



City Of Fraser

CENTENNIAL COMMUNITY

CITY MANAGER
Richard E. Haberman

CITY CLERK
Kelly Ann Dolland

MAYOR
Joseph Nichols

COUNCIL
Mayor Pro Tem Michael Carnagie
Acting Mayor Matt Hemelberg
Patrice M. Schornak
Yvette Foster
Kathy Blanke
Michael Lesich

FRASER CITY COUNCIL – REGULAR MEETING THURSDAY – October 13, 2016 – 7:00 P.M.

OPENING PRAYER:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. CITIZEN PARTICIPATION ON AGENDA ITEMS
5. PRESENTATIONS:
 - a. Presentation and update on health insurance issues for the City of Fraser by Cornerstone Municipal.
6. PUBLIC HEARINGS: None
7. CONSENT AGENDA
 - a. Approval of Minutes of the Regular Council Meeting of September 8, 2016.
 - b. Approval of Bills for the month of September 2016 in the amount of \$3,190,302.56
 - c. Receive and file the minutes of June 2, 2016 meeting of the Zoning Board.
 - d. Receive and file the minutes of June 16, 2016 meeting of the Zoning Board.
 - e. Receive and file the minutes of August 3, 2016 meeting of the Planning Commission.
8. REQUESTS FOR COUNCIL ACTION –
 - a) Request Council approve reappointment of Linda Champion to current Library Board seat for term that would expire on June 30, 2021.
 - b) Request Council set a Public Hearing for November 10, 2016 at 7:00 PM for the requested transfer of 3 IFT for M and M Turning Co/Alpha Precision Aerospace as follows:
 - \$1,225,000 Personal Property for 10 years upon transfer from Clinton Township.
 - \$858,510 Personal Property for 8 years upon transfer from Clinton Township

- \$1,383,000 Personal Property for 9 years upon transfer from Clinton Township
- c) Request Council award bid for Library Roof improvements to Lutz Roofing Co.,Inc. 4721 22 Mile Rd., Shelby Township, MI 48317 in the amount of \$93,000.
- d) Request Council authorize the purchase of a replacement phone system for all City facilities. Cost of \$46,139 to be paid for through savings of \$1,000/month in our current monthly billing expenses.
- e) TABLED ITEM Request Council discuss and adopt final version of Rule 4.01 Agenda of the City Council Rules and Procedures.
- f) Request Council discuss to agree on language and any changes or additions to CM qualifications or ad provided by the City Attorney.
- g) Request Council approve the RFP for Towing Services in the City of Fraser.

8. PENDING ITEMS OF UNFINISHED BUSINESS/ REPORT OF THE CITY ADMINISTRATION

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

10.CITIZEN PARTICIPATION

11.ADJOURNMENT

(Posted Friday October 7, 2016 at 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO: RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154 ~ IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

draft

Minutes
Fraser City Council
Thursday, September 8th, 2016 @ 7pm

A Regular meeting of the Fraser City Council was conducted on the above date at the City Municipal Building, located at 33000 Garfield Road, Fraser, County of Macomb, Michigan.

Present: Mayor Nichols and Council Members Blanke, Carnagie, Foster, Hemelberg, Lesich and Schornak
Absent: None
Also Present: Richard Haberman, City Manager
Kelly Dolland, City Clerk
Tim Tomlinson, City Attorney

1. Call Meeting to Order - Mayor Nichols called the regular meeting to order at 7:00pm.

Mayor Nichols offered Silent Prayer in honor of City of Fraser past Mayor Moe Geremotte.

2. Pledge of Allegiance

3. Approval of Agenda

Member Schornak requested Council Action item 7e broken down into separate line items 1 and 2.

Member Lesich requested Council add Citizen Participation at the beginning of the meeting of this agenda and all future agendas. Line item 5a.

Member Hemelberg requested Consent Agenda item 6e removed and placed under Request for Council Action line item 7e1 for council approval.

Member Blanke requested Council to add 'tabled' Rule 4.01 on the agenda for further discussion under 7g. Tabled Item read: Request Council consider adding rule 4.01, an agenda will be created by the City Manager and approved by the Mayor, three Council members in writing, e-mail, communication or telephone conversation with the City Manager may add or delete any reasonable item within the prepared and approved agenda. Change to be made before posted on Friday prior to the council meeting.

Member Lesich moved, seconded by Member Schornak, TO APPROVE AGENDA AS AMENDED.

The motion carried 7-0.

4. Presentations:

a. Certificate of Recognition for Fraser Resident Mr. Heath Fedorczyk.

Resident Vania Apps accepted the Certificate of Recognition for Mr. Fedorczyk and thanked him for his generosity.

b. Presentation on Water Capital Projects.

Civil Engineers Mr. Scott Lockwood and Mr. Mike Vigneron representing A.E.W. provided a City of Fraser Water System Overview PowerPoint Presentation. Highlights included; Asset Management, Water Main Breaks, Hydrant Flow Tests, Water System Model, Evolution of Capital Need Identification, Flow Test Data, Proposed Capital Improvement Needs and funding options.

Member Blanke asked about the water quality for the City of Fraser, ~ Mr. Vigneron stated the water is tested on a scheduled basis and there are no issues with the quality of water.

Member Lesich asked about a water tower, ~ Mr. Lockwood stated a water tower is an option, could use the tower drinking peak water usage periods and balance from the Great Lakes Water Authority.

Member Schornak questioned the scope of work regarding repair or replacement of system.

Member Carnagie asked about the need of a security system for the water reserve ~ an electronic warning device would be in place.

c. Presentation on proposed Water Tower project. ~ The Proposed Water Tower Project was reviewed and discussed along with A.E.W.'s Water Capital Projects.

5. Public Hearing: - None

a. Citizens Participation:

Business Owner Ken Immler spoke on Water Committee.

Resident Frank Farina spoke of ZBA Member Joe Chimenti.

6. Consent Agenda

a. Approval of Minutes of the Regular Council Meeting of August 11, 2016.

b. Approval of Minutes of the Special Council Meeting of August 16, 2016.

c. Approval of Bills for the month of August 2016 in the amount of \$1,716,285.10.

d. Approve parade permit for Fraser High School Homecoming Parade on October 7, 2016 at 6:00 PM.

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- e. Appointment of David Kubiak to fill the vacant Recreation Commission seat term ending December 31, 2017.
- f. Renewal of SMART agreement for FY 2016-2017 for Senior Transportation under same terms as FY 2015-2016.
- g. Receive and file the minutes of May 3, 2016 meeting of the Recreation Commission.
- h. Receive and file the minutes of June 7, 2016 meeting of the Recreation Commission.
- i. Receive and file the minutes of July 12, 2016 meeting of Recreation Commission.

Member Hemelberg moved, seconded by Member Lesich, TO APPROVE CONSENT AGENDA AS AMENDED.

The motion carried 7-0.

7. Requests for Council Action –

a. Request Council adopt an ordinance amending the ordinance regulating soliciting or standing in the traveled portion of the roadway repealing such provisions providing for severability, penalties and effective date.

Mr. Tomlinson stated Michigan Attorney General gave an opinion suggesting municipalities should not allow solicitation in the street right away.

Mayor Nichols, stated council should follow the A.G.'s opinion.

Member Foster stated this will really affect the non-profit groups.

Member Carnegie stated the City of Fraser Honor Guard depends on street solicitation.

Member Schornak expressed the same concern for the Fraser Goodfellows and expressed a 'wait & see' approach.

Audience to be heard:

Resident Anna Cameron spoke on topic.

Member Lesich moved, seconded by Member Schornak, TO **TABLE** REQUEST COUNCIL ADOPT AN ORDINANCE AMENDING THE ORDINANCE REGULATING SOLICITING OR STANDING IN THE TRAVELED PORTION OF THE ROADWAY REPEALING SUCH PROVISIONS PROVIDING FOR SEVERABILITY, PENALTIES AND EFFECTIVE DATE.

The motion carried 7-0.

b. Request Council discuss and provide direction to the Administration regarding the talking points for a public safety assessment to be approved by voters on the November ballot.

Mr. Haberman provided a graph explaining the trends and needs of the Public Safety Millage.

Member Lesich stated a Public Safety millage would cover Public Safety capital needs.

Conversation ensued.

Mr. Tomlinson explained what the intent of a millage would be used for.

Member Lesich spoke of his follow up email sent to council regarding the language of the key points for a Public Safety Millage.

Mr. Tomlinson stated this will reduce the operating cost.

Mr. Haberman stated he will provide a 5 year projection.

Audience to be heard:

Resident Janet Calabrese spoke on topic.

Member Lesich moved, seconded by Member Carnegie, TO PROVIDE EDUCATIONAL MATERIAL FOR THE TAX PROPOSAL IN NOVEMBER 2016 INDICATING THAT THE CITY WILL LEVEY NO MORE THAT 2 MILS OF THE 5 MILS IN THIS PROPOSAL IN THE BUDGET YEAR 2017. LEAVING IN TACK THE 1 MIL FOR THE LIBRARY AND .6 MIL, PROVIDING A 3.6 MIL IN 2017.

The motion carried 7-0.

c. Request Council extend the Medical Marijuana Moratorium through March 9, 2017 unless the Michigan Legislature clarifies the issue sooner.

Mr. Haberman spoke of a recent article in the Detroit Free Press.

Conversation ensued.

Member Foster moved, seconded by Member Hemelberg, TO REQUEST COUNCIL EXTEND THE MEDICAL MARIJUANA MORTORIUM THROUGH MARCH 9TH, 2017 UNLESS THE MICHIGAN LEGISLATURE CLARIFIES THE ISSUE SOONER.

The motion carried 7-0.

d. Request Council approve a budget adjustment for \$73,922 to cover additional personnel costs associated with the new Non Owner Occupied Single Family Home ordinance.

Member Foster requested follow up from Finance.

Member Schornak stated Fraser home owners will be happy.

Member Carnegie stated this program must be highly monitored.

Member Lesich spoke of the revenue of the program, will it fund itself.

Member Blanke stated this is a positive.

Member Foster moved, seconded by member Schornak, TO APPROVE COUNCILS REQUEST TO APPROVE A BUDGET ADJUSTMENT FOR \$73,922 TO COVER ADDITIONAL PERSONNEL COSTS ASSOCIATED WITH THE NEW NON OWNER OCCUPIED SINGLE FAMILY HOME ORDINANCE.

The motion carried 7-0.

e. Request Council approve Member Chimenti and Member Fiore is re-appointed to the Zoning Board of Appeals for terms that would expire on December 31st of 2018.

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1.Appoint David Kubiak to fill the vacant Recreation Commission seat term ending December 31st, 2017.

Mr. David Kubiak spoke of his involvement in the community.

Member Carnagie welcomed Mr. Kubiak.

Member Foster welcomed Mr. Kubiak.

Member Lesich welcomed Mr. Kubiak.

Member Lesich moved, seconded by Member Carnagie, TO APPROVE MR. DAVID KUBIAK TO FILL THE VACANT RECREATION COMMISSION SEAT TERM ENDING DECEMBER 31ST, 2017.

The motion carried 7-0.

2. Member Chimenti be re-appointed to the Zoning Board of Appeals for term to expire December 31st, 2018.

Member Blanke moved, seconded by Member Carnagie, TO APPROVE THE RE-APPOINTMENT OF MR. JOSEPH CHIMENTI TO THE ZONING BOARD OF APPEALS FOR TERM ENDING DECEMBER 31ST, 2018.

The motion carried 7-0.

Mr. Chimenti thanked the board.

3. Member Fiore be re-appointed to the Zoning Board of Appeals for term to expire December 31st, 2018.

Member Foster moved, seconded by Member Hemelberg, TO APPROVE THE RE-APPOINTMENT OF MR. JEFF FIORE TO THE ZONING BOARD OF APPEALS FOR TERM ENDING DECEMBER 31ST, 2018.

Roll call vote

Blanke	no
Carnagie	no
Foster	yes
Hemelberg	yes
Lesich	no
Nichols	yes
Schornak	no

The motion fails 4-3.

Mayor Nichols moved, seconded by Member Foster, TO APPROVE MS. ROSANNE MENENDEZ AS RECOMMENDED TO THE ZONING BOARD OF APPEALS FOR THE TERM ENDING DECEMBER 31ST, 2018.

Member Lesich stated Ms. Menendez has had no interview, would like for her to interview for the position, suggested to table motion for one month.

Member Foster stated we should go with the recommendation.

Member Lesich stated interviews should take place in the future.

Mayor Nichols moved, seconded by Member Foster, TO APPROVE MS. ROSANNE MENENDEZ AS RECOMMENDED TO THE ZONING BOARD OF APPEALS FOR THE TERM ENDING DECEMBER 31ST, 2018.

The motion carried 7-0.

f. Request Council approve the RFP for Towing Services in the City of Fraser.

Mr. Tomlinson spoke of modifications made to the proposal.

Conversation began regard line items in the RFP, Member Schornak asked for clarification.

Member Hemelberg spoke of the current tow yard and its statistics.

Member Blanke requested to be removed from the voting, Mr. Tomlinson stated there is nothing that states she cannot vote.

Mr. Tomlinson spoke of the different type of Mayor / City Manager run government of Fraser and neighboring Warren.

Member Foster stated the seven mile radius is large to be effective. Member Foster asked Mr. Foster, Foster's Towing, Fraser, MI to speak. ~ Mr. Foster spoke of the Fraser Towing Contract.

Member Carnagie asked for city data, requested 1 – data, 2 – mileage radius, 3 – audit, 4 – all applicants provide a presentation to council.

Recess – meeting returned 11:10pm.

Representative from Maxx Towing spoke.

Member Foster wants data.

Mr. Tomlinson stated with the direction of council he will made the changes to the RFP and provide the RFP to Council for the October meeting.

Representative from Maxx Towing spoke of changes in the RFP.

Mr. Dan McClain, Michigan Towing Association spoke, highlighted and questioned many parts of the proposed RFP.

g. Request Council consider adding rule 4.01, an agenda will be created by the City Manager and approved by the Mayor, three Council members in writing, e-mail, communication or telephone conversation with the City Manager may add or delete any reasonable item within the prepared and approved agenda. Change to be made before posted on Friday prior to the council meeting.

Mr. Tomlinson read the most recent revision to Rule 4.01.

Member Blanke asked Mayor Nichols to add item to next month's agenda, add both current and present rule 4.01.

Member Lesich stated the most recent removal of an item was done incorrectly.

Conversation ensued.

Mr. Tomlinson stated the Mayor has the authority to remove an item from the agenda.

Mayor Nichols made it clear he did not require to remove the item from the agenda.

Member Blanke moved, seconded Member Foster, TO HAVE ADMINISTRATION PROVIDE BOTH COPIES OF COUNCIL RULE 4.01 AS TOPIC OF DISCUSSION AT THE OCTOBER 13TH, 2016 COUNCIL MEETING.

8. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

Mr. Haberman stated he will follow up with requests made from Council.

9. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

Member Blanke	Thanked Mayor Nichols for recognizing Mr. Geromette.
Mayor Pro-tem Carnagie	Spoke of Fraser Honor Guard participation with the State of Michigan and Nation Fire Fighter presentations, and the approved grant for equipment.
Member Foster	Expressed concern with the lack of communication among Council members as well as Council's rejection of Zoning Board of Appeals recommendation of Mr. Fiore.
Acting Mayor Hemelberg	Asked for a list of Water Committee members. Next Water Committee meeting will be September 20 th @ 6:30pm and also believed Mr. Fiore was wrongly rejected from the Zoning Board of Appeals appointment.
Member Lesich	Spoke of the Water Sewer Study Committee meeting. The meeting focused on debt, the Great Lakes Water Authority and ballot proposal language.
Mayor Nichols	Spoke of the house divided, Council's common goal and offered council to avoid empty arguments, work together to determine our common goals and team work.
Member Schornak	Spoke of the annual flea market and barn sale, the VFW Fourth Annual Soup Cook off. Also, asked for administration follow-up regarding Senior Housing repairs. Lastly, requested that all Council members leave their microphones on during the meeting.

10. CITIZEN PARTICIPATION

Resident Susan Wheeland
Resident Jim Foster
Resident Gilbert Foster

11. ADJOURNMENT

Member Hemelberg moved, Mayor Nichols seconded by, to ADJOURN THE REGULAR COUNCIL MEETING OF SEPTEMBER 8TH, 2016 @ 12:24AM, SEPTEMBER 9TH, 2016.

The motion carried unanimously,

Respectfully submitted,

Kelly Dolland, City Clerk

Joe Nichols, Mayor

/KD



City of Fraser
Check Disbursement Report
October 13, 2016

EXPENDITURES FOR APPROVAL

101 GENERAL FUND	\$	407,200.90
202 MAJOR STREET FUND	\$	13,006.83
203 LOCAL STREET FUND	\$	2,159.37
210 AMBULANCE FUND	\$	4,814.91
226 GARBAGE AND RUBBIUSH COLLECTION	\$	59,318.50
265 DRUG FORFEITURE	\$	3,591.88
267 GAMBLING FORFEITURE	\$	2,073.42
270 SENIOR HOUSING	\$	19,630.23
402 2015 STREET BONDS CONSTRUCTION	\$	894,762.56
592 WATER & SEWER FUND	\$	629,301.49
645 MEDICAL SELF INSURANCE FUND	\$	1,085,749.48
661 MOTOR POOL	\$	48,349.11
701 TRUST AND AGENCY	\$	20,343.88
VENDOR EXPENDITURES	\$	3,190,302.56

