions. Mr. Warunek stated he can incorporate the current building inspector job description with the City of Roseville's job description.

Member Foster asked if the City has the funds in the budget to cover the wages ~ Mr. Haberman stated the city has reserve funds, they can make a budget adjustment.

Member Foster also when do you anticipate this program to begin ~ the program will begin in the next 90 days.

Member Schornak believes this is proactive.

Member Foster asked how busy is the department in the winter and fall? ~ Mr. Warunek suggested the department does not slow down.

Audience to be heard:

Resident Gary Placido

Member Schornak moved, seconded by Member Hemelberg, TO REQUEST COUNCIL APPROVAL OF A PART-TIME BUILDING INSPECTOR POSITION AND CHANGE THE EXISTING PART-TIME CLERICAL POSITION TO A FULL-TIME AS PART OF THE IMPLEMENTATION PROCESS FOR THE NON OWNER OCCUPIED HOUSING ORDINANCE.

The motion carried 6-0

8. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

Mr. Haberman stated he will focus on the water and sewer project.

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke thanked the residents

Member Foster thanked Mr. Haberman and reminded the residents the clerical staff in the Finance Department is not responsible for your water bill rate. A Fraser High School Wrestling Bowling Fundraiser.

Member Schornak thanked the residents and requested the department head 2% pay increase be added to the September agenda. ~ Conversation ensued as to whether a department head 2% increase in salary was included in the 2016-2017 budget.

Member Carnegie thanked all.

Member Hemelberg have a good Labor Day holiday.

Mayor Nichols thanked all and wished students and staff of the Fraser Public Schools a great year.

10. CITIZEN PARTICIPATION

Resident Steve Jennings

Resident Daniel Tavalieri

Resident Gary Placido

Property Owner Ken Immier

11. ADJOURNMENT

Member Hemelberg moved, Mayor Nichols seconded by, to ADJOURN THE SPECIAL COUNCIL MEETING OF AUGUST 16TH, 2016 @ 9:05PM.

The motion carried unanimously,
Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor



City of Fraser

Building & Code Enforcement Department

MEMORANDUM

To: Honorable Mayor & City Council Members
From: Zoning Board of Appeals
Date: April 8th, 2016
RE: Recommendation of members to Council

The following motion was made at the April 7th 2016 Zoning Board of Appeals meeting:

Motion by Member FARINA , Support by Member STIMAC

TO: Recommend to City Council that Member Chimenti and Member Fiore be re-appointed to the Zoning Board of Appeals for terms that would expire on December 31st of 2018. If city council decides not to reappoint those members the following individuals should be considered for appointment in the following order, Ms. Jennings, Ms. Menendez, Mr. Placido.

APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
CHIMENTI.		JOSEPH.		S.	
ADDRESS (number & street)					
33716 JANET AVE.					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
FRASER.	MI	48026	586-2738252	586-7454440	
NAME OF BOARD/COMMISSION APPLYING FOR					
ZONING BOARD OF APPEALS					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
THE FACTS AND CONDITIONS FOR GRANTING APPEALS IS MOST IMPORTANT TO BE A PART OF 1. BLUE PRINT READING.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
HIGH SCHOOL DIPLOMA - 3 YRS H.F.C.C. FORD MOTOR COMPANY. CERTIFIED. TRAINED SERVICE TECHNICIAN. 37 YEAR. SERVICE.					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
RETIRED FROM FORD MOTOR COMPANY.			/		
COMPANY ADDRESS (number & street)					
PART-TIME ROYAL OAK. FORD.					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
PLEASE LIST YOUR RESPONSIBILITIES					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

L. Braun

12/2/16

APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS

CITY OF FRASER
BUILDING DEPT.