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/02/2016	PNC	122550	ALAN J. ROSSI		715.000	441	200.00
09/02/2016	PNC	122551*#	GECCB/AMAZON	BOOKS & MATERIALS	744.000	738	81.92
				BOOKS & MATERIALS	744.000	738	72.93
				BOOKS & MATERIALS	744.000	738	47.94
				BOOKS & MATERIALS	744.000	738	(2.36)
				CHECK PNC 122551 TOTAL			<u>200.43</u>
09/02/2016	PNC	122554	APOLLO FIRE EQUIPMENT	OPERATING SUPPLIES	746.000	301	47.20
09/02/2016	PNC	122556*#	BEST BUY BUSINESS ADVANTAGE ACCT	MATERIALS & SUPPLIES	757.000	258	116.69
09/02/2016	PNC	122557	BLUEGRASS PLAYGROUNDS INC	MATERIALS & SUPPLIES	742.000	690	288.00
09/02/2016	PNC	122559*#	CINTAS CORPORATION #354	REPAIRS & MAINTENANCE	937.000	265	1,487.00
				REPAIRS & MAINTENANCE	937.000	265	349.09
				REPAIRS & MAINTENANCE	937.000	266	196.72
				MATERIALS & SUPPLIES	742.000	268	137.82
				REPAIRS & MAINTENANCE	937.000	269	113.09
				CHECK PNC 122559 TOTAL			<u>2,283.72</u>
09/02/2016	PNC	122560	CORNERSTONE MUNICIPAL	PROF SERVICES/TRAINING	801.300	171	833.33
09/02/2016	PNC	122562	JASMIN CROMWELL	CONTRACTUAL SERVICE	803.100	750	456.00
09/02/2016	PNC	122565*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	136	68.22
				HEALTH/LIFE/DENTAL INS	715.000	171	66.08
				HEALTH/LIFE/DENTAL INS	715.000	215	31.97
				HEALTH/LIFE/DENTAL INS	715.000	260	122.31
				HEALTH/LIFE/DENTAL INS	715.000	301	4,452.70
				HEALTH/LIFE/DENTAL INS	715.000	371	121.32
				HEALTH/LIFE/DENTAL INS	715.000	441	131.56
				HEALTH/LIFE/DENTAL INS	715.000	691	121.32
				HEALTH/LIFE/DENTAL	715.000	738	63.94
				HEALTHCARE PAYMENTS	801.000	861	5,496.07
				CHECK PNC 122565 TOTAL			<u>10,675.49</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/02/2016	PNC	122568	FITNESS THINGS, INC	OPERATING SUPPLIES	746.000	301	285.00
09/02/2016	PNC	122569	FOLEY & MANSFIELD, PLLP	CITY ATTORNEY	803.000	210	26.73
09/02/2016	PNC	122570	GARFIELD MANAGEMENT, LLC	DUE TO TAXPAYERS	275.000	000	1,585.73
09/02/2016	PNC	122571	GARFIELD PROPERTY MANAGEMENT LLC	DUE TO TAXPAYERS	275.000	000	667.77
09/02/2016	PNC	122572	J.L. GEISLER CORP.	OFFICE SUPPLIES	727.000	738	39.25
09/02/2016	PNC	122574#	GRANICUS, INC	PROF SERVICES/TRAINING	801.300	171	697.00
				PROFESSIONAL SERVICES	801.100	258	406.85
				PROFESSIONAL SERVICES	801.100	258	717.91
				CHECK PNC 122574 TOTAL			<u>1,821.76</u>
09/02/2016	PNC	122575*#	GREAT LAKES PEST CONTROL CO. INC	REPAIRS & MAINTENANCE	937.000	266	50.00
				REPAIRS & MAINTENANCE	937.000	268	50.00
				REPAIRS & MAINTENANCE	937.000	269	50.00
				CHECK PNC 122575 TOTAL			<u>150.00</u>
09/02/2016	PNC	122576	HAKIM & MEHANNA PLLC	INDIGENTS-ATTY FEES	810.000	136	75.00
09/02/2016	PNC	122578*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	64.76
				BOOKS & MATERIALS	744.000	738	16.48
				CHECK PNC 122578 TOTAL			<u>81.24</u>
09/02/2016	PNC	122579	LIBRARY PETTY CASH	PROGRAMS	803.000	738	10.00
09/02/2016	PNC	122581#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	209	23.44
				OFFICE SUPPLIES	727.000	260	23.47
				OFFICE SUPPLIES	727.000	301	93.68
				RADIO EXP-VEHICLES	865.000	301	92.52
				OFFICE SUPPLIES	727.000	371	23.43
				OFFICE SUPPLIES	727.000	691	46.87
				CHECK PNC 122581 TOTAL			<u>303.41</u>
09/02/2016	PNC	122583	MAXX TOWING & TRANSPORT, INC.	PROFESSIONAL SERVICES	801.000	301	1,043.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/02/2016	PNC	122584	MICHIGAN DOOR	REPAIRS & MAINTENANCE	937.000	265	425.00
09/02/2016	PNC	122586	MORE COMPUTER SUPPLIES	OFFICE SUPPLIES	727.000	301	377.76
09/02/2016	PNC	122587	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	301	10.68
				OFFICE SUPPLIES	727.000	301	4.50
				OFFICE SUPPLIES	727.000	301	76.76
				CHECK PNC 122587 TOTAL			<u>91.94</u>
09/02/2016	PNC	122590	QMI GROUP, INC	MATERIALS & SUPPLIES	757.000	750	49.50
09/02/2016	PNC	122593#	RECREATION PETTY CASH	MATERIALS & SUPPLIES	742.000	691	284.31
				MATERIALS & SUPPLIES	757.000	750	26.00
				CHECK PNC 122593 TOTAL			<u>310.31</u>
09/02/2016	PNC	122594	RONALD NICKELSON	HEALTH/LIFE/DENTAL INS	715.000	441	200.00
09/02/2016	PNC	122596	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES	742.000	690	160.00
				REPAIRS & MAINTENANCE	937.000	690	160.00
				CHECK PNC 122596 TOTAL			<u>320.00</u>
09/02/2016	PNC	122599	TRIDENT INSURANCE SERVICES	REFUNDS/AWARDS	801.000	899	6,619.78
				REFUNDS/AWARDS	801.000	899	2,748.95
				CHECK PNC 122599 TOTAL			<u>9,368.73</u>
09/02/2016	PNC	122600	USA TODAY	DUE TO TAXPAYERS	275.000	000	66.95
09/02/2016	PNC	122602	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	15.82
				OPERATING SUPPLIES	746.000	301	6.29
				CHECK PNC 122602 TOTAL			<u>22.11</u>
09/02/2016	PNC	122605	WINDER POLICE EQUIPMENT	OPERATING SUPPLIES	746.000	301	349.22
09/02/2016	PNC	122606#	WOW INTERNET-CABLE-PHONE	PROFESSIONAL SERVICES	801.100	258	1,337.50
				MATERIALS & SUPPLIES	742.000	265	48.67

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
CHECK PNC 122606 TOTAL							1,386.17
09/07/2016	PNC	122607	MACOMB COUNTY FIRE CHIEFS ASSOC.	MEMBERSHIPS & DUES	802.000	301	50.00
09/09/2016	PNC	122608	ANDARY, DAVIS, ANDARY PC	INDIGENTS-ATTY FEES	810.000	136	125.00
09/09/2016	PNC	122609	MARISSA KULCSAR	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122611	DAVID BISBY	OPERATING SUPPLIES	746.000	301	42.99
09/09/2016	PNC	122612	BLANCO WILCZYNSKI, PLLC	INDIGENTS-ATTY FEES	810.000	136	75.00
09/09/2016	PNC	122613	TANYA R. BOWERS	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122615	KIMBERLY T. BROWN	INDIGENTS-ATTY FEES	810.000	136	50.00
09/09/2016	PNC	122617	C & G NEWSPAPERS	PUBLICATIONS	900.000	801	90.00
09/09/2016	PNC	122621	COMCAST	TELEPHONE	850.000	265	86.40
09/09/2016	PNC	122622*#	CONSUMERS ENERGY	GAS	921.000	265	258.96
				GAS	921.000	266	73.19
				GAS	921.000	267	26.62
				GAS	921.000	268	21.58
				GAS	921.000	269	52.28
CHECK PNC 122622 TOTAL							432.63
09/09/2016	PNC	122623	CYNTHIA R. CZECH	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122625	FAMILY HEATING & COOLING	ELECTRICAL PERMITS	481.000	000	55.00
09/09/2016	PNC	122626*#	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS & MAINTENANCE	937.000	265	300.00
				REPAIRS & MAINTENANCE	937.000	266	300.00
CHECK PNC 122626 TOTAL							600.00
09/09/2016	PNC	122627	FISCHER, GARON, HOYUMPA, RANCILIO	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122628	FRASER COMMAND OFFICERS ASSOC	UNION DUES PAYABLE	234.000	000	504.00
09/09/2016	PNC	122629	FRASER DISPATCHERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	330.00
09/09/2016	PNC	122630	FRASER LIEUTENANTS ASSOCIATION	UNION DUES PAYABLE	234.000	000	96.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/09/2016	PNC	122631	FRASER POLICE OFFICERS ASSOCIATION	UNION DUES PAYABLE	234.000	000	1,618.00
09/09/2016	PNC	122632	JOHN GERLACH	INDIGENTS-ATTY FEES	810.000	136	200.00
09/09/2016	PNC	122633	JOHN F. GORNIAK	INDIGENTS-ATTY FEES	810.000	136	300.00
09/09/2016	PNC	122634	TANYA GRILLO	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122635	HAKIM & MEHANNA PLLC	INDIGENTS-ATTY FEES	810.000	136	75.00
09/09/2016	PNC	122636*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	301	1,870.35
				HEALTH/LIFE/DENTAL INS	715.000	371	36.12
				HEALTH/LIFE/DENTAL INS	715.000	441	65.16
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTH/LIFE/DENTAL	715.000	738	42.99
				HEALTHCARE PAYMENTS	801.000	861	328.89
				CHECK PNC 122636 TOTAL			<u>2,729.47</u>
09/09/2016	PNC	122638	HINMAN & DICICCO PLC	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122639	DENISE A. HIRSCHMANN	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122640	JACOB HIRSCHMANN	REFUND/CANCELLED PROGRAM	694.000	000	100.00
09/09/2016	PNC	122642*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	114.00
				REPAIRS & MAINTENANCE	937.000	265	842.70
				REPAIRS & MAINTENANCE	937.000	266	613.02
				REPAIRS & MAINTENANCE	937.000	268	468.30
				REPAIRS & MAINTENANCE	937.000	269	280.68
				CHECK PNC 122642 TOTAL			<u>2,318.70</u>
09/09/2016	PNC	122645	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	738	37.99
09/09/2016	PNC	122646	LARRY R. KIPKE	INDIGENTS-ATTY FEES	810.000	136	175.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/09/2016	PNC	122647*#	LEBRO PRODUCTS, LLC	REPAIRS & MAINTENANCE	937.000	265	169.85
09/09/2016	PNC	122648	LIBRARY COMPUTER TUTOR	CONTRACTUAL SERVICE	803.100	750	135.00
09/09/2016	PNC	122651	MICH TEL	TELEPHONE	850.000	258	991.80
09/09/2016	PNC	122653#	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	260	13.26
				OFFICE SUPPLIES	727.000	260	13.26
				OFFICE SUPPLIES	727.000	260	32.30
				OFFICE SUPPLIES	727.000	260	29.89
				OFFICE SUPPLIES	727.000	691	51.23
				OFFICE SUPPLIES	727.000	691	240.40
				CHECK PNC 122653 TOTAL			<u>380.34</u>
09/09/2016	PNC	122655	JANET PETERS	INDIGENTS-ATTY FEES	810.000	136	225.00
09/09/2016	PNC	122656*#	RAY ELECTRIC	REPAIRS & MAINTENANCE	937.000	265	107.43
				REPAIRS & MAINTENANCE	937.000	265	458.16
				REPAIRS & MAINTENANCE	937.000	269	81.11
				CHECK PNC 122656 TOTAL			<u>646.70</u>
09/09/2016	PNC	122657	RODNICK, UNGER & KAPLAN, P.C.	INDIGENTS-ATTY FEES	810.000	136	75.00
09/09/2016	PNC	122658	CITY OF ROSEVILLE	POSTAGE	728.000	136	416.21
09/09/2016	PNC	122659	ROYAL OAK NAME PLATE CO.	OFFICE SUPPLIES	727.000	738	16.00
09/09/2016	PNC	122660	S&S SPRINKLER SERVICE	REPAIRS & MAINTENANCE	937.000	265	301.00
09/09/2016	PNC	122661	BRIAN J. SCHAF	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122662	CARIE SEIB	INDIGENTS-ATTY FEES	810.000	136	225.00
				INDIGENTS-ATTY FEES	810.000	136	175.00
				CHECK PNC 122662 TOTAL			<u>400.00</u>
09/09/2016	PNC	122664	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES	742.000	690	160.00
				MATERIALS & SUPPLIES	742.000	690	160.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 122664 TOTAL			320.00
09/09/2016	PNC	122665	TEAM FINANCIAL GROUP, INC	CONT MAINT-OFF EQUIP	933.000	738	238.46
09/09/2016	PNC	122666	TEAMSTERS LOCAL 214	UNION DUES-DIST CT	234.000	000	127.00
				UNION DUES-DPW	234.000	000	521.00
				UNION DUES-CLERICAL	234.000	000	525.55
				CHECK PNC 122666 TOTAL			1,173.55
09/09/2016	PNC	122667	TIM KHOUSAKOUNE	REFUND/CANCELLED PROGRAM	694.000	000	100.00
09/09/2016	PNC	122668	ROY TRANSIT	INDIGENTS-ATTY FEES	810.000	136	175.00
09/09/2016	PNC	122671*#	VERIZON	TELEPHONE	850.000	301	11.27
				MOBILE PHONES	852.000	371	236.79
				MOBILE PHONES	852.000	441	466.09
				MOBILE PHONES	852.000	691	161.62
				MOBILE PHONES	852.000	750	116.96
				CHECK PNC 122671 TOTAL			992.73
09/09/2016	PNC	122673	YATES CIDER MILL	MATERIALS & SUPPLIES	757.000	750	15.00
09/09/2016	PNC	122674	PAUL F. ZYBURSKI	INDIGENTS-ATTY FEES	810.000	136	275.00
09/15/2016	PNC	122812	MICHIGAN MUNICIPAL	PREPAID EXPENSES	123.000	000	30,379.00
09/16/2016	PNC	122675	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	20.85
09/16/2016	PNC	122676	AFLAC	DUE TO OTHER/AFLAC/LEGAL	231.000	000	1,286.48
09/16/2016	PNC	122678#	AMERICA'S FINEST	OFFICE SUPPLIES	727.000	301	84.00
				OFFICE SUPPLIES	727.000	691	88.00
				CHECK PNC 122678 TOTAL			172.00
09/16/2016	PNC	122679	AMERICAN MESSAGING	TELEPHONE	850.000	441	21.16
09/16/2016	PNC	122680	AT&T	TELEPHONE	850.000	258	103.56
09/16/2016	PNC	122681	DAVID J. FALK PC	INDIGENTS-ATTY FEES	810.000	136	175.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/16/2016	PNC	122682	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	320.00
09/16/2016	PNC	122685	BURKE'S SPORT HAVEN, INC	MATERIALS & SUPPLIES	742.000	691	379.50
09/16/2016	PNC	122686	C & G NEWSPAPERS	MATERIALS & SUPPLIES	757.000	258	54.00
09/16/2016	PNC	122688*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	310.19
				MATERIALS & SUPPLIES	742.000	266	157.82
				MATERIALS & SUPPLIES	742.000	268	98.92
				REPAIRS & MAINTENANCE	937.000	269	1,561.19
				MATERIALS & SUPPLIES	742.000	690	380.00
				CHECK PNC 122688 TOTAL			<u>2,508.12</u>
09/16/2016	PNC	122689*#	CAPITAL ONE COMMERCIAL	OFFICE SUPPLIES	727.000	171	24.88
				OFFICE SUPPLIES	727.000	171	29.98
				MATERIALS & SUPPLIES	757.000	215	159.08
				OFFICE SUPPLIES	727.000	371	105.58
				CHECK PNC 122689 TOTAL			<u>319.52</u>
09/16/2016	PNC	122690	JASMIN CROMWELL	CONTRACTUAL SERVICE	803.100	750	48.00
09/16/2016	PNC	122693	DETROIT ENERGY	PUBLIC UTILITIES	920.000	448	10,567.50
09/16/2016	PNC	122694	DETROIT ENERGY STREET LIGHTS	PUBLIC UTILITIES	920.000	448	114.70
				PUBLIC UTILITIES	920.000	448	9,418.78
				CHECK PNC 122694 TOTAL			<u>9,533.48</u>
09/16/2016	PNC	122696	ELECTION SOURCE	MATERIALS & SUPPLIES	757.000	215	52.41
				MATERIALS & SUPPLIES	757.000	215	36.40
				CHECK PNC 122696 TOTAL			<u>88.81</u>
09/16/2016	PNC	122697#	FIRST CHOICE SERVICES	MATERIALS & SUPPLIES	742.000	269	53.45
				MATERIALS & SUPPLIES	757.000	750	133.27
				CHECK PNC 122697 TOTAL			<u>186.72</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/16/2016	PNC	122699	FRED PRYOR SEMINARS	TRAINING	861.000	260	79.00
09/16/2016	PNC	122702*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	9.86
				BOOKS & MATERIALS	744.000	738	3.71
				BOOKS & MATERIALS	744.000	738	750.13
				BOOKS & MATERIALS	744.000	738	61.27
				BOOKS & MATERIALS	744.000	738	(21.97)
				CHECK PNC 122702 TOTAL			<u>803.00</u>
09/16/2016	PNC	122703*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	266	225.00
				REPAIRS & MAINTENANCE	937.000	269	265.50
				CHECK PNC 122703 TOTAL			<u>490.50</u>
09/16/2016	PNC	122706	MACNLOW ASSOCIATES	TRAINING	861.000	301	335.00
09/16/2016	PNC	122708*#	MACOMB MECHANICAL, INC	REPAIRS & MAINTENANCE	937.000	265	169.00
				REPAIRS & MAINTENANCE	937.000	267	678.00
				CHECK PNC 122708 TOTAL			<u>847.00</u>
09/16/2016	PNC	122709	MACSON ELECTRIC	ELECTRICAL PERMITS	481.000	000	185.00
09/16/2016	PNC	122710	MICHELLE LACKOWSKI	TRAINING	861.000	301	157.72
09/16/2016	PNC	122713	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	738	55.25
				OFFICE SUPPLIES	727.000	738	8.33
				CHECK PNC 122713 TOTAL			<u>63.58</u>
09/16/2016	PNC	122717	PRINTING SYSTEMS, INC	MATERIALS & SUPPLIES	757.000	215	468.88
09/16/2016	PNC	122719	PSYBUS PSYCHOLOGICAL CONSULTANTS	MEDICAL/PHYSICALS	816.000	301	585.00
09/16/2016	PNC	122721	ROYAL OAK NAME PLATE CO.	OFFICE SUPPLIES	727.000	738	16.00
09/16/2016	PNC	122722	RUSSELL DORE	PROGRAMS	803.000	738	150.00
09/16/2016	PNC	122723	KEN SHEPARD	MATERIALS & SUPPLIES	742.000	690	2,235.00
09/16/2016	PNC	122724	JAMES SHIMKO	PLUMBING INSP.	703.200	371	411.69

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/16/2016	PNC	122725	SHREDCORP	OFFICE SUPPLIES	727.000	691	30.00
09/16/2016	PNC	122727	SKRZYNIARZ. JEFFREY	DUE TO TAXPAYERS	275.000	000	2,040.31
09/16/2016	PNC	122729*#	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES	742.000	690	160.00
09/16/2016	PNC	122734	TRI-COUNTY AQUATICS, INC	POND MAINTENACE	930.000	690	565.00
09/16/2016	PNC	122736	ULINE	MATERIALS & SUPPLIES	742.000	690	1,006.55
09/16/2016	PNC	122738	WAGNER PLUMBING	PLUMBING PERMITS	480.000	000	25.00
09/16/2016	PNC	122740	WILLIAM BREM	PLUMBING PERMITS	480.000	000	35.00
09/16/2016	PNC	122741	THE WORKS CAR WASH & DETAIL, LLC	OPERATING SUPPLIES	746.000	301	60.50
09/22/2016	PNC	156 (E)	GOOGLE INC	GOOGLE			** VOIDED **
09/23/2016	PNC	122742	ABSOPURE WATER COMPANY	OFFICE SUPPLIES	727.000	738	8.00
				OFFICE SUPPLIES	727.000	738	1.55
				CHECK PNC 122742 TOTAL			<u>9.55</u>
09/23/2016	PNC	122744*#	AEW	CAP.CONST.LIBRARY	975.000	268	300.00
				CAP.CONST.LIBRARY	975.000	268	5,670.00
				ENGIN. SITE PLANS	800.000	801	1,473.66
				ENGIN. SITE PLANS	800.000	801	230.00
				CHECK PNC 122744 TOTAL			<u>7,673.66</u>
09/23/2016	PNC	122747	ASSESSMENT	CONTRACTED SERVICES	705.000	209	8,000.00
09/23/2016	PNC	122752	BLUE CROSS/BLUE SHIELD OF MICHIGAN	HEALTHCARE PAYMENTS	801.000	861	35,478.51
				HEALTHCARE PAYMENTS	801.000	861	12,116.40
				CHECK PNC 122752 TOTAL			<u>47,594.91</u>
09/23/2016	PNC	122754*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	161.50
				HEALTHCARE PAYMENTS	801.000	861	21.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 122754 TOTAL			182.50
09/23/2016	PNC	122756*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	136	10.00
				HEALTH/LIFE/DENTAL INS	715.000	171	7.50
				HEALTH/LIFE/DENTAL INS	715.000	215	2.50
				HEALTH/LIFE/DENTAL INS	715.000	260	11.00
				HEALTH/LIFE/DENTAL INS	715.000	301	197.25
				HEALTH/LIFE/DENTAL INS	715.000	371	5.00
				HEALTH/LIFE/DENTAL INS	715.000	441	6.50
				HEALTH/LIFE/DENTAL INS	715.000	691	10.00
				HEALTH/LIFE/DENTAL	715.000	738	5.00
				CHECK PNC 122756 TOTAL			<u>254.75</u>
09/23/2016	PNC	122758	CINTAS CORPORATION #354	REPAIRS & MAINTENANCE	937.000	269	960.87
09/23/2016	PNC	122763	DEMCO, INC.	LIBRARY PROCESSING SUPPLIES	726.000	738	208.44
09/23/2016	PNC	122764	DETROIT SYMPHONY ORCHESTRA	CONTRACTUAL SERVICE	803.100	750	107.60
09/23/2016	PNC	122766	CINDY FRAKES-ZIEGER	CONTRACTUAL SERVICE	803.100	691	340.00
09/23/2016	PNC	122768*#	CITY OF FRASER	WATER/SEWER	920.000	265	65.66
				WATER/SEWER	920.000	265	3,251.58
				WATER/SEWER	920.000	266	446.47
				WATER/SEWER	920.000	267	156.02
				WATER/SEWER	920.000	268	528.09
				WATER/SEWER	920.000	269	137.10
				CHECK PNC 122768 TOTAL			<u>4,584.92</u>
09/23/2016	PNC	122772*#	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	757.000	371	130.47
				MATERIALS & SUPPLIES	742.000	690	71.67
				MATERIALS & SUPPLIES	757.000	746	49.97
				CAPITAL-BUILDING	975.000	746	321.07
				CHECK PNC 122772 TOTAL			<u>573.18</u>
09/23/2016	PNC	122773*#	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	651.58

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				BOOKS & MATERIALS	744.000	738	29.10
				CHECK PNC 122773 TOTAL			<u>680.68</u>
09/23/2016	PNC	122774	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	266	302.50
09/23/2016	PNC	122776	KIMBERLY ANN DONNELLY	REFUND ON PAVILION	694.100	000	25.00
09/23/2016	PNC	122777	KIRK, HUTH, LANGE & BADALAMENTI	CITY ATTORNEY	803.000	210	483.90
09/23/2016	PNC	122778	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE SUPPLIES	727.000	441	15.65
09/23/2016	PNC	122780	LIBRARY PETTY CASH	PROGRAMS	803.000	738	80.82
				PROGRAMS	803.000	738	49.20
				CHECK PNC 122780 TOTAL			<u>130.02</u>
09/23/2016	PNC	122782#	MACOMB COUNTY FINANCE DEPARTMENT	OFFICE SUPPLIES	727.000	260	46.86
				OFFICE SUPPLIES	727.000	301	93.73
				OPERATING SUPPLIES	746.000	301	110.00
				OFFICE SUPPLIES	727.000	738	468.64
				CHECK PNC 122782 TOTAL			<u>719.23</u>
09/23/2016	PNC	122784*#	MAIL PLUS	POSTAGE	728.000	171	9.70
				POSTAGE	728.000	171	11.05
				CHECK PNC 122784 TOTAL			<u>20.75</u>
09/23/2016	PNC	122785*#	MASTER GARDENER LAWN CENTER	REPAIRS & MAINTENANCE	937.000	265	170.00
				REPAIRS & MAINTENANCE	937.000	266	80.00
				REPAIRS & MAINTENANCE	937.000	267	35.00
				REPAIRS & MAINTENANCE	937.000	268	75.00
				MATERIALS & SUPPLIES	742.000	690	310.00
				CHECK PNC 122785 TOTAL			<u>670.00</u>
09/23/2016	PNC	122786	MAXX TOWING & TRANSPORT, INC.	PROFESSIONAL SERVICES	801.000	301	1,575.00
09/23/2016	PNC	122787	MENVETE GJINOJ	REFUND FOR PAVILION	694.100	000	55.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/23/2016	PNC	122788	MERS	ER PENSION DEDUCTION PAYABLE	228.600	000	147,619.88
				EE PENSION CONTRIBUTION PAYABLE	228.601	000	24,725.24
				CHECK PNC 122788 TOTAL			<u>172,345.12</u>
09/23/2016	PNC	122791#	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	301	34.90
				LIBRARY PROCESSING SUPPLIES	726.000	738	66.36
				OFFICE SUPPLIES	727.000	738	9.99
				OFFICE SUPPLIES	727.000	738	58.49
				CHECK PNC 122791 TOTAL			<u>169.74</u>
09/23/2016	PNC	122794*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	92.64
				MATERIALS & SUPPLIES	742.000	266	70.13
				REPAIRS & MAINTENANCE	937.000	266	24.74
				MATERIALS & SUPPLIES	742.000	268	34.22
				REPAIRS & MAINTENANCE	937.000	268	153.96
				MATERIALS & SUPPLIES	742.000	269	58.89
				MATERIALS & SUPPLIES	742.000	690	138.85
				CHECK PNC 122794 TOTAL			<u>573.43</u>
09/23/2016	PNC	122795	CYNTHIA RINDT	PROGRAMS	803.000	738	100.00
09/23/2016	PNC	122796	SCHOLASTIC LIBRARY PUBLISHING	BOOKS & MATERIALS	744.000	738	109.20
				BOOKS & MATERIALS	744.000	738	156.00
				CHECK PNC 122796 TOTAL			<u>265.20</u>
09/23/2016	PNC	122798	SPEED CLEAN SERVICE	R&M SUP-CONSTRUCTION	937.000	265	120.00
09/23/2016	PNC	122800	SLC PROPRIETARY FUND	PROGRAMS	803.000	738	277.00
09/23/2016	PNC	122801	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	265	103.49
09/23/2016	PNC	122802	TAG TINTZ & GRAPHX LLC	MATERIALS & SUPPLIES	742.000	690	25.00
09/23/2016	PNC	122803	THE WOODHILL GROUP	PROFESSIONAL SERVICES	801.100	260	4,566.25
				PROFESSIONAL SERVICES	801.100	260	1,530.00
				PROFESSIONAL SERVICES	801.100	260	<u>2,485.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
				CHECK PNC 122803 TOTAL			8,581.25
09/23/2016	PNC	122805	TRIDENT INSURANCE SERVICES	REFUNDS/AWARDS	801.000	899	200.00
				REFUNDS/AWARDS	801.000	899	604.36
				CHECK PNC 122805 TOTAL			<u>804.36</u>
09/23/2016	PNC	122806	UNIQUE MANAGEMENT SERVICES, INC	PROFESSIONAL SERVICES	801.000	738	5.90
				PROFESSIONAL SERVICES	801.000	738	62.65
				CHECK PNC 122806 TOTAL			<u>68.55</u>
09/23/2016	PNC	122809	MARILYNN WRIGHT	MATERIALS & SUPPLIES	757.000	746	34.95
09/23/2016	PNC	122810	YORK, DOLAN & TOMLINSON, P.C.	CITY ATTORNEY	803.000	210	8,000.00
09/30/2016	PNC	122815*#	GECCB/AMAZON	MATERIALS & SUPPLIES	742.000	691	361.00
				BOOKS & MATERIALS	744.000	738	627.18
				CHECK PNC 122815 TOTAL			<u>988.18</u>
09/30/2016	PNC	122816	AMERICA'S FINEST	OFFICE SUPPLIES	727.000	301	98.00
				OFFICE SUPPLIES	727.000	301	123.00
				CHECK PNC 122816 TOTAL			<u>221.00</u>
09/30/2016	PNC	122817	AR APPLIANCES	REPAIRS & MAINTENANCE	937.000	266	280.00
09/30/2016	PNC	122820	BOBS SANITATION SERVICE, INC	MATERIALS & SUPPLIES	742.000	690	70.00
09/30/2016	PNC	122821	C & G NEWSPAPERS	OPERATING SUPPLIES	900.000	101	454.04
09/30/2016	PNC	122822*#	CALIFORNIA CONTRACTORS SUPPLIES,	UNIFORMS	741.000	441	278.00
09/30/2016	PNC	122823*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	349.09
				MATERIALS & SUPPLIES	742.000	265	110.00
				MATERIALS & SUPPLIES	742.000	266	196.72
				MATERIALS & SUPPLIES	742.000	268	137.82
				MATERIALS & SUPPLIES	742.000	269	148.75
				CHECK PNC 122823 TOTAL			<u>942.38</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/30/2016	PNC	122825	COMCAST	CABLE	924.000	267	87.46
09/30/2016	PNC	122832	FIRE EXTINGUISHER SALES & SERVICE	MATERIALS & SUPPLIES	742.000	267	164.45
09/30/2016	PNC	122834	FITNESS THINGS, INC	OPERATING SUPPLIES	746.000	301	253.16
09/30/2016	PNC	122837	JERRY GORNEY	OPERATING SUPPLIES	746.000	301	156.83
09/30/2016	PNC	122838*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	136	85.98
				HEALTH/LIFE/DENTAL INS	715.000	171	82.07
				HEALTH/LIFE/DENTAL INS	715.000	215	23.48
				HEALTH/LIFE/DENTAL INS	715.000	260	103.21
				HEALTH/LIFE/DENTAL INS	715.000	301	1,870.04
				HEALTH/LIFE/DENTAL INS	715.000	371	36.12
				HEALTH/LIFE/DENTAL INS	715.000	441	65.16
				HEALTH/LIFE/DENTAL INS	715.000	691	91.22
				HEALTH/LIFE/DENTAL	715.000	738	42.99
				HEALTHCARE PAYMENTS	801.000	861	328.89
				CHECK PNC 122838 TOTAL			<u>2,729.16</u>
09/30/2016	PNC	122842*#	INACOMP	OFFICE SUPPLIES	727.000	171	73.52
				OFFICE SUPPLIES	727.000	171	92.66
				OFFICE SUPPLIES	727.000	209	90.11
				OFFICE SUPPLIES	727.000	209	92.33
				OFFICE SUPPLIES	727.000	215	73.19
				OFFICE SUPPLIES	727.000	215	65.00
				OFFICE SUPPLIES	727.000	260	101.81
				OFFICE SUPPLIES	727.000	260	93.72
				OFFICE SUPPLIES	727.000	371	159.54
				OFFICE SUPPLIES	727.000	371	171.33
				OFFICE SUPPLIES	727.000	691	264.56
				OFFICE SUPPLIES	727.000	691	257.00
				OFFICE SUPPLIES	727.000	738	77.19
				OFFICE SUPPLIES	727.000	738	99.06
				CHECK PNC 122842 TOTAL			<u>1,711.02</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/30/2016	PNC	122844	21ST CENTURY MEDIA - MICHIGAN	PUBLICATIONS	900.000	101	1,094.00
				PUBLICATIONS	900.000	101	751.25
				CHECK PNC 122844 TOTAL			<u>1,845.25</u>
09/30/2016	PNC	122845	INGRAM LIBRARY SERVICES	BOOKS & MATERIALS	744.000	738	3.71
				BOOKS & MATERIALS	744.000	738	3.09
				BOOKS & MATERIALS	744.000	738	15.47
				BOOKS & MATERIALS	744.000	738	225.09
				CHECK PNC 122845 TOTAL			<u>247.36</u>
09/30/2016	PNC	122848*#	LIBRARY PETTY CASH	PROGRAMS	803.000	738	22.00
				PROGRAMS	803.000	738	6.95
				CHECK PNC 122848 TOTAL			<u>28.95</u>
09/30/2016	PNC	122849	MACOMB COMMUNITY COLLEGE	TRAINING	861.000	301	1,200.00
				TRAINING	861.000	301	300.00
				CHECK PNC 122849 TOTAL			<u>1,500.00</u>
09/30/2016	PNC	122851	MACOMB COUNTY TREASURER	TAX TRIBUNAL ADJUST	963.000	899	27.71
09/30/2016	PNC	122853	MICHIGAN STATE POLICE	SEX OFFENDER REGISTRATION FEE	851.200	301	30.00
09/30/2016	PNC	122855	OAKLAND COMMUNITY COLLEGE	TRAINING	861.000	301	3,200.00
09/30/2016	PNC	122856#	OFFICEMAX INCORPORATED	OFFICE SUPPLIES	727.000	260	24.34
				OFFICE SUPPLIES	727.000	301	51.30
				CHECK PNC 122856 TOTAL			<u>75.64</u>
09/30/2016	PNC	122857	PETTY CASH	CONF. & WORKSHOPS	862.000	260	20.00
09/30/2016	PNC	122858	MICHAEL PETTYES	OPERATING SUPPLIES	746.000	301	62.05
09/30/2016	PNC	122859	PITNEY BOWES	POSTAGE CLERK	728.000	215	272.15
09/30/2016	PNC	122860	NICOLE REINHARDT	OPERATING SUPPLIES	746.000	301	27.99
09/30/2016	PNC	122862	JAMES SHIMKO	PLUMBING INSP.	703.200	371	489.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
09/30/2016	PNC	122863#	SHRED-IT USA	OFFICE SUPPLIES	727.000	171	15.35
				OFFICE SUPPLIES	727.000	209	15.35
				OFFICE SUPPLIES	727.000	260	15.35
				OFFICE SUPPLIES	727.000	371	15.35
				CHECK PNC 122863 TOTAL			<u>61.40</u>
09/30/2016	PNC	122864	SIRCHIE FINGER PRINT LABORATORIES	OPERATING SUPPLIES	746.000	301	56.00
09/30/2016	PNC	122866	SPEED CLEAN SERVICE	MATERIALS & SUPPLIES	742.000	690	160.00
				MATERIALS & SUPPLIES	742.000	690	160.00
				CHECK PNC 122866 TOTAL			<u>320.00</u>
09/30/2016	PNC	122867	SLC PROPRIETARY FUND	BOOKS & MATERIALS	744.000	738	210.00
09/30/2016	PNC	122869#	SUPPLY DEN	MATERIALS & SUPPLIES	742.000	266	5.84
				MATERIALS & SUPPLIES	742.000	269	103.49
				OPERATING SUPPLIES	746.000	301	179.14
				CHECK PNC 122869 TOTAL			<u>288.47</u>
09/30/2016	PNC	122870	ULINE	OPERATING SUPPLIES	746.000	301	112.42
09/30/2016	PNC	122873*#	VERIZON	MOBILE PHONES	852.000	371	152.91
				MOBILE PHONES	852.000	441	731.89
				MOBILE PHONES	852.000	691	38.74
				MOBILE PHONES	852.000	750	58.66
				CHECK PNC 122873 TOTAL			<u>982.20</u>
09/30/2016	PNC	122874*#	WARREN PIPE & SUPPLY CO.	OPERATING SUPPLIES	746.000	301	2.11
09/30/2016	PNC	122875	RANDOLPH WARUNEK	MATERIALS & SUPPLIES	757.000	371	134.10
09/30/2016	PNC	122877#	WOW INTERNET-CABLE-PHONE	PROFESSIONAL SERVICES	801.100	258	2,253.15
				CABLE	924.000	267	48.67
				CHECK PNC 122877 TOTAL			<u>2,301.82</u>

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Fund: 101 GENERAL FUND							
09/30/2016	PNC	160 (E)	GOOGLE INC	E-MAIL	840.000	258	325.71
Total for fund 101 GENERAL FUND							407,200.90

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 MAJOR STREET FUND							
09/02/2016	PNC	122565*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	306.71
09/02/2016	PNC	122580	MACOMB COUNTY DEPARTMENT OF ROADS	R & M CONST.	931.000	463	1,299.91
09/02/2016	PNC	122592	R.S. CONTRACTING INC	R & M CONST.	931.000	463	3,394.00
				R & M CONST.	931.000	463	4,961.20
				CHECK PNC 122592 TOTAL			<u>8,355.20</u>
09/09/2016	PNC	122636*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	132.72
09/23/2016	PNC	122755	CADILLAC ASPHALT, LLC	R & M SUPPLIES-CONST	757.000	463	211.60
				R & M SUPPLIES-CONST	757.000	463	284.05
				R & M SUPPLIES-CONST	757.000	463	442.75
				CHECK PNC 122755 TOTAL			<u>938.40</u>
09/23/2016	PNC	122756*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	463	13.00
09/23/2016	PNC	122785*#	MASTER GARDENER LAWN CENTER	R & M SUPPLIES-CONST	757.000	463	141.00
09/23/2016	PNC	122790	NEWMAN TRAFFIC SIGNS	R & M SUPPLIES-CONST	757.000	463	44.28
09/23/2016	PNC	122794*#	REINDEL TRUE VALUE	R & M SUPPLIES-CONST	757.000	463	51.37
09/23/2016	PNC	122797	KEN SHEPARD	R & M CONST.	931.000	463	1,400.00
09/30/2016	PNC	122822*#	CALIFORNIA CONTRACTORS SUPPLIES,	R & M SUPPLIES-CONST	757.000	463	191.52
09/30/2016	PNC	122838*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	132.72
				Total for fund 202 MAJOR STREET FUND			13,006.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 LOCAL STREET FUND							
09/02/2016	PNC	122565*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	463	185.39
09/02/2016	PNC	122567*#	DPW PETTY CASH	R&M SUP-CONSTRUCTION	757.000	463	30.00
09/09/2016	PNC	122636*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	79.71
09/09/2016	PNC	122641*#	JOHN'S LUMBER	R&M SUP-CONSTRUCTION	757.000	463	21.98
09/09/2016	PNC	122647*#	LEBRO PRODUCTS, LLC	R&M SUP-CONSTRUCTION	757.000	463	389.45
09/23/2016	PNC	122756*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	463	8.00
09/23/2016	PNC	122779	LEBRO PRODUCTS, LLC	R&M SUP-CONSTRUCTION	757.000	463	295.50
09/23/2016	PNC	122794*#	REINDEL TRUE VALUE	R&M SUP-CONSTRUCTION	757.000	463	88.29
09/30/2016	PNC	122831	DITTMAN TREE SERVICE, INC	R&M SUP-CONSTRUCTION	757.000	463	350.00
09/30/2016	PNC	122838*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	463	79.71
09/30/2016	PNC	122854	NEWMAN TRAFFIC SIGNS	R&M SUP-CONSTRUCTION	757.000	463	557.19
				R&M SUP-CONSTRUCTION	757.000	463	74.15
				CHECK PNC 122854 TOTAL			631.34
				Total for fund 203 LOCAL STREET FUND			2,159.37

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 210 AMBULANCE FUND							
09/02/2016	PNC	122558	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	184.14
09/02/2016	PNC	122565*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	301	586.32
09/02/2016	PNC	122601*#	VERIZON	MOBILE PHONES	852.000	301	7.04
09/09/2016	PNC	122636*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	301	412.30
09/16/2016	PNC	122704	JOSHUA GUERRERO	OPERATING SUPPLIES	746.000	301	95.00
09/16/2016	PNC	122716	9YU-PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES	746.000	301	175.88
09/23/2016	PNC	122743	ACCUMED BILLING, INC	PROFESSIONAL SERVICES - ACCUMED	801.200	301	2,400.38
09/23/2016	PNC	122753	BOUND TREE MEDICAL	HEALTHCARE PAYMENTS	746.000	301	46.85
09/23/2016	PNC	122754*#	C.O.P.S. HEALTH TRUST PLAN	HEALTH/LIFE/DENTAL INS	715.000	301	24.50
09/23/2016	PNC	122756*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	301	27.75
09/30/2016	PNC	122838*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	301	412.30
09/30/2016	PNC	122846	JASON LONG	OPERATING SUPPLIES	746.000	301	175.00
09/30/2016	PNC	122868	SUNSHINE MEDICAL SUPPLY, INC	OPERATING SUPPLIES	746.000	301	267.45
Total for fund 210 AMBULANCE FUND							4,814.91