MAR 02 2016

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

RECEIVED

City of Fraser
33000 Garfield Road
Fraser, Michigan



LAST NAME		FIRST NAME		MIDDLE INITIAL	
Fiore		Jeffrey		R.	
ADDRESS (number & street)					
16505 Masonic					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
Fraser	mi	48026	586-552-5579	586-612-9400	
NAME OF BOARD/COMMISSION APPLYING FOR					
Zoning Board of Appeals					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
Looking to maintain the best image for the city by upholding city ordinances. 20 yrs. Construction experience. Current ZBA member					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
High School Diploma, 2 yrs. College, Lead Certified, IICRC Certified, Osha Certified					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
Nationwide Construction Dumpster Grant			owner owner		
			Wild Woody's Bar co-owner		
COMPANY ADDRESS (number & street)					
33079 Garfield Ste. 253					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
Fraser	mi	48026	586-612-9400		
PLEASE LIST YOUR RESPONSIBILITIES					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

RECEIVED
CITY MANAGER'S OFFICE



**APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS**

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
JENNINGS		BARBARA		L.	
ADDRESS (number & street)					
31221 CYRIL					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
FRASER	MI	48026	(586) 296-0620		
NAME OF BOARD/COMMISSION APPLYING FOR					
BOARD OF ZONING APPEALS					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
HAVING SERVED ON COUNCIL FOR 12 YRS. I HAVE EXTENSIVE KNOWLEDGE OF CITY ORDINANCES AND THE ROLE OF ZBA. SERVED ON MANY COMMITTEES AND BOARDS IN FRASER SCHOOLS FOR 15 YRS. TREASURER OF FRASER GARDEN CLUB FOR 20 YRS.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
M.B.A. MANAGEMENT, WAYNE STATE UNIVERSITY B.A. ECONOMICS, WAYNE STATE UNIVERSITY FRASER CITY COUNCIL 2001-2005 and 2007-2015					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
RETIRED - CITY OF DETROIT			PRINCIPAL GOVT. ANALYST		
COMPANY ADDRESS (number & street)					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
PLEASE LIST YOUR RESPONSIBILITIES					
SEE RESUME ATTACHED					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION

APPLICATION FOR APPOINTMENT TO CITY BOARDS & COMMISSIONS

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW

18



City of Fraser
33000 Garfield Road
Fraser, Michigan

LAST NAME	FIRST NAME	MIDDLE INITIAL		
Placido	Gary	A		
ADDRESS (number & street)				
15338 Rambling Drive				
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE
Fraser,	Mi	48026	(586) 296-0697	(586) 549-0673
NAME OF BOARD/COMMISSION APPLYING FOR				
ZONING BOARD OF APPEALS				
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)				
I feel that I can add value to the Committee as a result of my past experience. I was asked and accepted a position on the board as Vice President and later Director of Little Ceasar's Hockey League. I was also asked and accepted a Board of Directors position to my Home Owners Association, and also a position on their Finance Committee.				
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)				
Attended the course Planning & Zoning Essentials from Michigan Association of Planners. I also purchased and have studied several books to expand my knowledge in this subject. In order to be effective in the above mentioned positions I took a 16 week course for HOA management. This course/experience gave me a working knowledge in CC&R's and Bylaws/Ordinances. This training helped me look forward and anticipate any pitfalls in any bylaws that were enacted, and to make sure that we were addressing the issues thoroughly that we were trying to address. My career at GM was very successful at identifying problems and improving processes. Along with the above mentioned experience and the training stated on my resume I have successfully completed refresher courses of the National Electrical Code, and a number of courses in team concept and problem solving.				
CURRENT EMPLOYMENT				
COMPANY NAME			YOUR TITLE/POSITION	
Retired GM employee			Electrician	
COMPANY ADDRESS (number & street)				
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER
				(586) 549-0673
PLEASE LIST YOUR RESPONSIBILITIES				
See Resume				

PAID
MAR 14 2016
CITY OF FRASER

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION



CITY OF FRASER

REQUEST FOR PROPOSAL

TOWING, STORAGE AND AUCTION OF ACCIDENT, IMPOUNDED AND OTHER VEHICLES

City of Fraser ~ 33000 Garfield Rd, Fraser, MI 48026
Contact Person: Richard Haberman, City Manager
Telephone: 586-293-3100 ext. 101
Email: richh@micityoffraser.com

SPECIFICATIONS AND INSTRUCTIONS FOR TOWING, STORAGE AND AUCTION OF ACCIDENT IMPOUNDED AND OTHER VEHICLES

I. INTRODUCTION.

The City of Fraser is accepting sealed proposals from qualified companies for the towing and storage of certain motor vehicles. The City will grant to the successful contractor, a contract for the period commencing on approximately ~~November 1, 2016~~ _____ at 12:00 a.m. and ending on ~~October 31, 2019~~ _____, unless terminated earlier as provided in the contract awarded.