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 226 GARBAGE AND RUBBISH COLLECTION FUND							
09/02/2016	PNC	122553	AMERICA'S FINEST	CURBSIDE RECYCLING	810.000	528	320.25
09/16/2016	PNC	122720	RIZZO SERVICES	REGULAR REFUSE COLL	808.000	528	41,547.38
				CURBSIDE RECYCLING	810.000	528	7,523.20
				GRASS COMPOSTING	811.000	528	9,927.67
				CHECK PNC 122720 TOTAL			<u>58,998.25</u>
				Total for fund 226 GARBAGE AND RUBBISH COLLECTION			59,318.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 265 DRUG FORFEITURE							
09/16/2016	PNC	122689*#	CAPITAL ONE COMMERCIAL	OFFICE SUPPLIES	727.000	310	499.99
09/23/2016	PNC	122804	THOMSON REUTERS - WEST	OPERATING SUPPLIES	746.000	310	386.59
09/23/2016	PNC	122807	VAN'S SERVICE TOWING, INC.	OPERATING SUPPLIES	746.000	310	145.00
09/23/2016	PNC	122808	VERIZON	CELLULAR PHONES	851.000	310	932.26
09/30/2016	PNC	122850	MACOMB COUNTY PROSECUTER'S OFFICE	PROFESSIONAL SERVICES	810.000	310	1,456.31
09/30/2016	PNC	122852	SCOTT MATTHEW	TRAINING	861.000	310	171.73
Total for fund 265 DRUG FORFEITURE							3,591.88

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 267 GAMBLING FORFEITURE							
09/23/2016	PNC	122748	AT&T CAPITAL SERVICES, INC.	CAPITAL OUTLAY	975.000	301	1,452.81
09/30/2016	PNC	122842*#	INACOMP	OFFICE SUPPLIES	727.000	301	294.44
				OFFICE SUPPLIES	727.000	301	326.17
				CHECK PNC 122842 TOTAL			<u>620.61</u>
				Total for fund 267 GAMBLING FORFEITURE			2,073.42

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
09/02/2016	PNC	122559*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	138.64
09/02/2016	PNC	122575*#	GREAT LAKES PEST CONTROL CO. INC	REPAIRS & MAINTENANCE	937.000	265	75.00
09/09/2016	PNC	122622*#	CONSUMERS ENERGY	GAS	921.000	265	61.52
09/09/2016	PNC	122626*#	FIRE EXTINGUISHER SALES & SERVICE	REPAIRS & MAINTENANCE	937.000	265	790.00
09/09/2016	PNC	122642*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	492.60
				REPAIRS & MAINTENANCE	937.000	265	172.00
				REPAIRS & MAINTENANCE	937.000	265	2,962.50
				CHECK PNC 122642 TOTAL			<u>3,627.10</u>
09/09/2016	PNC	122656*#	RAY ELECTRIC	REPAIRS & MAINTENANCE	937.000	265	297.11
09/09/2016	PNC	122663	KEN SHEPARD	REPAIRS & MAINTENANCE	937.000	265	1,090.00
09/09/2016	PNC	122669	ULTRA FLOORS	CAP IMP CONST	937.000	265	1,114.00
09/09/2016	PNC	122671*#	VERIZON	MOBILE PHONES	852.000	265	100.38
09/16/2016	PNC	122688*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	99.74
09/16/2016	PNC	122703*#	JOHNSON THERMOL TEMP INC	REPAIRS & MAINTENANCE	937.000	265	1,149.00
				REPAIRS & MAINTENANCE	937.000	265	225.00
				REPAIRS & MAINTENANCE	937.000	265	150.00
				REPAIRS & MAINTENANCE	937.000	265	352.50
				CHECK PNC 122703 TOTAL			<u>1,876.50</u>
09/16/2016	PNC	122708*#	MACOMB MECHANICAL, INC	REPAIRS & MAINTENANCE	937.000	265	169.00
09/16/2016	PNC	122714	OTIS ELEVATOR COMPANY	REPAIRS & MAINTENANCE	937.000	265	1,200.00

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Fund: 270 SENIOR HOUSING							
09/16/2016	PNC	122729*#	SPEED CLEAN SERVICE	REPAIRS & MAINTENANCE	937.000	265	146.25
				REPAIRS & MAINTENANCE	937.000	265	160.00
				REPAIRS & MAINTENANCE	937.000	265	137.00
				REPAIRS & MAINTENANCE	937.000	265	235.00
				REPAIRS & MAINTENANCE	937.000	265	75.00
				REPAIRS & MAINTENANCE	937.000	265	75.00
				REPAIRS & MAINTENANCE	937.000	265	99.00
				CHECK PNC 122729 TOTAL			<u>927.25</u>
09/16/2016	PNC	122732	STATE INDUSTRIAL PRODUCTS	REPAIRS & MAINTENANCE	937.000	265	495.47
09/23/2016	PNC	122761*#	CONTRACTORS PIPE & SUPPLY CORP	REPAIRS & MAINTENANCE	937.000	265	13.60
09/23/2016	PNC	122762	J.C. EHRLICH CO.	REPAIRS & MAINTENANCE	937.000	265	58.00
09/23/2016	PNC	122768*#	CITY OF FRASER	UTILITIES	920.000	265	2,014.69
09/23/2016	PNC	122769	GREAT LAKES PEST CONTROL CO. INC	REPAIRS & MAINTENANCE	937.000	265	175.00
09/23/2016	PNC	122772*#	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	742.000	265	49.60
				REPAIRS & MAINTENANCE	937.000	265	13.98
				CHECK PNC 122772 TOTAL			<u>63.58</u>
09/23/2016	PNC	122785*#	MASTER GARDENER LAWN CENTER	REPAIRS & MAINTENANCE	937.000	265	220.00
09/23/2016	PNC	122789	MT. CLEMENS GLASS & MIRROR, INC	REPAIRS & MAINTENANCE	937.000	265	2,876.06
09/23/2016	PNC	122794*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	742.000	265	89.33
				REPAIRS & MAINTENANCE	937.000	265	7.58
				CHECK PNC 122794 TOTAL			<u>96.91</u>
09/30/2016	PNC	122823*#	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	138.64
09/30/2016	PNC	122824	CINTAS CORPORATION #354	MATERIALS & SUPPLIES	742.000	265	388.86
09/30/2016	PNC	122826	CONTRACTORS CONNECTION	REPAIRS & MAINTENANCE	937.000	265	20.91

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 270 SENIOR HOUSING							
09/30/2016	PNC	122840	HD SUPPLY FACILITIES MAINTENANCE	REPAIRS & MAINTENANCE	937.000	265	1,139.00
09/30/2016	PNC	122871	ULTRA FLOORS	CAP IMP CONST	937.000	265	234.00
				CAP IMP CONST	937.000	265	75.00
				CHECK PNC 122871 TOTAL			<u>309.00</u>
09/30/2016	PNC	122873*#	VERIZON	MOBILE PHONES	852.000	265	50.19
09/30/2016	PNC	122874*#	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	742.000	265	4.08
				Total for fund 270 SENIOR HOUSING			19,630.23

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)							
09/30/2016	PNC	122841	HUNTINGTON NATIONAL BANK	PRINCIPAL - 2010 GO UNLIMITED TAX BONDS			** VOIDED **
				INTEREST - 2010 GO UNLIMITED TAX BONDS			** VOIDED **
				Total for fund 301 GENERAL DEBT SERVICE (VOTED			0.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 307 D/S & MILLAGE 2015 STREET BOND							
09/02/2016	PNC	122577	HUNTINGTON NATIONAL BANK	PRINCIPAL - 2015 GO TAX BOND - STREETS	990.300	945	840,000.00
				INTEREST EXPENSE	995.000	945	54,762.50
				CHECK PNC 122577 TOTAL			<u>894,762.50</u>
				Total for fund 307 D/S & MILLAGE 2015 STREET BOND			894,762.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 402 2015 STREET BONDS CONSTRUCTION FUND							
09/09/2016	PNC	122650	MATTIOLI CEMENT COMPANY	CAPITAL	975.000	463	59,645.00
09/16/2016	PNC	122718	PRO-LINE ASPHALT PAVING	CAPITAL	975.000	463	561,999.24
09/23/2016	PNC	122744*#	AEW	CAPITAL	975.000	463	600.00
				CAPITAL	975.000	463	118.40
				CAPITAL	975.000	463	2,145.70
				CAPITAL	975.000	463	1,692.50
				CAPITAL	975.000	463	280.70
				CAPITAL	975.000	463	293.20
				CAPITAL	975.000	463	430.50
				CHECK PNC 122744 TOTAL			<u>5,561.00</u>
09/27/2016	PNC	122811	G2 CONSULTING GROUP, LLC	CAPITAL	975.000	463	2,096.25
Total for fund 402 2015 STREET BONDS CONSTRUCTION							629,301.49

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
09/02/2016	PNC	122555	AUDIO SENTRY CORPORATION	UTILITIES	920.000	527	47.50
09/02/2016	PNC	122556*#	BEST BUY BUSINESS ADVANTAGE ACCT	MATERIALS & SUPPLIES	757.000	526	29.98
				MATERIALS & SUPPLIES	757.000	527	41.98
				CHECK PNC 122556 TOTAL			<u>71.96</u>
09/02/2016	PNC	122564	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	418.60
				MATERIALS & SUPPLIES	757.000	526	800.00
				MATERIALS & SUPPLIES	757.000	526	48.25
				CHECK PNC 122564 TOTAL			<u>1,266.85</u>
09/02/2016	PNC	122565*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	526	283.57
				HEALTH/LIFE/DENTAL INS	715.000	527	162.25
				CHECK PNC 122565 TOTAL			<u>445.82</u>
09/02/2016	PNC	122582	MACOMB COUNTY TREASURER	PRINCIPAL - SERIES 2015 PROJECT 5624-01	996.102	527	6,431.33
				INTEREST - PHASE 1 SERIES 2008	998.100	527	6,639.91
				INTEREST - SERIES 2015 PROJECT 5624-01	998.102	527	183.84
				INTEREST - 2010 (LTO)	998.105	527	488.88
				INTEREST - SERIES 2010A (LTO)	998.106	527	51,717.20
				INTEREST - CLINTONDALE PUMP	998.107	527	27,300.63
				PAYING AGENT FEES	999.000	527	5.64
				PAYING AGENT FEES	999.000	527	9.85
				PAYING AGENT FEES	999.000	527	9.85
				PAYING AGENT FEES	999.000	527	0.78
				PAYING AGENT FEES	999.000	527	2.14
				CHECK PNC 122582 TOTAL			<u>92,790.05</u>
09/02/2016	PNC	122585	MICHIGAN RURAL WATER ASSOCIATION	TRAINING	861.000	527	400.00
09/02/2016	PNC	122598	TRACY ROSSI	10-WATER USAGE	600.000	000	32.05
09/02/2016	PNC	122601*#	VERIZON	MOBILE PHONES	852.000	527	32.93

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
09/09/2016	PNC	122610	THE BANK OF NY MELLON REF: 2798	PRINCIPAL - 2009 SRF	992.000	527	335,000.00
				INTEREST - 2009 SRF	998.000	527	69,375.00
				CHECK PNC 122610 TOTAL			404,375.00
09/09/2016	PNC	122620	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	992.40
09/09/2016	PNC	122636*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	526	151.95
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				CHECK PNC 122636 TOTAL			259.79
09/09/2016	PNC	122641*#	JOHN'S LUMBER	MATERIALS & SUPPLIES	757.000	526	97.80
09/09/2016	PNC	122644	KELLY, LINDA	10-WATER USAGE	600.000	000	260.28
09/09/2016	PNC	122649	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	7,883.66
09/09/2016	PNC	122671*#	VERIZON	MOBILE PHONES	852.000	526	268.32
				MOBILE PHONES	852.000	527	229.58
				CHECK PNC 122671 TOTAL			497.90
09/09/2016	PNC	122672#	WHITLOCK BUSINESS SYSTEMS	POSTAGE	728.000	526	1,025.43
				POSTAGE	728.000	526	847.62
				POSTAGE	728.000	527	1,025.44
				CHECK PNC 122672 TOTAL			2,898.49
09/16/2016	PNC	122683	BRIAN MCGRAIL	R & M CONSTRUCTION	930.000	526	230.00
09/16/2016	PNC	122692	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	209.30
09/16/2016	PNC	122695	GREAT LAKES WATER AUTHORITY	WATER PAYMENT	922.000	526	126,353.54
09/16/2016	PNC	122700	GUNNERS METERS & PARTS, INC	MATERIALS & SUPPLIES	757.000	526	2,100.00
09/16/2016	PNC	122701	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	526	825.70
				MATERIALS & SUPPLIES	757.000	526	53.50
				CHECK PNC 122701 TOTAL			879.20

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
09/16/2016	PNC	122705#	KERR ALBERT OFFICE SUPPLY	MATERIALS & SUPPLIES	757.000	526	84.90
				OFFICE SUPPLIES	727.000	527	89.54
				CHECK PNC 122705 TOTAL			<u>174.44</u>
09/16/2016	PNC	122707	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	2,113.53
				SEWER PAYMENT-FIXED	921.100	527	208,338.09
				CHECK PNC 122707 TOTAL			<u>210,451.62</u>
09/16/2016	PNC	122711	MINI MIX, INC	MATERIALS & SUPPLIES	757.000	526	662.50
09/16/2016	PNC	122739	WARREN PIPE & SUPPLY CO.	MATERIALS & SUPPLIES	757.000	526	9.46
09/23/2016	PNC	122744*#	AEW	ENGINEERING	800.000	526	567.50
				ENGINEERING	800.000	526	250.00
				CAP IMP CONST	977.000	526	100.00
				ENGINEERING	800.000	527	170.00
				ENGINEERING	800.000	527	1,184.50
				ENGINEERING	800.000	527	160.00
				CHECK PNC 122744 TOTAL			<u>2,432.00</u>
09/23/2016	PNC	122756*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	526	16.00
				HEALTH/LIFE/DENTAL INS	715.000	527	11.00
				CHECK PNC 122756 TOTAL			<u>27.00</u>
09/23/2016	PNC	122759	CLANCY EXCAVATING CO	MATERIALS & SUPPLIES	757.000	526	383.88
09/23/2016	PNC	122760	CONTRACTORS CONNECTION	MATERIALS & SUPPLIES	757.000	526	270.00
09/23/2016	PNC	122761*#	CONTRACTORS PIPE & SUPPLY CORP	MATERIALS & SUPPLIES	757.000	526	24.25
				MATERIALS & SUPPLIES	757.000	526	24.25
				MATERIALS & SUPPLIES	757.000	527	54.10
				CHECK PNC 122761 TOTAL			<u>102.60</u>
09/23/2016	PNC	122768*#	CITY OF FRASER	UTILITIES	920.000	526	79.38

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
09/23/2016	PNC	122770	HD SUPPLY WATERWORKS, LTD	MATERIALS & SUPPLIES	757.000	527	680.82
09/23/2016	PNC	122771	HOLBEN ENVIRONMENTAL	TRAINING	861.000	527	450.00
09/23/2016	PNC	122775	KERR ALBERT OFFICE SUPPLY	OFFICE SUPPLIES	727.000	526	218.03
09/23/2016	PNC	122783	MACOMB COUNTY TREASURER	SEWER PAYMENT-VARIABLE	921.000	527	113.75
09/23/2016	PNC	122784*#	MAIL PLUS	MATERIALS & SUPPLIES	757.000	526	53.90
09/23/2016	PNC	122793#	PNC EQUIPMENT FINANCE	PRINCIPAL - JOHN DEERE BACKHOE	996.075	526	6,000.00
				INTEREST - JOHN DEERE BACKHOE	998.075	526	292.50
				PRINCIPAL - CAMEL SEWER TRUCK	996.050	527	35,000.00
				PRINCIPAL - JOHN DEERE BACKHOE	996.075	527	6,000.00
				INTEREST - CAMEL SEWER TRUCK	998.050	527	3,341.25
				INTEREST - JOHN DEERE BACKHOE	998.075	527	292.50
				CHECK PNC 122793 TOTAL			<u>50,926.25</u>
09/23/2016	PNC	122794*#	REINDEL TRUE VALUE	MATERIALS & SUPPLIES	757.000	526	291.56
09/30/2016	PNC	122813#	AEW	CAP IMP CONST	977.000	526	7,130.00
				CAP IMP CONST	977.000	526	7,130.00
				CAP IMP CONST	977.000	526	7,537.30
				CAP IMP CONST	977.000	526	1,337.50
				CAP IMP CONST	977.000	526	873.00
				CAP IMP CONST	977.000	526	1,070.50
				CAPITAL IMPROVEMENT	977.200	527	5,000.00
				CHECK PNC 122813 TOTAL			<u>30,078.30</u>
09/30/2016	PNC	122828	DALE'S LANDSCAPING SUPPLY, INC	MATERIALS & SUPPLIES	757.000	526	800.00
09/30/2016	PNC	122838*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	526	151.95
				HEALTH/LIFE/DENTAL INS	715.000	527	107.84
				CHECK PNC 122838 TOTAL			<u>259.79</u>

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 09/01/2016 - 09/30/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER AND SEWER FUND							
09/30/2016	PNC	122842*#	INACOMP	OFFICE SUPPLIES	727.000	526	33.85
				OFFICE SUPPLIES	727.000	526	32.45
				OFFICE SUPPLIES	727.000	527	33.84
				OFFICE SUPPLIES	727.000	527	32.45
				CHECK PNC 122842 TOTAL			<u>132.59</u>
09/30/2016	PNC	122873*#	VERIZON	MOBILE PHONES	852.000	526	2.77
				MOBILE PHONES	852.000	526	8.25
				MOBILE PHONES	852.000	527	16.07
				CHECK PNC 122873 TOTAL			<u>27.09</u>
09/30/2016	PNC	159 (E)	PNC	PRINCIPAL - SERIES 2012A	996.000	526	135,000.00
				INTEREST - SERIES 2012A	998.000	526	10,000.00
				CHECK PNC 159(E) TOTAL			<u>145,000.00</u>
				Total for fund 592 WATER AND SEWER FUND			1,085,749.48