A. Definitions.

1. "City" refers to the City of Fraser, through the action of City Council, its City Manager, or his/her designee.
2. "Contractor" refers to the vendor and all its personnel.
3. "RFP" refers to this Request for Proposal.
4. "Agreement" refers to the agreement entered into between the City and Contractor as a result of the RFP process.
5. "Vehicle" shall refer to all types of motor vehicles including City owned or leased vehicles.
6. "Lot" shall refer to the storage yard/impound lot as described herein.
7. "Shall" means mandatory.
8. "May" means discretionary.

B. Purpose. The purpose of the agreement to be awarded pursuant to this process is to ensure prompt, adequate service with reasonable and uniform cost for towing and storage for the City and the public when requested by the City and to provide periodic auctions to dispose of abandoned and other unclaimed vehicles.

C. Scope. The City requests proposals for the towing and storage of vehicles and other services as described in this document which will be performed when authorized by a representative of the City.

D. Term of Agreement. The agreement shall commence ~~November 1, 2016~~ _____, 2016 at 12:00 a.m. and end on ~~October 31, 2019~~ _____, 2017 at 12:00 p.m. The City, prior to expiration may extend the agreement for up to an additional three (3) years.

II. INSTRUCTIONS TO CONTRACTORS.

A. Pre-proposal Meeting. All interested and proposed contractors may meet on ~~August 22, 2016~~ _____, at the offices of the City, 33000 Garfield Rd., Fraser, Michigan 48026, at which time questions will be addressed regarding the proposal and proposed scope of services.

B. Submission of Proposals.

1. Seven copies of the proposal shall be enclosed in a sealed envelope or carton marked "RFP Towing and Storage Document City of Fraser" and delivered in person by messenger or U.S. mail no later than ~~September 12, 2016~~ [REDACTED], at 2:00 p.m. at which time proposals received will be publicly opened and read out loud. Late proposals will be rejected. Contractors shall furnish an email address for contract purposes.

2. Proposal packing must be clearly marked with the following information:

Contractor Name:

Date Due: ~~September 12, 2016~~ [REDACTED]

3. The proposal is to be mailed and must be conspicuously marked "RFP Document." All proposals regardless of the method for delivery are to be delivered to the following address: **City of Fraser, Office of City Clerk, Attention: City Clerk, 33000 Garfield Rd., Fraser, MI. 48026.**

4. All RFP's **must be delivered** to the office of the City Clerk before the due date and time so they can be stamped, received and filed appropriately. Proposals are considered received when they are in the possession of the City Clerk. Proposals not received before the due date and time will be disqualified and not opened or considered.

5. Costs are to be compiled on the pricing form attached as an exhibit. The pricing form shall be placed in a separate sealed envelope and marked as follows:

Contractor Name:

City of Fraser Towing and Storage Contract:

Date Due: ~~September 12, 2016~~ [REDACTED]

Confidential Pricing Envelope

6. No faxed or electronically delivered RFPs will be accepted.

7. It is the responsibility of the Contractor to see that the RFP arrives on time, at the right place and in the right format.

C. Communications. Questions must be directed in writing or email to ~~George Rouhib, Public Safety Director, City of Fraser Public Safety Department~~ **Richard Haberman, City of Fraser, 33000 Garfield Rd., Fraser, MI 48026, (rouhib@fraserdps.com richh@micityoffraser.com)**. All questions regarding the process must be submitted on or before 4:00 p.m. five (5) business days prior to the RFP due date in order to be given consideration.

Changes, if any, in interpretation, or RFP documents will be expressed in the form of an addendum which if issued, will be sent to all prospective contractors who notify the City in writing or by email of their intent to receive interpretations no later than three (3) business days before the RFP due date. Oral responses are not authoritative. Only written changes issued in this manner shall be considered as interpretive.