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
09/02/2016	PNC	122563	CRUISERS	R & M PARTS-PS	865.000	249	212.50
09/02/2016	PNC	122565*#	DELTA DENTAL OF MICHIGAN	HEALTH/LIFE/DENTAL INS	715.000	249	100.47
09/02/2016	PNC	122567*#	DPW PETTY CASH	R & M PARTS-DPW	864.000	249	75.00
09/02/2016	PNC	122573	GRAINGER	R & M PARTS-DPW	864.000	249	44.98
				R & M PARTS-DPW	864.000	249	73.35
				CHECK PNC 122573 TOTAL			118.33
09/02/2016	PNC	122589	OSCAR W. LARSON CO.	GAS	862.000	249	500.00
09/02/2016	PNC	122591	R&R FIRE TRUCK REPAIR, INC	R & M PARTS-PS	865.000	249	552.54
09/02/2016	PNC	122603	WEINGARTZ	R & M PARTS-DPW	864.000	249	143.44
09/02/2016	PNC	122604	WHELEN ENGINEERING CO. INC.	R & M PARTS-PS	865.000	249	126.88
09/09/2016	PNC	122616	BUFF WHELAN CHEVROLET INC	R & M PARTS-PS	865.000	249	57.05
09/09/2016	PNC	122636*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	249	45.60
09/09/2016	PNC	122652	MIKE'S PUMP SERVICE	R & M PARTS-DPW	864.000	249	161.00
09/09/2016	PNC	122654	OLD DOMINION BRUSH COMPANY	R & M PARTS-DPW	864.000	249	338.92
09/09/2016	PNC	122670	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	212.91
09/09/2016	PNC	122671*#	VERIZON	MOBILE PHONE	852.000	249	300.61
09/13/2016	PNC	155 (E)	ENTERPRISE FM TRUST	ENTERPRISE FLEET MANAGEMENT	805.000	249	10,351.93
				R & M PARTS-DPW	864.000	249	2,452.95
				R & M PARTS-PS	865.000	249	1,560.70
				CHECK PNC 155 (E) TOTAL			14,365.58
09/16/2016	PNC	122677	INTERSTATE BILLING SERVICES INC.	R & M PARTS-DPW	864.000	249	5,517.11
				R & M PARTS-DPW	864.000	249	1,249.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
				R & M PARTS-DPW	864.000	249	44.11
				CHECK PNC 122677 TOTAL			<u>6,811.07</u>
09/16/2016	PNC	122691	CRUISERS	R & M PARTS-DPW	864.000	249	3,529.27
				R & M PARTS-DPW	864.000	249	242.40
				R & M PARTS-PS	865.000	249	265.30
				CHECK PNC 122691 TOTAL			<u>4,036.97</u>
09/16/2016	PNC	122698	FRASER AUTOMOTIVE REPAIR LLC	R & M PARTS-PS			** VOIDED **
09/16/2016	PNC	122712	NBC TRUCK EQUIPMENT	R & M PARTS-DPW	864.000	249	491.98
09/16/2016	PNC	122715	PHASE FOUR, INC.	R & M PARTS-DPW	864.000	249	276.00
09/16/2016	PNC	122726	SILVER LINING TIRE RECYCLING	R & M PARTS-PS	865.000	249	445.00
09/16/2016	PNC	122728	SPARTAN DISTRIBUTORS	R & M PARTS-DPW	864.000	249	17.26
09/16/2016	PNC	122731	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	626.57
				R&M SUP-CONSTRUCTION	862.000	249	2,925.33
				CHECK PNC 122731 TOTAL			<u>3,551.90</u>
09/16/2016	PNC	122733	TAG TINTZ & GRAPHX LLC	R & M PARTS-DPW	864.000	249	120.00
				R & M PARTS-DPW	864.000	249	60.00
				CHECK PNC 122733 TOTAL			<u>180.00</u>
09/16/2016	PNC	122737	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	5.00
09/23/2016	PNC	122750	AUTO MOTIVE ENHANCERS, INC	R & M PARTS-PS	865.000	249	170.94
09/23/2016	PNC	122756*#	CARE WORKLIFE SOLUTIONS	HEALTH/LIFE/DENTAL INS	715.000	249	4.50
09/23/2016	PNC	122765	FISHER AUTO PARTS, INC	R & M PARTS-DPW	864.000	249	39.90
				R & M PARTS-PS	865.000	249	39.90
				R & M PARTS-PS	865.000	249	258.12
				CHECK PNC 122765 TOTAL			<u>337.92</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
09/23/2016	PNC	122767	FRASER AUTO BODY, INC	R & M PARTS-PS	865.000	249	389.82
				R & M PARTS-PS	865.000	249	2,729.95
				CHECK PNC 122767 TOTAL			<u>3,119.77</u>
09/23/2016	PNC	122781	STATE OF MICHIGAN	GAS	862.000	249	100.00
09/23/2016	PNC	122792	PITNEY BOWES GLOBAL FIN. SERV. LLC	MISC. EXPENSE	956.000	249	792.00
09/23/2016	PNC	122794*#	REINDEL TRUE VALUE	R & M PARTS-DPW	864.000	249	47.77
09/23/2016	PNC	122799	SPENCER OIL COMPANY	R&M SUP-CONSTRUCTION	862.000	249	1,413.34
				R&M SUP-CONSTRUCTION	862.000	249	3,931.21
				CHECK PNC 122799 TOTAL			<u>5,344.55</u>
09/30/2016	PNC	122814	AIRGAS USA, LLC	R & M PARTS-PS	865.000	249	64.00
				R & M PARTS-PS	865.000	249	155.29
				R & M PARTS-PS	865.000	249	115.92
				CHECK PNC 122814 TOTAL			<u>335.21</u>
09/30/2016	PNC	122827	CRUISERS	R & M PARTS-DPW	864.000	249	2,261.16
				R & M PARTS-PS	865.000	249	1,771.00
				CHECK PNC 122827 TOTAL			<u>4,032.16</u>
09/30/2016	PNC	122833	FISHER AUTO PARTS, INC	R & M PARTS-PS	865.000	249	19.80
09/30/2016	PNC	122838*#	THE HARTFORD-PRIORITY ACCOUNTS	HEALTH/LIFE/DENTAL INS	715.000	249	45.60
09/30/2016	PNC	122865	SPARTAN DISTRIBUTORS	R & M PARTS-DPW	864.000	249	148.00
09/30/2016	PNC	122872	UNITED AUTO PARTS	R & M PARTS-DPW	864.000	249	55.74
				R & M PARTS-DPW	864.000	249	151.92
				CHECK PNC 122872 TOTAL			<u>207.66</u>
09/30/2016	PNC	122873*#	VERIZON	MOBILE PHONE	852.000	249	250.29

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CHECK DISBURSEMENT REPORT FOR CITY OF FRASER
CHECK DATE FROM 09/01/2016 - 09/30/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 661 MOTOR POOL							
09/30/2016	PNC	122876	WEINGARTZ	R & M PARTS-DPW	864.000	249	266.93
Total for fund 661 MOTOR POOL							48,349.11

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
09/02/2016	PNC	122551*#	GECCB/AMAZON	DUE TO OTHER LIBRARIES	214.225	000	9.95
				DUE TO OTHER LIBRARIES	214.225	000	54.35
				DUE TO OTHER LIBRARIES	214.225	000	10.22
				DUE TO OTHER LIBRARIES	214.225	000	(0.03)
				CHECK PNC 122551 TOTAL			<u>74.49</u>
09/02/2016	PNC	122556*#	BEST BUY BUSINESS ADVANTAGE ACCT	PS TECHNOLOGY FUNDS	216.200	000	147.62
				PS TECHNOLOGY FUNDS	216.200	000	149.97
				CHECK PNC 122556 TOTAL			<u>297.59</u>
09/02/2016	PNC	122561	CRIME PREVENTION ASSOC. OF MI	D.A.R.E.	214.400	000	375.00
				D.A.R.E.	214.400	000	30.00
				CHECK PNC 122561 TOTAL			<u>405.00</u>
09/02/2016	PNC	122578*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	639.56
09/02/2016	PNC	122588	ON-SITE TESTING SPECIALISTS, INC	D.A.R.E.	214.400	000	321.00
09/02/2016	PNC	122595	RUSSELL AND SUSAN HACKMAN	BUILDING BONDS	283.100	000	100.00
09/02/2016	PNC	122597	STAPLES CREDIT PLAN	REC PROGRAM REVOLVING	243.000	000	326.95
09/09/2016	PNC	122614	BRODART CO.	LIBRARY DONATIONS	214.200	000	145.37
09/09/2016	PNC	122618	DELL MARKETING LP	PS TECHNOLOGY FUNDS	216.200	000	2,649.10
09/09/2016	PNC	122619	CHERRY CREEK BUILDING	BUILDING BONDS	283.100	000	1,000.00
				BUILDING BONDS	283.100	000	1,000.00
				BUILDING BONDS	283.100	000	1,000.00
				BUILDING BONDS	283.100	000	1,000.00
				CHECK PNC 122619 TOTAL			<u>4,000.00</u>
09/09/2016	PNC	122624	DANIEL SHIRKEY	DIST CT-RESTITUTION	239.000	000	250.00
09/16/2016	PNC	122684	BRODART CO.	LIBRARY DONATIONS	214.200	000	153.45
09/16/2016	PNC	122687	DELL MARKETING LP	PS TECHNOLOGY FUNDS	216.200	000	2,649.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 701 TRUST & AGENCY FUND							
09/16/2016	PNC	122702*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	246.62
				DUE TO OTHER LIBRARIES	214.225	000	(76.89)
				CHECK PNC 122702 TOTAL			<u>169.73</u>
09/16/2016	PNC	122735	TYCO INTEGRATED SECURITY	PS TECHNOLOGY FUNDS	216.200	000	799.04
09/23/2016	PNC	122749	AUDIO - VIDEO DISTRIBUTORS	PS TECHNOLOGY FUNDS	216.200	000	411.22
09/23/2016	PNC	122751	BEST BUY BUSINESS ADVANTAGE ACCT	PS TECHNOLOGY FUNDS	216.200	000	149.98
09/23/2016	PNC	122773*#	INGRAM LIBRARY SERVICES	LIBRARY DONATIONS	214.200	000	154.07
09/30/2016	PNC	122815*#	GECCB/AMAZON	PS TECHNOLOGY FUNDS	216.200	000	14.98
09/30/2016	PNC	122818	BEST BUY BUSINESS ADVANTAGE ACCT	PS TECHNOLOGY FUNDS	216.200	000	1,035.88
09/30/2016	PNC	122819	DAVID BISBY	PUBLIC SAFETY DONATIONS	284.400	000	670.60
09/30/2016	PNC	122829	DANIEL SHIRKEY	DIST CT-RESTITUTION	239.000	000	200.00
09/30/2016	PNC	122830	DETROIT TIGERS, INC	REC PROGRAM REVOLVING	243.000	000	200.00
09/30/2016	PNC	122835	FUNSPACE DIRECT	BUILDING BONDS	283.100	000	100.00
09/30/2016	PNC	122836	GORICA MIHALJ	BUILDING BONDS	283.100	000	100.00
09/30/2016	PNC	122842*#	INACOMP	PS TECHNOLOGY FUNDS	216.200	000	2,903.81
09/30/2016	PNC	122847	LAMAR NAJOR	BUILDING BONDS	283.100	000	1,000.00
09/30/2016	PNC	122848*#	LIBRARY PETTY CASH	LIBRARY DONATIONS	214.200	000	129.96
09/30/2016	PNC	122861	SHERRI ISKRA	BUILDING BONDS	283.100	000	293.00
				Total for fund 701 TRUST & AGENCY FUND			20,343.88
				TOTAL - ALL FUNDS			3,190,302.50

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, JUNE 2ND, 2016 ~ 7:00 PM
MINUTES**

Present: Chairman Stimac, Members: Chimenti, Farina, Fiore, Hinkle, Logan, Calabrese

Excused Absence:

Also Present: Leah Brown Recording Secretary
 Randy Warunek Building Official

1. Call Meeting to Order

Chairman Stimac called the meeting to order at 7:06pm

2. Roll Call

Chairman	Stimac	Present
Members:	Calabrese	Present
	Chimenti	Present
	Farina	Present
	Fiore	Present
	Hinkle	Present
	Logan	Present

3. Approval of Agenda ~ Regular Meeting, June 2nd, 2016

Motion by Member **FARINA**, Support by Member **CALABRESE**

TO: APPROVE the agenda of the June 2nd, 2016 as submitted

AYES **7** NAYS **0** MOTION CARRIED

4. Approval of Minutes ~ Regular Meeting April 7th, 2016

Motion by Member **FARINA**, Support by Member **CALABRESE**

TO: APPROVE the Minutes of April 7th, 2016 as submitted.

Motion by Member **STIMAC**, Support by Member **FARINA**

TO: APPROVE the Minutes of April 7th, 2016 as amended.

AYES **7** NAYS **0** MOTION CARRIED

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, JUNE 2ND, 2016 ~ 7:00 PM
MINUTES**

5. Formal Statement:

Chairman Stimac gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

6. Public Hearing:

a. a. #01-16 ZBA / ABCS PROPERTY LLC & ANIDA VENNIRO / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER

ADMINISTRATIVE STATEMENT OF FACTS:

On June 1, 2016, representatives from ABCS Property LLC, Anida Venniro, and Stucky-Vitale Architects came before the Fraser Planning Commission requesting site plan approval for their proposed development at 31240 Groesbeck, at the corner of Utica Road.

The Planning Commission action was not available at the time of this writing, but, in order for them to approve the request, they would need to acquire zoning variances on a couple of items. The parcel of concern is located in the “CG--Commercial - General” zoning district.

The first request is to allow a 109 space reduction in the total number of required parking spaces for the one existing shopping center building and two new buildings where Section 32-93 (6) (j) of the ordinance requires a minimum of one space for every 150 square feet of floor area. This would result in 290 total spots where 399 are required. Note that, as the site stands today, 479 spaces would normally be required by present Fraser Ordinance, but 354 spaces were allowed from past actions for the existing shopping center building.

The second request is to allow a 91-foot building setback from the centerline of Groesbeck Highway where Section 32-135 (3) (b) (1) of the ordinance requires a minimum setback of 110 feet. This would only apply to the proposed Building “C” since the proposed Building “B” meets the building setbacks.

The petitioners feel that these approvals would result in a greatly improved site, removing present negative attributes of the complex while modernizing the look and feel the patrons, residents and passer-bys experience.

The petitioners are present and asking for the variances stated above.

John Vitale – with the firm Stucky and Vitale Architects, appeared before the ZBA as the representative for 31240 Groesbeck Highway. He explained that he is proposing two buildings in the out lots of the existing shopping center. One of the buildings will be 2900 sq ft and the other building will be 4500 sq ft.

Member Farina – revisited the topic of tent sales at this location, which was discussed at the June 1st, 2016 Planning Commission meeting. He asked for clarification that the tent sales are not run by the

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owner of the property, instead, they are run by separate people. Randy Warunek confirmed the building owner does not run the tent sales. The same person has been re-applying for each different sale with approval from Oakridge Market. When Open Air Vendor applications are received they go through the fire department, police department, building department, and City Manager.

Member Logan – asked Mr. Warunek if there are other buildings along Groesbeck that do not currently meet the setback requirements. Mr. Warunek pulled up an aerial view of the Groesbeck properties on the PowerPoint presentation; they agreed it looked like all of the other properties had setbacks that meet the setback requirements.

Chairman Stimac – asked Mr. Warunek if there are any restrictions to the shopping center for the use of the parking spaces in the parking lot between Reindel Park and 31240 Groesbeck. Mr. Warunek stated that the shopping center has no restrictions as far as the use of the parking lot.

Mr. Vitale – Stated that he believes these buildings will improve the quality and look of the property. He stated that the reason they are asking for the setback is because they would like to enjoy an out-building that adds a different element of retail to the shopping center. In addition to improving the property architecturally, they feel that bringing the building out in front and promoting that building will attract the proper kind of retail tenant and add excitement to the mall.

Member Hinkle – Asked Mr. Vitale if there has been any sort of traffic study to let the board know if the parking will be adequate. Mr. Vitale stated that the owner of the property feels that there has not been any parking problem, and believes that there is plenty of parking for the types of businesses that will go into these buildings. Mr. Vitale stated that with the relocation of the tent and if employees were to utilize the rear parking lot, there would be more available parking for shoppers.

Member Chimenti – Asked Mr. Vitale if the sign that would end up being between the two buildings would be relocated. Mr. Vitale answered that they would leave the sign where it is; it works well with where the building is now. Chairman Stimac continued, asking if the sign would be covered up by the building. Mr. Vitale stated that they would adjust the sign as needed to be viewable.

Mr. Farina – In reference to the Planning Commission meeting on June 1st, Mr. Farina asked Mr. Vitale to explain where the dumpsters would be located. Mr. Vitale explained that the dumpsters for the out lots would be located behind the main existing building (Oakridge). He stated that because the businesses would be on a smaller scale, there would not be a large amount of trash to haul to the dumpsters. Mr. Farina referenced the Planning Commission meeting again stating that they want the tent sales stop, no outdoor storage, and deliveries to the businesses must be made during off hours.

Chairman Stimac – asked about parcel (B) (which currently exists as a separate parcel of land) and if the owner wishes to divide that off separately. Mr. Vitale replied “no”. He clarified that (B) is a separate parcel, however it is still owned by the same owner as (A). Chairman Stimac asked if they plan to have a shared parking agreement between the two parcels. Mr. Vitale stated that there is no shared parking agreement currently, but he believes the owner would be willing to do so if it becomes a requirement. Member Stimac made a point that if it ever should come up that they would like to sell (B), it should still be a viable piece and able to stand on its own. He would like to see them join the two parcels so this would never become an issue. Mr. Vitale said he would check on that with his client. Chairman Stimac

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also made a point that building (B) meets the setback requirement, but building (A) does not, what if they switch the buildings? If they were to switch the buildings then both would meet the setback requirements. Mr. Vitale replied they prefer the smaller building on the corner, based on the type of retail they were looking to have there. Member Stimac also asked about the piece of land that does not show up on the site plan they provided, do they have plans for that piece of land? Mr. Vitale stated that he did not know until recently that the land was owned by 31240 Groesbeck, he agreed that if that land is definitely part of the parcel, they will revise their plan to indicate that. They may be able to use that land for additional parking.

Member Chimenti – Asked Mr. Warunek about after building (A), what would be the conditions if they wanted to expand? Mr. Warunek replied that they would still have to go to the Planning Commission, and go to the Zoning Board of Appeals for another parking variance.

Member Fiore – Stated that the existing building required 479 spaces, the existing parking only has 354. He asked the building official if that was because of new requirements. The building official clarified that that is for building (A) if it met present day ordinances, but they were granted the site plan approval for the number of parking spots that were already there. Mr. Fiore stated that the types of businesses they are looking to put in the buildings seem like high volume places, he believes more parking is needed. Mr. Vitale stated the owner feels comfortable with the parking based on the overall history.

Members asked for clarification on the number of spaces needed for the variance. With this variance the parking spaces would be reduced from 354 to 288. Chairman Stimac commented that if you consider those numbers with the parking demand for the new building the variance would be for 91 spaces.

Member Calabrese - stated the importance of getting rid of the tent sales. Member Stimac asked Mr. Vitale if he believes the building owner would be willing to get rid of the tent sales if it would allow for them to build on the property. Mr. Vitale stated that he believes the owner would be prepared to accept that as a condition, but he cannot speak for the owner.

Chairman Stimac asked for the public to come forward if they would like to comment.

Audience member Mr. Placedo – Stated that he Agrees with member Hinkle that there should be a traffic study, not on the parking lot, but on the main streets. He also expressed that he believes the board is acting illegally by allowing members whose terms have expired to vote on the variance.

Chairman Stimac asked the Building Official if there was any written correspondence on the matter – There was no written correspondence. He then asked for any other audience members to make comments – there were no other audience members to make comments. He then closed the public hearing.

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Motion by Member Stimac

Support by Member Farina

TO: POSTPONE/ #01-16 ZBA / ABCS PROPERTY LLC & ANIDA VENNIRO / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER

For the following reason:

1. Mr. Vitale could not speak to several of the board’s concerns without consulting the building owner first. With that being said they will postpone the request to give Mr. Vitale a chance to speak with the building owner. The shared parking agreement or combining the parcels, and the tent sales are both matters to be looked into.