D. Selection Process.

1. The City **Council** reserves the absolute unqualified right to accept or reject any and all proposals or parts of proposals. The City **Council** reserves the absolute unqualified right to accept any and all alternates which may be offered.
2. RFP's will be evaluated with respect to qualifications, experience, location, capacity, price and other factors. The City **Council** reserves the right to select and award the proposed service it deems best fits the needs of the City. Experience, capacity, proposed method of approach, references and costs are factors which the City **Council** will utilize along with other relevant factors as determined by the City **Council**.

III. SPECIFICATIONS.

- A. Timely Execution of Agreement. The successful contractor shall execute and deliver an agreement incorporating the terms herein within seven (7) days after award of the agreement is made by the City Council. Failure to execute the agreement may result in forfeiture of all rights under the RFP as deemed by the City **Council**, including the Contractor's deposit. The City **Council** shall have the right to award the agreement to the next qualified contractor or reject all RFPs and re-advertise.
- B. Volume of Service and Typical Vehicle Storage and Auction. The Public Safety Department required the towing of approximately 600 vehicles in calendar year 2014. This figure is to be used for comparison purposes only, representing an approximation of the volume of services anticipated to be needed. The City will not be penalized for the volume of services required if either more or less. For comparison purposes only, storage typically involves less than twenty (20) days for all vehicles except those held for evidentiary purposes or abandonment. This information is for comparison purposes only, the City will not be penalized if storage time is more or less.

C. Minimum Towing Requirements.

1. Each Contractor must provide the address of its dispatching center and the location or locations where its vehicles will be stationed. Vehicles necessary to perform the agreement must be located within the City limits. ALT: "located within seven (7) miles of the City's limits."
2. The Contractor agrees to have a tow truck at the scene and to tow vehicles as requested. Ninety percent of requests shall be responded to at the scene within fifteen minutes of request. The Contractor agrees to clean up all accident debris, including but not limited to, vehicle coolant, oil, transmission fluid as described in MCLA 324.8902 from the street upon response to the accident scene, whether or not towing a vehicle. The cleanup will be deemed complete when inspected and approved by a City Official in charge of the scene. If response time is unreasonably long in the judgment of the City Official in charge of the scene, another towing service may be called.
3. The Contractor ~~must~~ shall have available at all times, light duty, medium duty, and heavy duty wreckers, fully licensed with fully licensed experience drivers. Light duty flatbed – 10,000 to 19,500 GVWR-DOT Class 3, 4 and 5 manufactured bed rating of 8,000 pounds minimum; medium duty wrecker – 16000 to 33,000 pounds GVWR-DOT Class 5, 6 and 7, manufacturers boom rating of 24,000 pounds minimum; heavy duty wrecker 30,000 plus pounds GVWR-DOT Class 8 manufacturers boom rating 40,000 pounds minimum. Heavy duty wrecker availability ~~can~~ may be provided by lease or subcontract.
4. The Contractor ~~must~~ shall have two-way radio dispatch for its tow trucks.
5. The Contractor ~~must~~ shall keep the City informed of the number of tow trucks it owns or leases which will be used in performance of this agreement, including the year, make, model and capacity.
6. Vehicles used in the performance of the contract, ~~must~~ shall be clearly and permanently marked with the Contractor's name and telephone number. No removable signs or other towing names, or other wording such as "police towing" are permitted.
7. The Contractor must abide by the standard table of fees established by the contract.
8. The Contractor shall charge only for equipment actually needed and requested by the City at the scene.