Motion by Member Stimac

Support by Member Calabrese

TO: AMMEND THE ORIGINAL MOTION TO INCLUDE A FOLLOW UP MEETING TO TENETIVELY BE HELD ON JUNE 16TH 2016

AYES 7 NAYS 0 MOTION CARRIED

7. New Business of the Board: None

8. Old Business of the Board: None

9. Public to be heard: None

10. Adjournment:

TO: Adjourn the meeting of the June 2nd at 8:20pm.

Motion by Member **FARINA**, Support by Member **CALABRESE**

AYES 7 NAYS 0 MOTION CARRIED

THE MOTION WAS CARRIED UNANIMOUSLY.

CHRIS HINKLE, ZBA Secretary

RANDY WARUNEK, Building Department Director

Audience members:

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, JUNE 16TH, 2016 ~ 7:00 PM
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Present: Members: Chimenti, Farina, Fiore, Hinkle, Logan, Calabrese

Excused Absence: Chairman Stimac

Also Present: Leah Brown Recording Secretary
 Tim Tomlinson City Attorney
 Randy Warunek Building Official

1. Call Meeting to Order

Member Farina called the meeting to order at 7:00pm

2. Roll Call

Chairman	Stimac	Absent
Members:	Calabrese	Present
	Chimenti	Present
	Farina	Present
	Fiore	Present
	Hinkle	Present
	Logan	Present

3. Approval of Agenda ~ Special Meeting, June 16th, 2016

Motion by Member **CALABRESE**, Support by Member **LOGAN**

TO: APPROVE the agenda of the June 16th, 2016 as submitted

AYES **6** NAYS **0** MOTION CARRIED

4. Approval of Minutes: None

5. Formal Statement:

Member Farina gave a formal statement relative to the powers of the Zoning Board of Appeals and the facts and conditions for granting appeals.

6. Public Hearing:

7. New Business of the Board: None

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8. Old Business of the Board:

a. #01-16 ZBA / ABCS PROPERTY LLC & ANIDA VENNIRO / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER

Member Farina opened the floor to the public for comments and questions.

Dr. Reuben, who owns the neighboring property, commented that he would like more information on what 31240 Groesbeck plans to do with their property. Member Farina explained the purpose of the meeting to Dr. Reuben.

The Building Official read the Administrative Statement of Facts

ADMINISTRATIVE STATEMENT OF FACTS:

On June 1, 2016, representatives from ABCS Property LLC, Anida Venniro, and Stucky-Vitale Architects came before the Fraser Planning Commission requesting site plan approval for their proposed development at 31240 Groesbeck, at the corner of Utica Road.

The Planning Commission action was not available at the time of this writing, but, in order for them to approve the request, they would need to acquire zoning variances on a couple of items. The parcel of concern is located in the “CG--Commercial - General” zoning district.

The first request is to allow a 109 space reduction in the total number of required parking spaces for the one existing shopping center building and two new buildings where Section 32-93 (6) (j) of the ordinance requires a minimum of one space for every 150 square feet of floor area. This would result in 290 total spots where 399 are required. Note that, as the site stands today, 479 spaces would normally be required by present Fraser Ordinance, but 354 spaces were allowed from past actions for the existing shopping center building.

The second request is to allow a 19-foot building setback from the centerline of Groesbeck Highway where Section 32-135 (3) (b) (1) of the ordinance requires a minimum setback of 110 feet. This would only apply to the proposed Building “C” since the proposed Building “B” meets the building setbacks.

The petitioners feel that these approvals would result in a greatly improved site, removing present negative attributes of the complex while modernizing the look and feel the patrons, residents and passer-bys experience.

The petitioners are present and asking for the variances stated above.

Mr. Vitale (the architect for the project) attended the Zoning Board of Appeals meeting as a representative for 31240 Groesbeck. He reintroduced himself and his proposal. He then addressed a few of the concerns that were brought up at the previous Zoning Board of Appeals meeting which took place on June 2nd. After speaking with his client they agreed to a shared-parking agreement, which will

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guarantee (10) more parking spaces. It was also decided that they would push the larger building off of Groesbeck 4ft back. With that being said the setback request would be reduced from 19ft to 15ft. He then addressed the lot south-east of the building, he stated that the lot is a retention basin and cannot be used for extra parking.

Member Calabrese asked Mr. Vitale if he addressed the board's stipulation to get rid of the tent sales with his client. Mr. Vitale stated that they believe it should be up to the City to decide if the tent sales should be removed from the property.

Member Fiore asked Mr. Vitale to clarify the practical difficulty is. Mr. Vitale clarified that they are considering the odd shape of the lot to be a practical difficulty. Mr. Fiore also asked what Mr. Vitale intends to do with the sign between the two buildings. Mr. Vitale stated that the sign is more visible with the reduction in the setback. Mr. Vitale also stated that there is a drive-lane on the outer perimeter of the parking lot which is not common feature. With that being said there is already a setback that is provided for with that drive-lane.

The City Attorney stated that the board has the authority to get rid of the tent sales as a stipulation for the variance.

Member Farina asked the building official to confirm that the ordinance states there must be 1 parking spot for every 150 sq ft. The building Official confirmed that for retail businesses there must be 1 parking spot for every 150sq ft of floor area in the building. Building (B) is 2,900sq ft so it would require (20) parking spaces (2,900 sq ft / 150sq ft = 20 parking spaces). Mr. Vitale stated that he would be able to have (12) parking spaces. The building official made a point that "specialty shops" only require 1 parking spot for every 200 sq ft of floor area. If the shop becomes a specialty shop it would only require 14.5 spaces.

Member Farina also stated that the site (landscaping and curb) extends beyond one parcel and on to the next. The City Attorney explained that the shared parking agreement allows for this.

Member Farina addressed the questions/concerns that Chairman Stimac had at the June 2nd ZBA meeting. Most of these questions were answered in Mr. Vitale's opening statement. A question that was not yet addressed was if they would be willing to switch the two buildings. Mr. Vitale stated that they prefer the smaller building on the corner and responded to Chairman Stimac's question by pushing building (A) 4 ft back (19ft to 15ft).

Member Calabrese asked the City Attorney if it would be possible to end all tent sales on the property after the firework sales are complete. The City Attorney confirmed that the tent sales can be removed after the firework sales end.

Member Logan asked if the parking lot behind the shopping center, near the park, would still be accessible. Mr. Vitale replied that the lot still remains accessible.

Member Farina asked Mr. Vitale about deliveries. Mr. Vitale explained that after speaking with the property owner they agree to negotiate with perspective tenants to have deliveries during off-hours.

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Member Calabrese expressed a concern about customers going to the liquor store to the north of the property. He foresees them parking in the Fraser Shopping Center (31240 Groesbeck) parking lot which would limit parking even further. The building official stated that to his knowledge there is no shared parking agreement for those two properties.

Anita Venero joined Mr. Vitale at the microphone and introduced herself as one of the managing partners.

Member Farina asked Ms. Verano what type of tenant they are looking to have in the smaller building. Ms. Verano replied that they have had some interest from an insurance company and a financial planning company. She stated that most of the businesses that currently exist in the shopping center do not require much parking. She pointed out that during the winter parking spots are sometimes taken up by banked snow. Member Farina then asked where they plan to put the snow. Ms. Verano stated either to the side, or in the back of the building. Ms. Verano also expressed that they want the smaller building on the corner because it will not block the driveway to Oakridge.

Member Chimenti asked the building official about building (B), if they wanted to expand later on would they have to come back to the ZBA for a parking variance? The building official replied that any further expansion would require for them to come back for a variance.

Member Farina opened the floor to the public.

Dr. Reuben expressed concerns about drivers cutting through his property to get to the shopping center. This has already been an issue, adding more businesses may cause an even bigger issue. He would like to find a way to discourage people from cutting through his property. Mr. Vitale answered that they would be willing to do whatever they need (as allowed by the city) to discourage shopping center customers from cutting through Dr. Reuben's property. The building official encouraged Dr. Reuben to attend the Planning Commission meeting on July 6th for the site plan review. The planning commission could make this a stipulation for the site. Dr. Reuben also stated that he likes the look of the proposed buildings.

Member Farina asked for a motion. The City Attorney suggested making a separate motion for each variance.

Motion by Member Fiore

No Support

TO: DENY A 15-FOOT REDUCTION IN THE FRONT SETBACK FROM GROESBECK FOR THE NEW 4500 SQUARE-FOOT BUILDING WHERE A MINIMUM 110-FOOT SETBACK IS REQUIRED.

MOTION FAILED

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Motion by Member **Calabrese**

Supported by member **Chimenti**

TO: ALLOW A 15-FOOT REDUCTION IN THE FRONT SETBACK FROM GROESBECK FOR THE NEW 4500 SQUARE-FOOT BUILDING WHERE A MINIMUM 110-FOOT SETBACK IS REQUIRED. THE HARDSHIP BEING THE UNIQUENESS OF THE SHAPE OF THIS INDIVIDUAL PROPERTY.

AYES 5 NAYS 1 MOTION CARRIED

Motion by Member **Hinkle**

Supported by Member **Calabrese**

TO: APPROVE/ #01-16 ZBA / ABCS PROPERTY LLC & ANIDA VENNIRO / 31240 GROESBECK, FRASER MI 48026 – FRASER SHOPPING CENTER/ TO ALLOW A 109 SPACE REDUCTION IN THE TOTAL NUMBER OF REQUIRED PARKING SPACES FOR THE EXISTING SHOPPING CENTER BUILDING, 1 NEW 4500 SQUARE-FOOT BUILDING ON SAME PARCEL, AND 1 NEW 2900 SQUARE-FOOT BUILDING ON OUTLOT PARCEL. THE HARDSHIP BEING THE UNIQUENESS OF THE SHAPE OF THIS INDIVIDUAL PROPERTY.

With the Following Stipulations:

1. Elimination of tent sales on the lot.
2. Petitioner must provide a cross use access agreement for the parking purposes and landscaping purposes.
3. All deliveries must be done during off-hours.
4. Garbage pickup must be done during off hours.

AYES 5 Nays 1 MOTION CARRIED

9. Public to be heard:

Audience member Dr. Reuben asked the board when the building process will begin. The board addressed this.

Audience member Mr. Roselli introduced himself as the builder for the project. He stated that once they get site plan approval from the Planning Commission and the plan review back from the building department they will move quickly to get the building up.

10. Adjournment:

TO: Adjourn the meeting of the June 16that 7:55pm.

Motion by Member **CALABRESE**, Support by Member **HINKLE**

AYES 7 NAYS 0 MOTION CARRIED

THE MOTION WAS CARRIED UNANIMOUSLY.

CHRIS HINKLE, ZBA Secretary

RANDY WARUNEK, Building Department Director

**CITY OF FRASER
ZONING BOARD OF APPEALS
THURSDAY, JUNE 16TH, 2016 ~ 7:00 PM
MINUTES**

Audience members:

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
WEDNESDAY, AUGUST 3RD, 2016 ~ 7:00 P.M.
MINUTES**

PRESENT: CHAIRMAN RICKARD, MEMBERS: BARR, CALABRESE, EHRKE, LOY, NEIBORG, And
QUERTERMOUS

EXCUSED ABSENCE: LARAMIE, STONEBREAKER

ALSO PRESENT: PATRICK MEAGHER CITY PLANNER CONSULTANT
LEAH BROWN RECORDING SECRETARY

1. CALL MEETING TO ORDER:

Chairman Rickard called the meeting to order at 7:05 PM

2.	Chairman	Rickard	Present
	Members:	Barr	Present
		Calabrese	Present
		Ehrke	Present
		Laramie	Absent
		Loy	Present
		Neiborg	Present
		Quertermous	Present
		Stonebreaker	Absent

3. APPROVAL OF AGENDA ~ Regular Meeting of August 3rd, 2016

Motion by Member: **Calabrese** Support by Member: **Quertermous**

TO: APPROVE the agenda of August 3rd, 2016, as submitted.

AYES **7** NAYS **0** MOTION CARRIED

4. APPROVAL OF MINUTES ~ Meeting of July 6th, 2016 as submitted.

Motion by Member: **Calabrese** Support by Member: **Loy**

TO: APPROVE the July 6th, 2016 minutes.

AYES **7** NAYS **0** MOTION CARRIED

5. UNFINISHED BUSINESS:

**CITY OF FRASER PLANNING COMMISSION
MUNICIPAL BUILDING ~ 33000 GARFIELD ROAD
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MINUTES**

6. SITE PLANS, SIGN REVIEWS, AND OTHER REVIEWS: NONE

a. #04-16 SP/ LUKE WILL / 18260 MALYN, FRASER MI 48026 / TO ADD AN ADDITION TO THE EXISTING BUILDING FOR ADDITIONAL STORAGE

Luke Will and Tracy Kupke presented the idea of adding to their existing building at 18260 Malyn. They explained that they are outgrowing the building and would like to add on for additional storage.

Member Calabrese asked them if they would be storing chemicals. Mr. Will explained that they would not be storing chemicals. They would mostly be storing customer goods, such as furniture. Member Calabrese also asked if the brick they plan to use for the addition would match the brick the building currently has. Mr. Will confirmed that the brick would match.

Member Barr asked when the work would begin. Mr. Will and Ms. Kupke replied that they would like to begin work as soon as possible. They wanted to get permission from the planning commission first before they began looking for contractors. They have everything in place, so they will begin either this year or next year depending on contractor availability.

The City Planner commented that they had indicated on the plan that all new lighting will be shielded and not encroach on the abutting properties, but the plan only shows one light over the overhead door. Mr. Will clarified that he is interested in adding (2) lights on the backside of the addition, similar to what is there now. Mr. Meagher clarified that they will need planning commission approval for the lights. Mr. Will stated they need the lights to protect their equipment parked in the rear. Mr. Meagher explained that equipment must be parked on a paved area and the plans do not show any paved area. They need planning commission approval for the cement as well.

Discussion ensued about possibly approving the cement at this meeting of August 3rd. The City Planner explained that they could approve the cement subject to the understanding that they are going to put a concrete storage pad behind the building and that it has to meet the requirements of the zoning and would be subject to the satisfaction of the building director.

Member Loy asked what type of vehicles would be stored in the rear. Mr. Will replied that there would be (2) dump trucks and (2) trailers.

Member Quertermous asked how far back the cement pad would go. Mr. Will replied about 25 feet, far enough back so that the vehicles could be parked in the same spot that they are now. Member Quertermous also asked if they plan to have the area fenced in. Mr. Will explained that they would like to fence it in at some point. The City Planner clarified that they will have to come back to the Planning Commission for approval on the fence. Member Quertermous asked The City Planner if there is a lot coverage ratio. The City Planner replied that in this case they just have to meet the setbacks and parking requirement. Member Quertermous asked if they were

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going to keep the concrete on the reverse side of the parking lot. Ms. Kupke replied that the area will remain cemented.

Motion by Member **CALABRESE** Support by Member **EHRKE**

TO: APPROVE #04-16 SP/ LUKE WILL / 18260 MALYN, FRASER MI 48026 / TO ADD AN ADDITION TO THE EXISTING BUILDING FOR ADDITIONAL STORAGE

With the following stipulations:

1. The applicants will add two additional lights matching the proposed light shown on the plan to the south side of the building.
2. The applicants will add a slab of concrete, the width of the building with an unknown depth at this time. It will meet the requirements of the zoning ordinance.
3. The applicants must provide a plan that shows the concrete dimensions and the type of vehicles being stored to the building department.

Note: A copy of the revised site plan will be provided to the Planning Commission.

AYES **7** NAYS **0** MOTION CARRIED

7. Public Hearings:

a. #02-16 SLU / MONTEREY PLAZA & GUIDO TARTEGLIA / 34521 UTICA ROAD, FRASER, MI 48026 / TO ALLOW A BUSINESS WITH A DRIVE-THRU FACILITY IN A "CG – COMMERCIAL GENERAL" ZONING DISTRICT

Chairman Rickard opened the public hearing and invited any audience members to comment. Let the record show that there were no audience members in attendance to comment.

Nick Tartaglia and Guido Tartaglia are presenting before the planning commission with a plan to add a drive-through for their possible Tropical Smoothie Café tenant.

Member Quertermous mentioned that there is an electrical box behind the building, which is not indicated on the plan they provided. He would like to know how far out it goes and how much room it gives them. He also asked where the order sign would be placed. Mr. Tartaglia answered that the order sign would be placed on the sidewalk and the electrical box is about four (4) feet from the sidewalk. Member Quertermous mentioned that the plan does not show two of the parking spots on the side of the building near the Coney Island. He would like to know the measurements/distance from the parking spots to where the drive through is. He suggested possibly getting rid of the parking spot closest to the drive-through.

Member Loy commented that the plan should show where the transformer (electrical box) is and how they plan to guide customers around it.

Member Calabrese asked the City Planner if the board needs to be concerned about the turning radius coming around the north side of the building. The City Planner answered that there is a decent turning radius.

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Member Quertermous asked who owns the trees along the pass by lane. Mr. Tartaglia answered that the trees are not theirs. Member Quertermous explained that the trees would need to be trimmed back to avoid scratching cars as they pass. Mr. Tartaglia agreed that they would have the trees trimmed back.

Chairman Rickard expressed a concern that the flow of traffic going behind the building would affect the safety of the employees as they walk from the building to the dumpster.

The City Planner commented that the plan that Mr. Tartaglia has provided should better reflect what is on the site.

Member Neiborg commented that he would like to postpone their decision until the next meeting when a revised site plan has been submitted.

Motion by Member **Neiborg** Support by Member **Loy**

**TO: POSTPONE #02-16 SLU / MONTEREY PLAZA & GUIDO TARTEGLIA / 34521 UTICA ROAD, FRASER, MI 48026/
TO ALLOW A BUSINESS WITH A DRIVE-THRU FACILITY IN A "CG – COMMERCIAL GENERAL" ZONING DISTRICT**

AYES 7 NAYS 0 MOTION CARRIED

8. NEW BUSINESS: NONE

9. OLD BUSINESS: NONE

10. ZBA LIAISON:

11. COMMISSION MEMBERS TO BE HEARD:

Chairman Rickard: **Nothing at this time.**

Member Barr: Hopes everyone is having a nice summer.

Member Loy: Was surprised by the cost for presenting at the Planning Commission meeting.

Member Neiborg: Nothing at this time.

Member Ehrke: Reiterated what member Calabrese said.

Member Quetermous: Nothing at this time.

Member Calabrese: Historical Commission open house Sunday, August 7th 1-4pm.

City Planner: Nothing at this time.

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MINUTES**

City Attorney: The City Attorney was not in attendance.

12. PUBLIC TO BE HEARD: None

13. ADJOURNMENT:

Motion by Member **Ehrke** Support by Member **Calabrese**

TO: Adjourn the meeting of August 3rd, 2016 at 8:07pm

AYES **7** NAYS **0** MOTION CARRIED.

THE MOTION CARRIED UNANIMOUSLY.

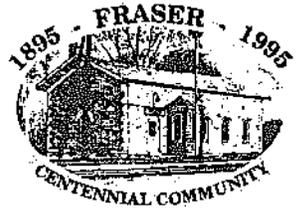
Todd Quertermous, Secretary

RANDY WARUNEK, Building Department Director



City of Fraser

31250 KENDALL • FRASER, MICHIGAN 48026



From the Office of

BERNARD J. VAN FLETEREN
PUBLIC WORKS SUPERINTENDENT
WATER & SEWER

MEMORANDUM

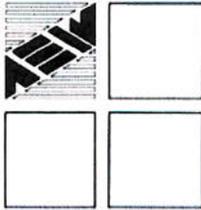
TO: Richard Haberman, City Manager
FROM: Bernard J. Van Fleteren *BJF*
DATE: September 20th, 2016
RE: **BID RECOMMENDATIONS FOR THE LIBRARY ROOF**

Bids were received on Thursday September 15th, 2016 at 10:00 a.m. for the library roof improvement. The bids came in from (2) different companies for the library roof improvement. The bids are as follows:

- Lutz Roofing \$ 93,000
- Schena Roofing & Sheet Metal \$103,670

My recommendation is to accept the bid from Lutz Roofing in the amount of \$93,000 to do the library roof improvements. We have used them in the past and were very happy with their work. The library will have to be closed during this process for two days. At the pre con meeting we will have the director from the library present to go over the best days to close the library.