9. Copies of all billing invoices for services rendered shall be forwarded to the City on a monthly basis in electronic form. Invoicing for special equipment or added service fees which exceed the standard towing fees must be specifically itemized and contained written justification for such fees, including the name and badge number of any officer in charge at the scene who approves such charges.
10. The City reserves the right to hire specialized equipment outside the scope of this agreement when needed.
11. The Contractor shall establish, maintain and operate a storage/impound lot at a site within two miles of the City limits conforming with the applicable ordinances of the municipality where the lot is located throughout the duration of this agreement. The lot must be available to hold at a minimum, 100 passenger vehicles and three (3) semi-trucks with trailers from activity related to the City.
12. The storage lot shall be staffed with the Contractor's own employees seven (7) days a week twenty-four (24) hours a day.
13. The Contractor shall furnish towing service at no charge for the removal of all City owned or leased vehicles and equipment when requested by the City as authorized by the City Manager, Public Safety Director, or other authorized City representatives on a twenty-four (24) hour basis.
14. The Contractor shall obtain and maintain at its own sole expense licenses, endorsements and approvals required by federal, state or local laws necessary to operate vehicles or equipment and perform the work required by this proposal. Employees of the Contractor shall have all licenses and endorsements required by federal, state, or local laws to operate vehicles and equipment utilized in the performance of the agreement. Contractor upon hiring a new employee, shall provide within 72 hours to the Director of Public Safety, the name, address and date of birth of the employee so that the City may complete a background investigation.
15. The Contractor shall have tow trucks adequate for towing and/or pushing vehicles each of which shall contain necessary equipment and shall be maintained in good working order to safely perform the services required by the agreement.
16. Vehicles and equipment shall be maintained in good mechanical condition and shall be subject to periodic inspection and made available for inspection by the City. Towing vehicles ~~must~~ shall be equipped with two-way radios capable of covering all the territory within the City.

17. The Contractor shall maintain and have available for inspection by the City detailed records covering services rendered pursuant to this proposal. The Contractor shall utilize forms required in the processing of vehicles as approved by the City.
18. In five (5) days following the last day of each month, the Contractor shall provide an inventory of all vehicles stored at the lots as of the last day of the month. Such information shall be stored electronically and furnished electronically to the City.
19. The Contractor will be required to permit Public Safety Officers and other authorized City representatives to inspect the lot, stored vehicles, the office or other structures, tow trucks, invoices and impound sheets relative to this proposal when it is deemed reasonably necessary by the City.
20. The City reserves the right to conduct an audit at least twice a year of bills and records relative to the agreement and Contractor agrees to furnish the City's ~~auditors~~ City access to such records.

D. Abandoned Vehicles.

1. Vehicles designated as abandoned shall be removed at the City's request and held in the lot until disposed of by public sale or retrieved by the owner.
2. Vehicles designated by the Public Safety Department as "scrapped abandoned" will ~~will~~ shall be removed by the most expedient means available. Such vehicles shall be disposed of pursuant to statutory procedures.

E. Disposal of Vehicles by Auction.

1. The Contractor shall hold periodic auctions at no cost to the City to dispose of vehicles as directed by the City, or deliver the vehicles to a location designated by the City for auction by others. The City reserves the right to remove any vehicles from the Contractor's auction list. If the Contractor is selected to proceed with the auction, the Contractor shall arrange to conduct auctions on a date approved in advanced by the Public Safety Department. The Contractor shall furnish all required personnel as determined by the City. From the net proceeds of each vehicle, after payment to the Contractor of its statutory towing and storage fees and expenses, authorized by statute, the Contractor shall turn over all excess funds to the City to be distributed according to the statute.
2. If vehicles are not sold at auction, the Contractor shall become the owner of the vehicle or group of vehicles and shall be responsible for its disposal.

3. All sales shall comply with state law. The Public Safety Department shall provide and complete documentation required by the Public Safety Department under the applicable state law in connection with the disposal of such vehicles.
 4. The Contractor shall allow the City access to the lot and to be present in connection with preparation for the conduct of any auction.
- F. Storage of Vehicles. Vehicles or other items towed to the lot shall be stored with at least two feet of space between them and shall be marked and kept orderly as required at all times so that vehicles can be located easily by the City. The lot shall be located within two miles of the City boundaries and have the capacity for at least 100 passenger vehicles and three semi-trucks with trailers, for storage related to City activity. Vehicles which are subject to forfeiture (examples: gambling, narcotic and operating while impaired vehicles) shall be stored in the impound lot without the accumulation of storage fees in excess of One Hundred Fifty and 00/100 Dollars (\$150.00). Unless specifically authorized by the City, towed vehicles ~~will~~ shall not be disposed of. The Contractor shall be responsible for the maintenance and repair of the lot and the furnishing of security for vehicles impounded which shall include fencing. City stored vehicles shall be in a separate area. Proper lighting, drainage and surface materials shall be provided.
- G. Claiming of Property. Whenever impounded vehicles are claimed by the owner, the Contractor shall provide the owner an itemized statement of charges relating to the impounded vehicle, including an explanation for fees in ~~access~~ excess of the standard towing fee established by the agreement. The Contractor ~~must~~ shall make every effort to verify that the party claiming a stored vehicle, is the actual owner or authorized representative of the owner prior to vehicle release. The Contractor is solely liable and responsible for the vehicle release. The Contractor shall permit, at all times the storage lot is opened, the retrieval of items from towed vehicles by persons with an ownership interest in the vehicle without charge.
- H. Fees and Charges.
1. All fees and charges are to be collected from the owners of the vehicles. The City assumes no responsibility for collecting or guaranteeing payments for towing or storage.
 2. The City is not liable for any charges for towing or storage of any private vehicle, the loss of any items contained inside the vehicle, or for damage or loss incurred in the moving of any vehicle. This extends to all vehicles whether impounded as a result of collision, or evidence, or other purposes.

3. The Contractor shall prominently post at the lot a list of towing and storage charges and hours of operation as well as the Contractor's telephone contact numbers.
 4. Additional tows within the lot shall be at Contractor's sole expense.
- I. Collection Charges. The City shall not be responsible for the collection or payment of any charge for service rendered by reason of the City having requested or dispatched the service. All such services rendered shall be charged only to the owner/lessee of the towed vehicle or other lawful claimant of possession. The Contractor shall have no claim against the City for any towing **or** storage charges unless otherwise authorized by the agreement.
- J. Financial Arrangements.
1. For services rendered to non-city owned vehicles and others, the Contractor shall directly bill and collect fees from the vehicle's owner. It is not the responsibility of the City to collect, pay, or guarantee payment for any such charges. The contractor shall accept credit cards as an alternative form of payment. The Contractor may, but shall not be required to, **accept** credit card payments for any vehicle towed as the result of an arrest.
 2. The Contractor ~~will~~ **shall** collect all towing, service and storage fees for non-city owned vehicles, towed or impounded at the direction of the City from the vehicle's owner or agent.
- K. Service Call Cancellation.
1. The City reserves the right to cancel a request for services of the Contractor at any time including up to the time of hook-up without either the City, owner, or operator incurring any charges. If the owner of the vehicle arrives on the scene before the vehicle is towed and the vehicle can be safely moved by the owner in the opinion of the City ~~person~~ **official** in charge at the scene, no charges will be incurred. The Contractor agrees that the mere response to a service call without providing towing service does not constitute a service call for which charges are applicable.
 2. The City may call another towing company if the Contractor does not provide adequate equipment to provide the services contemplated by the agreement, ~~nor~~ **or** does not respond in a timely manner, meaning within 15 minutes for light duty or medium duty wreckers and within 30 minutes for a heavy duty wrecker.

- L. Owners Request for Tow. Nothing in this agreement ~~will~~ shall prevent the owner or operator of the motor vehicle from calling a wrecker or tow truck of its own choice at its own expense or requesting that its vehicle be towed to a garage or compound other than that of the Contractor provided such service can be promptly provided as determined by the City ~~employee~~ official present. If the vehicle has already been hooked up or placed upon the wrecker or tow truck, the Contractor can charge the fee as prescribed in the contract for hook up, except for abandoned vehicles. The Contractor shall under no circumstance recommend or suggest a repair or collision shop to a vehicle owner. As required by state law for abandoned vehicles, if the owner or other person who is legally entitled to possess the vehicle arrives at the location where a vehicle is located, before the actual towing or removal of a vehicle, the vehicle shall be disconnected from the tow truck and the owner or other person who is legally entitled to possess the vehicle may take possession and remove it without interference upon the payment of the service fee established by the agreement for which a receipt shall be provided. The Contractor shall accept payment for this and other services in the form of either cash or a credit card.
- M. Cancellation by City. The agreement issued pursuant to this RFP may be cancelled by the City Council, furnishing thirty (30) days written notice addressed to the Contractor sent by certified mail or hand delivered to the Contractor's address as shown in the agreement. The agreement may be cancelled if deemed necessary by the City Council without cost or penalty.
- N. Cancellation by Contractor. The agreement may be cancelled by the Contractor upon ninety (90) days written notice delivered by certified mail with return receipt requested addressed to the City Clerk.
- O. Responsibility for Vehicles and Contents; Hold Harmless; Insurance. The Contractor assumes full and exclusive responsibility for any vehicle and its contents during towing and storage. The Contractor agrees to hold harmless and indemnify the City, its agents and employees against claims for damage or loss to vehicles or their contents in accordance with hold harmless language set forth in the attached agreement. The Contractor shall procure and maintain insurance and bonding as specified in these proposed specifications.
- P. Contractor to Provide Insurance Coverage for City Vehicles. The Contractor shall maintain insurance coverage to protect the City vehicles against comprehensive and collision losses while in its care, custody and control.
- Q. Hold Harmless and Indemnity. The Contractor agrees to indemnify and hold harmless the City from any and all claimed suits, actions, damages and cause of action arising directly or indirectly relating to services furnished under this agreement during the term of this agreement for any bodily injury, personal injury, loss of life