This item was budgeted for the 2016-2017 budget and it is in need of replacement.



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315
Civil Engineers • Surveyors • Architects 586-726-1234

September 15, 2016

B.J. VanFleteren, Superintendent
Department of Public Works
City of Fraser
33000 Garfield Road
Fraser, Michigan 48026

Reference: Recommendation for Award of Contract
Fraser Library and DPW Roof Replacement
AEW Project No. 0190-0374

Dear Mr. VanFleteren:

Following public advertising and bid solicitation, we publicly opened bids for the Fraser Library and DPW Roof Replacement at the City of Fraser Clerk's Department on Thursday, September 15, 2016. A bid summary is attached for the (2) bids received.

We have reviewed the respective bids and have talked with the apparent low qualified bidder. AEW recommends accepting Deduct Alternate No.1 (deduct amount of \$70,000.00 for DPW Roof) and award the contract to the low qualified bidder Lutz Roofing Company Inc., 4721 22 Mile Road, Shelby Twp., MI 48317 for a total bid amount of \$93,000.00.

Lutz Roofing is qualified and has successfully performed similar work within the City of Fraser.

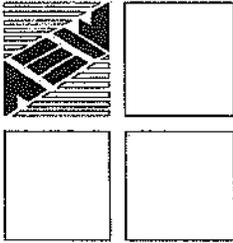
If you have any questions, please call.

Sincerely,

Jason Arlow, AIA, LEED AP
Senior Project Architect

Enclosure: Bid Tab

M:\0190\0190-0374\Gen\Letters\RecAwr.doc



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315

Civil Engineers • Surveyors • Architects 586-726-1234

SIGN IN SHEET

Bid Opening for

DPW AND LIBRARY ROOF REPLACEMENT

AEW Project No. 0190-0374

Date: September 15, 2016

Place: City of Fraser

Time: 10:00 AM

NAME

REPRESENTING

JASON ARLOW
BT VAN FLETCHER

AEW
CITY OF FRASER

M:\0190\0190-0374\Specs\Sign In Sheet.docx

BJ VanFleteren

From: Jason Arlow
Sent: Thursday, September 15, 2016 12:47 PM
To: BJ VanFleteren (bjv@micityoffraser.com)
Cc: Mike Vigneron
Subject: Fraser DPW and Library Roof Improvements
Attachments: RecAward.pdf, BidTab.pdf

BJ, please see the attached letter and bid tab as requested.

I contacted Lutz and confirmed their bid of
Both Roofs (Library and DPW) = \$163,000.00
Only Library Roof = \$93,000.00

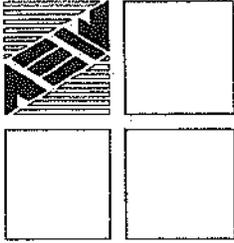
I contacted Schena Roofing and confirmed their bid of
Both Roofs (Library and DPW) = \$173,235.00
Only Library Roof = \$103,670.00

Thanks,
Jason R. Arlow, AIA, LEED AP
Senior Project Architect

Anderson, Eckstein, and Westrick, Inc.
51301 Schoenherr Road, Shelby Twp., MI 48315
Phone: 586-726-1234 Fax No: 586-726-8780
Email:

Engineering Strong Communities

P Please consider the environment before printing this email.



ANDERSON, ECKSTEIN AND WESTRICK, INC.

51301 Schoenherr Road, Shelby Township, Michigan 48315

Civil Engineers • Surveyors • Architects 586-726-1234

September 15, 2016

10:00 AM

AEW Project No. 0190-0374

DPW AND LIBRARY ROOF REPLACEMENT

CITY OF FRASER

<u>Name of Bidder</u>	<u>Bid Bond</u>	<u>Add. No. 1</u>	<u>Total Amount of Bid</u>
<u>Lutz Roofing Company, Inc.</u>	<u>X</u>	<u>Y</u>	<u>\$ 163,000.00</u>
<u>North Coast Roofing Systems</u>			
<u>Schena Roofing & Sheet Metal</u>	<u>X</u>	<u>No</u>	<u>\$ 173,225.00</u>

**BID RESULTS WILL BE AVAILABLE ON OUR WEBSITE: AEWINC.COM
UNDER BID LIST; PROJECT NAME**

M:\0190\0190-0374\Specs\Bidders List.docx

CITY OF FRASER
DPW AND LIBRARY ROOF REPLACEMENT
AEW #0190-0374

Lutz Roofing Company, Inc.
Name of Bidder

00410

BID FORM

BID FORM:

Name of Bidder (Firm) Lutz Roofing Company, Inc.

Legal Address 4721 22 Mile Road

Shelby Township, MI 48317-1515

Zip Code 48317

Telephone Number 586/739-1148

Email Address mdavis@lutzroofing.com

BID TO: City of Fraser
33000 Garfield Road
Fraser, Michigan 48026
City Manager, Richard Haberman

PROJECT: City of Fraser
DPW and Library Roof Replacement
AEW Project No. 0190-0374

We, the undersigned Bidder, hereby declare that this bid is made in good faith without fraud or collusion with any persons bidding, in compliance with your Advertisement for Bids for the Project described above, having examined the plans, specifications and having made the site inspection as required, is fully informed as to the nature of the work and the conditions relating to its performance, hereby propose to furnish all labor, materials and supplies and to construct the Project in accordance with the Contract Documents; at the Base Bid Price, Alternate Prices, Unit Prices and Completion Time stated below:

- A. **Lump Sum Bid**: for the complete general construction and all related trades (including labor, material, bond costs, and owner directed contingency of \$4,000.00) for the sum of:

One Hundred Sixty Three Thousand and 00/100 Dollars ~~(\$163,000.00 Dollars)~~

CITY OF FRASER
DPW AND LIBRARY ROOF REPLACEMENT
AEW #0190-0374

Lutz Roofing Company, Inc.
Name of Bidder

- B. Fees for additional work: the fees for additional work, upon instruction of the Architect shall be the actual cost of all labor and materials plus: 15 % for additional work performed by sub-contractors and/or undersigned, which shall include all the undersigned's charges. (This shall include all charges for overhead, profit, workmen's compensation and other insurances and taxes.)
- C. Time of Completion:
We will complete the work covered by this proposal within 6 calendar days which includes Saturdays, Sundays, and Holidays and to run consecutively after date of notice to proceed with work. [*Weekdays Only Quoted]
- D. Addenda: the undersigned acknowledge receipt of the following addenda:
1. Addendum No. #1 9/6/16 Dated _____
2. Addendum No. _____ Dated _____
- E. Alternate Schedule:
Alternate No. 1 (Deduct) – DPW roof scope including all related trades (including labor, material and bond costs) for the sum of: Seventy Thousand and 00/100 (\$70,000.00) Dollars

Alternate No. 2 (Deduct) – DPW aluminum fascia, soffit and freeze including all related trades (including labor, material and bond costs)
for the sum of: Seventeen Thousand and 00/100 (\$17,000.00) Dollars
- F. Voluntary Alternate Schedule:

See Clarifications (\$ _____) Dollars
- G. The undersigned understands and hereby agrees to comply with and be bound by the conditions set forth in the Bidding Documents issued for this work:

Signed and sealed this 14 day of September, 2016.

Respectively submitted:

By: [Signature] Title: Estimator/PM (Seal)
(Authorized signature of Bidder)

MELISSA CREMEANS
NOTARY PUBLIC [Signature]
COUNTY OF LAPEER
MY COMMISSION EXPIRES
JULY 16, 2018

END OF BID FORM



September 15, 2016

City of Fraser
33000 Garfield Road
Fraser, MI 48026

Roof Clarifications:

Library Roof:

- Based on a complete tear off, flat ISO R-25 total and 20 year Firestone warranty. A roof saddle will be installed between the drains for proper drainage.
- Based on normal working hours M-F. Library will have to shut down during the reroof.
- The computers will have to be removed from the area during the reroof by others.
- We cannot start the project until mid-end of November at this time.

DPW Roof:

- Based on a complete tear off, 1/8" tapered ISO (Average R-21) and 20 year Firestone warranty. Quoted this way because of flashing heights issues.

CNA INSURANCE COMPANIES

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That we Lutz Roofing Company, Inc., 4721 22 Mile Road, Shelby Township, MI 48317
Principal, and Western Surety Company, One Towne Square, Suite 1075, Southfield, MI 48076
Surety, are held and firmly bound unto City of Fraser, 33000 Garfield Rd., Fraser, MI 48026
Obligee, in the sum of Five Percent of Accompanying Bid -----
Dollars (\$ 5%) for the payment of which we bind ourselves, our legal representatives,
successors and assigns, jointly and severally, firmly by these presents.

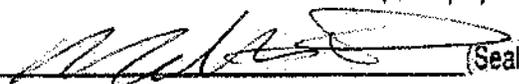
WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for
DPW and Library Roof

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be
specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or
contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the
damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this
obligation shall be void; otherwise to remain in full force and effect.

Signed, sealed and dated September 15th, 2016

Lutz Roofing Company, Inc.

(Principal)

by  (Seal)

Western Surety Company

(Surety)

by 
John L. Budde, Attorney-in-Fact

G-23054-C



For All the Companies in the CNA Group

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Steven K Brandon, T J Griffin, William A Pirret, John L Budde, Terence J Griffin, Susan L Small, Patrick Williams, Individually

of Farmington Hills, MI, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 25th day of June, 2015.

WESTERN SURETY COMPANY



Paul T. Bruffat

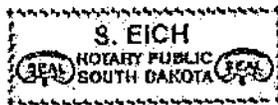
Paul T. Bruffat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 25th day of June, 2015, before me personally came Paul T. Bruffat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

February 12, 2021



S. Eich

S. Eich, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force; and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 15th day of September 2016



WESTERN SURETY COMPANY

L. Nelson

L. Nelson, Assistant Secretary

Schena Roofing &
Sheet Metal Co. Inc.
28299 Kehrig Drive
Chesterfield MI 48047
(586)949-4777

CITY OF FRASER
DPW AND LIBRARY ROOF REPLACEMENT
AEW #0190-0374

Name of Bidder

00410

Schena Roofing &
Sheet Metal Co. Inc.
28299 Kehrig Drive
Chesterfield MI 48047
(586)949-4777

BID FORM

BID FORM:

Name of Bidder (Firm) _____

Legal Address _____

Zip Code _____

Telephone Number _____

Email Address mtacoma@schena-roofing.com

BID TO: City of Fraser
33000 Garfield Road
Fraser, Michigan 48026
City Manager, Richard Haberman

PROJECT: City of Fraser
DPW and Library Roof Replacement
AEW Project No. 0190-0374

We, the undersigned Bidder, hereby declare that this bid is made in good faith without fraud or collusion with any persons bidding, in compliance with your Advertisement for Bids for the Project described above, having examined the plans, specifications and having made the site inspection as required, is fully informed as to the nature of the work and the conditions relating to its performance, hereby propose to furnish all labor, materials and supplies and to construct the Project in accordance with the Contract Documents; at the Base Bid Price, Alternate Prices, Unit Prices and Completion Time stated below:

- A. **Lump Sum Bid** : for the complete general construction and all related trades (including labor, material, bond costs, and owner directed contingency of \$4,000.00) for the sum of:

_____ (\$ _____) Dollars

173,235⁰⁰

Schena Roofing &
Sheet Metal Co. Inc.
28299 Kehrig Drive
Chesterfield MI 48047
(586)949-4777

CITY OF FRASER
DPW AND LIBRARY ROOF REPLACEMENT
AEW #0190-0374

Name of Bidder

B. Fees for additional work: the fees for additional work, upon instruction of the Architect shall be the actual cost of all labor and materials plus: 10 % for additional work performed by sub-contractors and/or undersigned, which shall include all the undersigned's charges. (This shall include all charges for overhead, profit, workmen's compensation and other insurances and taxes.)

C. Time of Completion:
We will complete the work covered by this proposal within 60 calendar days which includes Saturdays, Sundays, and Holidays and to run consecutively after date of notice to proceed with work.

D. Addenda: the undersigned acknowledge receipt of the following addenda:

1. Addendum No. _____ Dated _____
2. Addendum No. _____ Dated _____

E. Alternate Schedule:

Alternate No. 1 (Deduct) – DPW roof scope including all related trades (including labor, material and bond costs) for the sum of: _____ (\$69,565) Dollars

Alternate No. 2 (Deduct) – DPW aluminum fascia, soffit and freeze including all related trades (including labor, material and bond costs) for the sum of: _____ (\$6200) Dollars

F. Voluntary Alternate Schedule:

LIBRARY - TPO - MECH. ATTACHED - DEDUCT (\$9000.00) Dollars

G. The undersigned understands and hereby agrees to comply with and be bound by the conditions set forth in the Bidding Documents issued for this work:

Signed and sealed this 14 day of September, 2016.

Respectively submitted:

By: [Signature] Title: Subcontractor (Seal)
(Authorized signature of Bidder) [Signature]

END OF BID FORM

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Schena Roofing and Sheet Metal Co., Inc. (Here Insert full name and address or legal title of Contractor)
28299 Kehrig Drive, Chesterfield, MI 48047

as Principal, hereinafter called the Principal, and

The Guarantee Company of North America USA (Here Insert full name and address or legal title of Surety)
One Towne Square, Suite 1470, Southfield, MI 48076

a corporation duly organized under the laws of the State of Michigan

as Surety, hereinafter called the Surety, are held and firmly bound unto
City of Fraser (Here Insert full name and address or legal title of Owner)

33000 Garfield Road, Fraser, MI 48026

as Obligee, hereinafter called the Obligee, in the sum of

Five Percent (5%) of Amount of Bid Dollars (5%);

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

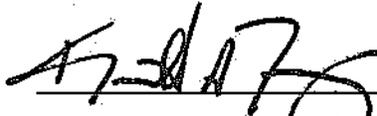
DPW and Library Roof Replacement, AEW Project 0190-0374.

NOW, THEREFORE, If the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, If the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

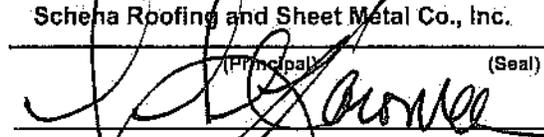
Signed and sealed this 15th

day of September, 2016

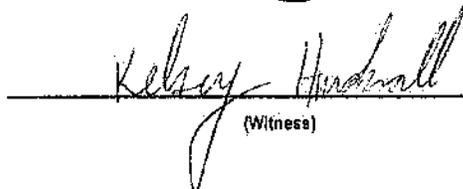
Schena Roofing and Sheet Metal Co., Inc.



(Witness)



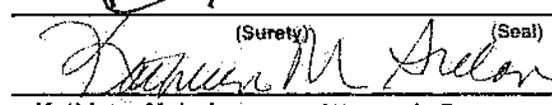
(Principal) (Seal)



(Witness)



(Title)
The Guarantee Company of North America USA



(Surety) (Seal)
Kathleen M. Ireland (Title) Attorney-in-Fact



The Guarantee Company of North America USA
Southfield, Michigan

POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS: That THE GUARANTEE COMPANY OF NORTH AMERICA USA, a corporation organized and existing under the laws of the State of Michigan, having its principal office in Southfield, Michigan, does hereby constitute and appoint:

Robert Trobec, Jeffrey A. Chandler, Kathleen M. Irelan, Ian J. Donald,
Alan P. Chandler, Wendy L. Hingson, Susan L. Small
VTC Insurance Group

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise.

The execution of such instrument(s) in pursuance of these presents, shall be as binding upon THE GUARANTEE COMPANY OF NORTH AMERICA USA as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at the principal office.

The Power of Attorney is executed and may be certified so, and may be revoked, pursuant to and by authority of Article IX, Section 9.03 of the By-Laws adopted by the Board of Directors of THE GUARANTEE COMPANY OF NORTH AMERICA USA at a meeting held on the 31st day of December, 2003. The President, or any Vice President, acting with any Secretary or Assistant Secretary, shall have power and authority:

1. To appoint Attorney(s)-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof; and
2. To revoke, at any time, any such Attorney-in-fact and revoke the authority given, except as provided below
3. In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.
4. In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of the Company adopted at a meeting duly called and held on the 6th day of December 2011, of which the following is a true excerpt:

RESOLVED that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, contracts of indemnity and other writings obligatory in the nature thereof, and such signature and seal when so used shall have the same force and effect as though manually affixed.



IN WITNESS WHEREOF, THE GUARANTEE COMPANY OF NORTH AMERICA USA has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 2nd day of October, 2015.

THE GUARANTEE COMPANY OF NORTH AMERICA USA

STATE OF MICHIGAN
County of Oakland

Stephen C. Ruschak, President & Chief Operating Officer

Randall Musselman, Secretary

On this 2nd day of October, 2015 before me came the individuals who executed the preceding instrument, to me personally known, and being by me duly sworn, said that each is the herein described and authorized officer of The Guarantee Company of North America USA; that the seal affixed to said instrument is the Corporate Seal of said Company; that the Corporate Seal and each signature were duly affixed by order of the Board of Directors of



Cynthia A. Takai
Notary Public, State of Michigan
County of Oakland
My Commission Expires February 27, 2018
Acting in Oakland County

IN WITNESS WHEREOF, I have hereunto set my hand at The Guarantee Company of North America USA offices the day and year above written.

I, Randall Musselman, Secretary of THE GUARANTEE COMPANY OF NORTH AMERICA USA, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by THE GUARANTEE COMPANY OF NORTH AMERICA USA, which is still in full force and effect.



IN WITNESS WHEREOF, I have thereunto set my hand and attached the seal of said Company this 15th day of September, 2016

Randall Musselman, Secretary

Memo

To: Rich Haberman
From: Michele Kwiatkowski
CC:
Date: 10/6/2016
Re: City Phone System

Mr. Haberman,

The current phone system used by the city offices is the original Norstar system from 1999. Approximately 7 years ago a decision was made to convert a portion of phone lines to a VOIP system using the current Norstar system and phones, with Michtel chosen as the vendor. Other phones lines were left with AT&T, while years ago this may have been a cost savings through the years not only has this system become unstable, it is also inefficient for communication within the city.

I have looked at new phone systems and received proposals from several different companies. After reviewing the different options, Toshiba Digital Phone Systems seems to fit our city needs now and in the future the best. The cost for this system is \$46,139.27, which includes all new phones and back end equipment throughout all city buildings. By upgrading our phone system it also will allow us to change the VOIP (Voice over Internet Protocol) company, which saves more than 50% of monthly bill.

Along with upgrading for savings for the city, we will be able to link all the buildings together allowing residents to call the general city number and transfer to any building or department. They would also be able to call one of the city departments and be transferred should they need to connect with a different department. Voice mail will be greatly improved along with a cascading follow system for residents calling in a problem such as water main breaks, maintenance issues etc.