and property damage sustained and to defend any action or proceeding brought thereon. The attached indemnity agreement must be signed and included with our RFP.

- R. Non Collusion Affidavit. The Contractor shall submit a non-collusion affidavit in the form attached as an appendix with their proposal and list any other businesses with which they have any direct or indirect affiliation business interest, ownership or other relationship.
- S. Fair Employment Practices Act. The Contractor agrees that it will not discriminate against any employee or applicant for employment to be employed in the performance of this proposal with respect to their hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment because of gender, race, color, religion, national origin, sexual preference, or ancestry. Breach of this covenant may be regarded as a material breach of the agreement.
- T. Qualifications for Employment. All persons employed as a driver by the Contractor shall meet the requirements of all federal and state laws regarding licensing. Neither the Contractor nor its drivers shall have been suspended or revoked within the prior 12 months for any vehicle licenses. Neither the Contractor nor its employees shall have been convicted of a felony within the previous 10 years.
- U. Suspension of Services. Any decision to suspend services temporarily or to terminate the contract shall be made solely by the City Council. **ALT: City Manager with subsequent City Council actions.**

IV. INSURANCE REQUIREMENTS.

- A. Insurance Requirements. The Contractor shall obtain and have in place prior to commencement, insurance meeting the specifications below. The Contractor is solely responsible for prompt payment of any deductible or self-insured retention. The Contractor shall procure, maintain and deliver throughout the life of this agreement, the actual policy, as well as well as a certificate of insurance which shall be delivered to the Clerk of the City. Insurance shall be provided as follows:
 - 1. Workers Compensation Insurance during the duration of the agreement for all its employees.

2. Commercial General Liability Insurance on an occurrence basis with limits of liability not less than Two Million and 00/100 Dollars (\$2,000,000.00) per occurrence covering personal injury, bodily injury and property damage and including the following extensions:
 - a. Contractual Liability.
 - b. Products and completed operations.
 - c. Independent contractors coverage.
 - d. Broad form general liability extensions or equivalent.
3. Contractor's motor vehicle Insurance maintained during the duration of this agreement for all vehicles including no-fault coverages for all vehicles with limits of liability not less than Two Million and 00/100 Dollars (\$2,000,000.00) per occurrence covering bodily injury and property damage.
4. Garage liability insurance with limits not less than Two Million and 00/100 Dollars (\$2,000,000.00) per occurrence covering bodily injury and property damage.
5. Commercial general liability, motor vehicle liability insurance and garage liability insurance as described shall include an endorsement providing that the City of Fraser, its elected and appointed officials and employees are additional insureds primary and non-contributory.
6. Cancellation or non-renewal shall only occur upon thirty (30) days advanced written notice of cancellation, non-renewal, reduction, or material change to City Clerk, City of Fraser.

V. BID BOND.

The RFP shall be accompanied by a money order or cashier's check in the amount of One Thousand and 00/100 Dollars (\$1,000.00) payable to the City of Fraser which ~~will~~ shall be returned to unsuccessful contractors after the award of the agreement. The Contractor will shall have this money returned after it has executed the agreement and furnish required insurance. The selected Contractor who fails to execute and proceed with the contract shall forfeit this bond.

City of Fraser

EQUIPMENT LIST

List equipment (type, condition, year, etc.) to be used in performing the Agreement, if so awarded (see Section III. Paragraphs D-5, D-15 and D-16). If the space below is insufficient, list separately and attach to your proposal. All wreckers will need to be licensed as required by any applicable City Ordinance.

Required Wreckers

1. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

2. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

3. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

4. Flatbed (Light Duty): ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

5. Medium Duty Wrecker: ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

6. Heavy Duty Wrecker: ___ Own ___ Lease ___ Will Acquire
Year/Make/Model: _____ VIN: _____
Miscellaneous: _____

Signature/Date _____

CONTRACTOR _____

City of Fraser

INDEMNITY AGREEMENT

To the fullest extent permitted by law, Contractor expressly agrees to indemnify and hold City harmless against all losses and liabilities arising out of bodily injury or property damages based upon any act or omission, negligent or otherwise, of the Contractor or anyone acting on Contractor's behalf in connection with or incident to this Agreement or the work to be performed hereunder, except that Contractor shall not be responsible to indemnify the City for losses or damages caused by or resulting from the City's sole negligence.

For the purposes of this indemnity clause, "City" shall mean the City of Fraser, its elected and appointed officials, employees, and volunteers working on behalf of the City, 'losses and liabilities' shall mean loss, cost, expense, damage, liability or claims, whether groundless or not; 'personal injury' shall mean false arrest, erroneous service of civil papers, false imprisonment, malicious prosecution, assault and battery, libel, slander, defamation of character, discrimination, mental anguish, wrongful entry or eviction, violation of property or deprivation of any rights, privileges or immunities secured by the Constitution and laws of the United States of America or the State of Michigan, for which Contractor may be held liable to the injured party in any action at law, suit in equity or other proceedings for redress; 'bodily injury' shall mean bodily injury, sickness or disease (including death resulting at any time therefrom) mental anguish and mental injury which may be sustained or claimed by any person or person; and 'property damage' shall mean the theft, damage or destruction of any property, including the loss of use thereof.

The Contractor's obligation to indemnify and hold the City harmless shall include, but not be limited to (1) the obligation to defend the City from any such suit, action or proceeding, and (2) the obligation to pay any and all judgments which may be recovered in any such suit, action or proceeding, and/or any and all expenses, including but not limited to costs, attorney fees and settlement expenses which may be incurred.

The Contractor assumes full responsibility for any vehicle and its contents during towing and storage. The Contractor agrees to hold harmless and indemnify the City against any claims for damage or loss to vehicles or contents. The Contractor agrees to procure and maintain insurance and bonding as specified in this Agreement. The Contractor maintains worker's compensation insurance and has provided certificate of insurance to the City prior to the time of entering into the Agreement for services. The Contractor has informed its insurer that the City shall receive thirty (30) days notice prior to cancellation of coverage and City shall be named as an added insured party to any policy.

Signature/Date _____

Contractor _____

This Agreement *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your proposal.

City of Fraser

INDIVIDUAL PRICING SHEET
TOWING AND STORAGE BID 2016

1. Name and address of Contractor:

2. Towing Charges:
 - A. Hook-up, no dolly or flatbed:

 - B. Dolly or flatbed:

 - C. Winching in excess of 50 feet required, additional charge:

 - D. Roll over charge:

3. Storage:
 - A. Storage rate per day:

City of Fraser

REFERENCES

List **AT LEAST THREE REFERENCES** (excluding City of Fraser) for whom you have provided towing services during the past year on a continuous basis:

1. Company or Municipality _____
Contact Name _____
Telephone Number _____
E-Mail _____
2. Company or Municipality _____
Contact Name _____
Telephone Number _____
E-Mail _____
3. Company or Municipality _____
Contact Name _____
Telephone Number _____
E-Mail _____

Signature/Date _____

Contractor _____

This References form *must* be completed, signed and included in your proposal submission. Failure to do so may disqualify your RFP.