At this point our monthly phone expenses are \$2200.00, with switching to a new VOIP company the city is able to cut that down to \$1200.00 per month. I looked at several financing options for the phone system itself and was able to get a 60 month financing (\$1.00 buyout) for \$901.00. The net result of this is that the savings will pay for the system and the City will still save \$100.00 a month. This does not include savings that will be the result of a warranty that will eliminate current service calls and repair parts that are being paid on a monthly basis.

Sincerely

Michele Kwiatkowski



Proposal for City of Fraser

	Number of Lines	Number of Mins	Rate	Current Monthly MRC	123Net AT&T Proposed	Telnet AT&T Proposed
AT&T Centrex	28		\$17.58	\$492.28		
Federal Access Charge	28		\$7.15	\$200.20		
Business Local Calling Lines	3		\$68.00	\$204.00		
Federal Access Charge	3		\$7.15	\$21.45		
Busines POTS lines	11		\$111.36	\$1,225.00		
Federal Access Charge	11		\$7.15	\$78.65		
Local Calls		926	\$0.59	\$546.34		
Local Calls Bus Local Calling plan		676		\$0.00		
Discount				-\$1,521.63		
Michtel				\$900.00		
AT&T Long Distance		343.3	0.02	\$8.41		
AT&T Centrex	10		\$22.09		\$220.90	
Federal Access Charge	10		\$7.15		\$71.50	
Business Local Calling Lines	16		\$23.00		\$368.00	
Federal Access Charge	16		\$7.15		\$114.40	
Local Calls Centrex		246	\$0.09		\$22.14	
Call Calls Bus Local Calling		676			\$0.00	
123Net PRI 140 DID's and Unlimited MI outbound calls					\$370.00	
Federal Access Charge					\$24.75	
AT&T Centrex	10		\$22.09			\$220.90
Federal Access Charge	10		\$7.15			\$71.50
Business Local Calling Lines	16		\$23.00			\$368.00
Federal Access Charge	16		\$7.15			\$114.40
Local Calls Centrex		246	\$0.09			\$22.14
Telnet PRI with 140 DID's and Unlimited Lata Calls						\$386.00
Federal Access Charge						\$28.75
Telnet Long Distance Calls Estimated		2500.0	0.025			\$62.50
Monthly MRC				\$2,154.70	\$1,191.69	\$1,274.19
Monthly Expense				\$2,154.70	\$1,191.69	\$1,274.19
Monthly Savings					\$963.01	\$880.51

Federal, State, City, County, 911, Misc taxes not included

Toshiba IPedge Communication System Quote: City of Fraser

Customer: City of Fraser
 Contact Name: Michele D. Kwiatkowski
 Contact Tel:
 Prepared By: Walter Barrett
 Site Name:

Quote Date: 08/23/16
 System Name: IPedge
 Server Model: EC
 GSA Pricing
 Version: R7.20e

IPedge Equipment and Licenses:

Part No.	Description	Qty	Price	Extension
1700341F1	Adtran fixed port secure access ethernet router -rackmount	1	\$622.40	\$622.40
1703595G1	Adtran 24 Port POE Managed Layer 2 Fast Ethernet	3	\$1,053.60	\$3,160.80
1703599G1	Adtran 48 Port POE Managed Layer 2 Fast Ethernet	1	\$1,600.80	\$1,600.80
4212908L1	TA 908 - 1-T1,8-FXS,1-DSX-1,10/100 and IP router	1	\$858.40	\$858.40
DELL-770-BBIF	R220 standard size rail kit.	1	\$104.00	\$104.00
I-CP-TRUNK	Trunk License - per channel of SIP, PRI or Analog Gateway	7	\$92.00	\$644.00
I-CP-TRUNK-DISC	IPedge Discount Trunk License	8	\$68.00	\$544.00
I-CP-USR	IPedge User or Endpoint License - per endpoint on server	47	\$59.20	\$2,782.40
I-EC4UR1-VL	IPedge EC VS (ACD Ready) on Dell R220 R1 with Windows 2012.	1	\$4,944.00	\$4,944.00
I-MSG-ADV	Mailbox license including IPMobility for each user and other mailboxes.	56	\$12.00	\$672.00
I-MSG-CH	IPedge Messaging Simultaneous Channel License	17	\$0.80	\$13.60
IP4100-BASE	Wireless SIP DECT 6.0 Base Station for IP4100 Handset	1	\$312.00	\$312.00
IP4100-BATTERY	3.7V 1100mA Li-Ion Battery	2	\$32.00	\$64.00
IP4100-STARTKIT	IP4100-DECT and IP4100-BASE bundle	1	\$686.40	\$686.40
IP5122-SDC-SPC	10-button IP Speakerphone 4-line Backlit LCD, GigE, CO Line Intf.	20	\$212.00	\$4,240.00
IP5631-SDL-SPC	20-button IP Speakerphone 9-line Backlit LCD, 100Mbps	45	\$176.80	\$7,956.00
I-UC-CLIENT	UCedge client license	20	\$63.20	\$1,264.00
LADP2000-3A	IP5000 Power Adapter	1	\$8.20	\$8.20
Total IPedge Equipment and License Charges:				\$30,477.00

Software Support/Upgrade Service and Extended Hardware Warranty:

Part No.	Description	Qty	Price	Extension
SUS**	5 years Software Support and Upgrade Service for EC R1 (Flat Rate)	1099	\$1.25	\$1,373.75
DELL-R220-5PS	Upgrade Dell R220 to five years pro-support	1	\$456.00	\$456.00
EXTNDWAR2YR-5YR	5 Yrs Phone Extended Warranty	1	\$1,348.52	\$1,348.52
Total Software Support/Upgrade Service and Extended Hardware Warranty:				\$3,178.27

IPedge Installation:

Part No.	Description	Qty	Price	Extension
IN-EXISTIPPHONE	Install & Program IP telephone phone - existing cable.	65	\$75.00	\$4,875.00
IN-I-CM-1	IPedge Install Call Mgr and/or VoIP option	20	\$55.00	\$1,100.00
IN-I-CP-SIPGW	IPedge Inst. SIP Gateway	1	\$220.00	\$220.00
IN-I-CP-SIP-US2	IPedge Install 2 SIP User	4	\$66.00	\$264.00
IN-I-CP-TRUNK	IPedge Install Trunk	15	\$55.00	\$825.00
IN-I-CP-USR	Setup of one user or station	47	\$28.00	\$1,316.00
IN-I-MSG-ADV	IPedge Install Adv. Mbox	56	\$17.00	\$952.00
IN-IP4100-BASE	Install and program the IP4100-BASE wireless phone	2	\$79.00	\$158.00
IN-IP4100-DECT	Install and program the IP4100-DECT wireless phone	2	\$50.00	\$100.00
IN-IPTPHONE-PT	Program and license one IP Telephone end point port.	65	\$19.00	\$1,235.00
IN-I-RAID1-NEW	Installation of RAID1 drive kit for NEW I-EC server.	1	\$350.00	\$350.00
IN-I-SYS-EC	IPedge Install EC base	1	\$1,089.00	\$1,089.00
Total IPedge Installation Charges:				\$12,484.00

Total Charges:

Applications Equipment Charges	\$30,477.00
Total Software Support/Upgrade Service and Extended Warranty	\$3,178.27
Total Installation Charges	\$12,484.00
Total Price:	\$46,139.27

There's No Better Time to Upgrade!

New 5000-Series IP and Digital Telephones
from Toshiba—Power Meets Productivity.



TOSHIBA
Leading Innovation >>>
Authorized Dealer

TOSHIBA

Leading Innovation >>>

Authorized Dealer

HARD-WORKING SOLUTIONS FOR A CHANGING WORLD



Your business changes constantly to stay ahead of the competition. Is your business communication system up to the task?

If you've been waiting to upgrade your business telephones, now's the time. Discover four ways innovative solutions from Toshiba can pump up your company productivity and provide seamless communication to everyone in your workforce:

- 1 Save Company Money**—Reduce costly long-distance charges with IP technology.
- 2 Communicate On-Site or Off-Site**—Stay productive when you're away from your desk or away from your office.
- 3 Increase Customer and Employee Communication**—Collaborate in real-time with award-winning Strata® CIX™ and IPedge™ VoIP telephone systems and collaboration tools.
- 4 Improve Efficiency and Customer Service**—boost customer satisfaction with innovative Call Center Solutions.



We'll recommend a Toshiba system that's right for today, and flexible enough for the changes ahead.

Call us today to learn more about this innovative system from Toshiba.

Call at 248.489.0000



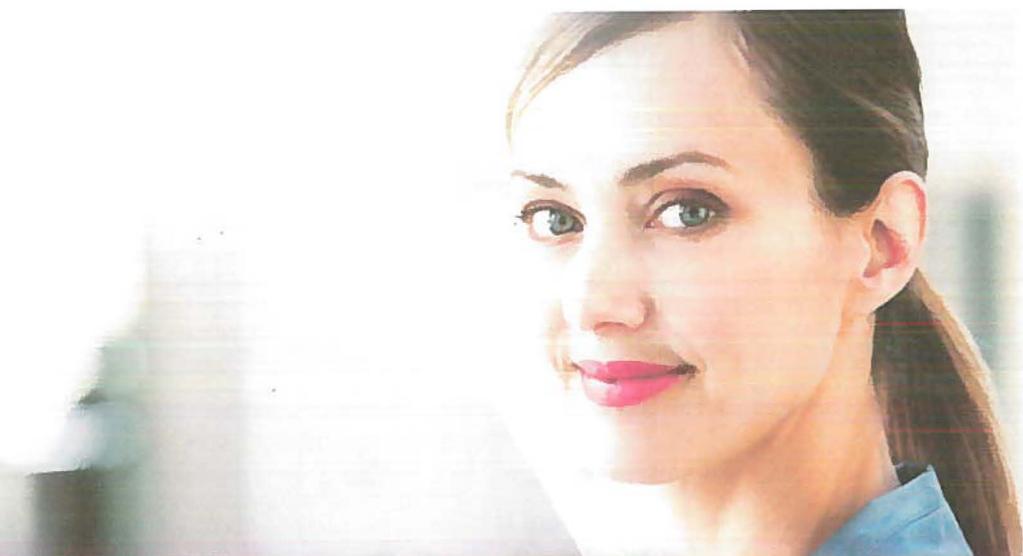
www.telsupsys.com
27300 Haggerty Rd, Farmington Hills, MI 48331
248.489.0000

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COLLABORATION



Wireless SIP DECT IP4100

Wireless SIP DECT Telephones Empower Mobile Workers

Toshiba's mobile SIP DECT telephone solution for IPedge™ and Strata® CIX™ IP business telephone systems gives users more choices to meet their mobility needs. The IP4100 DECT solution provides a cost-effective in-building wireless solution, built on proven DECT 6.0 technology.

The IP4100 DECT solution is a complete in-building mobility solution that includes:

- Growth flexibility up to 200 handsets and 40 access points
- Support of 8-10 simultaneous call sessions per base
- Seamless roaming between bases in a multi-base configuration
- Single base or multi-base configuration providing coverage and expansion as needed
- True on-site mobility that improves efficiency and productivity
- Over-air base synchronization, which provides extended wireless coverage
- A cost-effective in-building wireless solution built on proven DECT 6.0 technology
- Crystal-clear speech, seamless handover and secure air interface through secure encryption



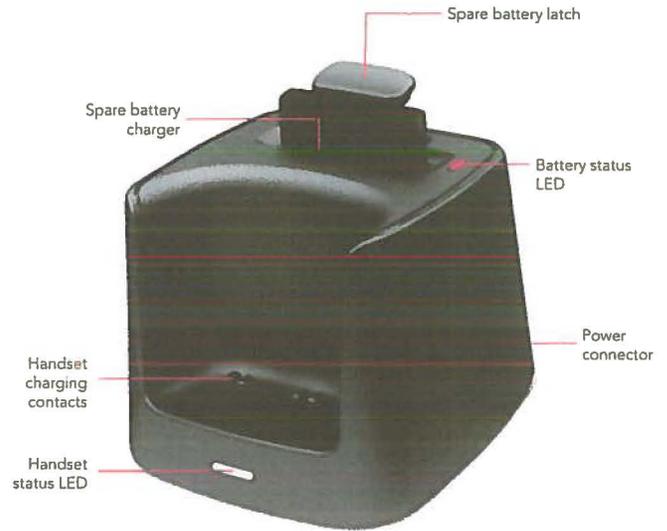
IP4100-DECT Handset Features

- 2.0 inch color TFT back-lit display
- Lithium Ion battery for long talk time and standby time
- Wideband Voice (HDSP) Basic and Extended operations
- Over-air feature upgrade support
- DECT 6.0 frequency support with encryption
- Back-lit keypad for easy operation in low-light environments
- Laser-etched keypad numbers for extended life use
- Three soft keys for ease of operation
- Four programmable feature keys for flexibility in operations
- 2.5 mm headset jack
- Polyphonic ringer support
- Vibration ring support
- Additional battery charging station in handset charger
- High-quality speaker phone
- Belt clip



IP4100-BASE (Access Points) Features

- Attractive design
- Power over Ethernet support
- Omni-directional internal antenna for flexible installation options
- Antenna diversity switching to avoid interference
- Frequency support 1920-1930mhz with Wi-Fi avoidance technology
- Color LED status indication for ease of installation and operation
- Easy installation via web GUI interface
- Built-in trouble-shooting tools



SPECIFICATIONS

System Compatibility	Supported on Toshiba's entire family of Strata CIX and IPedge IP business communication systems.
Capacities	Up to 200 Handsets per system. Up to 40 Base Units per system. Register up to 30 Handsets to Base Unit. 8 Simultaneous-use call sessions per Base Unit.
Multi-base and Roaming Support	Seamless roaming between Base Units. No audible quality loss during roaming.
Base Power Requirements	AC Adapter or Power over Ethernet
Technology	SIP DECT 6.0 frequency support with encryption
Audio Codecs	G.711 and G.729

TOSHIBA
Leading Innovation >>>>

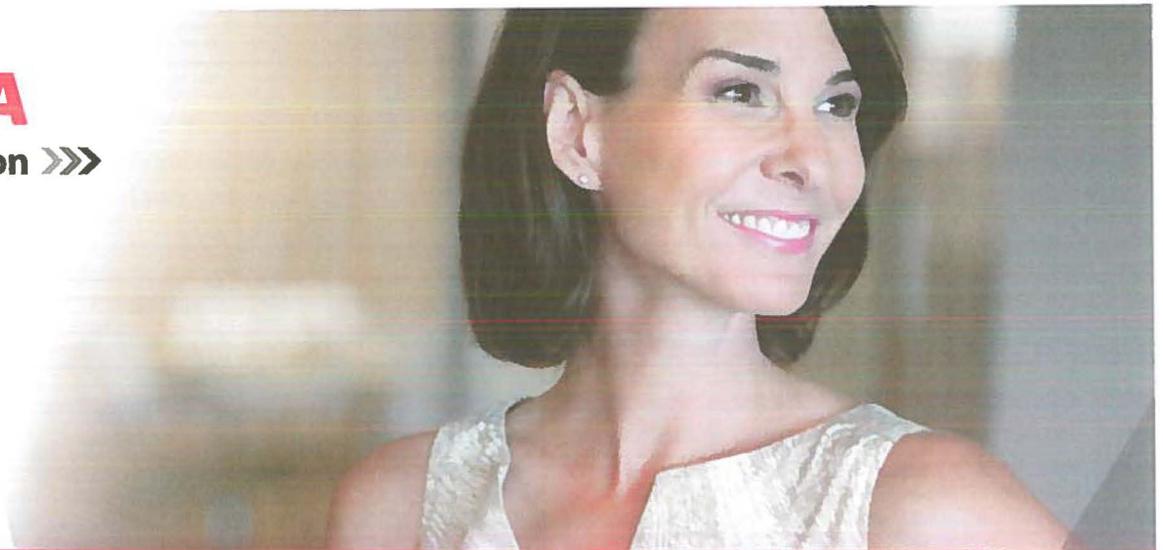


Toshiba America Information Systems, Inc.
Telecommunication Systems Division

9740 Irvine Blvd., Irvine, CA 92618-1697
To locate an Authorized Dealer, call: (800) 222-5805
National Accounts (800) 234-4873
www.telecom.toshiba.com

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Literature Order #: TSD-BOBW-IP4100-VA/4500175



Software Support and Upgrade Service

Maintain Optimal System Functionality and Protect Your IPedge® Investment

Technologies continue to evolve. Keeping your business phone system current and taking advantage of the latest features and functionality will ensure ongoing productivity and keep your business operation running smoothly and efficiently.

Toshiba's Software Support and Upgrade Service (SUS) plan for IPedge is highly recommended as a way to optimize performance and get the most value from your business phone system investment. Subscribing to SUS will provide you with continual software updates and enhancements and cost-effective license transfers when upgrading to a new or larger system, as well as access to full technical support through an Authorized Toshiba Dealer.

A proactive approach through SUS will enhance and maximize the value of your Toshiba solution, ensuring the lowest total cost of ownership (TCO) and ultimately allowing you to focus on your business and better serve your customers.

- **Stay Current**—Keep up to date on the latest software releases and security updates; incorporate next generation capabilities to help improve productivity and operations.
- **Optimize Performance**—Maintain optimal system functionality and quickly resolve technical issues with highly skilled technical support resources.
- **Control Costs**—Achieve long-term investment protection and ensure the lowest TCO with predictable software support costs and nominal license transfer fees.

Benefits

Software and Security Updates

With your IPedge system covered under Toshiba's SUS plan, an Authorized Toshiba Dealer will be able to provide you with the latest software which includes enhancements, new features and updates. Many IPedge software releases bundle in new security enhancements which are not available separately. Note that some new features may require additional licenses.

Technical Support

Under the SUS plan, you will receive full technical support by an Authorized Toshiba Dealer. The Toshiba Dealer will work in concert with Toshiba Technical support to resolve technical and security issues for current and previously purchased products.

License Transfers

With SUS, you are eligible for license transfers when refreshing your hardware or upgrading to a larger system. Note that a small transfer fee and equivalent license price differences may apply.



Subscription Terms and Options

Purchase

To help you realize the value of subscribing to a SUS plan, Toshiba includes the **first year free** with the purchase of every new IPedge system. This includes ongoing software updates and access to full technical support for one year at no extra cost. A SUS plan may be purchased for up to five years in advance. An additional discount is applied when any multi-year plan is selected at the time of the initial IPedge purchase.

Renewal

Before the SUS plan expires, you can extend the plan term for another one to five years.

Reinstatement

If your SUS plan should expire, you may reinstate the plan at any time to begin taking advantage of new software and features again. A reinstatement fee applies. The coverage term upon reinstatement is tracked to the original expiration date. Note that if the plan lapses, technical support is billed per incident, and software updates and license transfers are not available until the SUS plan is reinstated.

Requirements

To use Toshiba's SUS plan, you must hold a valid license to the original software and have paid the applicable SUS fee to an Authorized Toshiba Dealer. The SUS plan is not transferable, and registration and proof-of-purchase of the original owner of the IPedge system may be required. Visit http://telecom.toshiba.com/Telephone_Systems_Support/warranty.cfm for more on Toshiba product and service warranties.

For additional SUS plan details and pricing, contact an Authorized Toshiba Dealer: www.toshiba.telecom.com.



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Toshiba America Information Systems, Inc.
Telecommunication Systems Division

9740 Irvine Blvd., Irvine, CA 92618-1697
To locate an Authorized Dealer, call: (800) 222-5805
National Accounts (800) 234-4873
www.telecom.toshiba.com

Product specifications, configurations, prices, system/component/options availability are all subject to change without notice. Toshiba assumes no liability for any damages incurred directly or indirectly from any errors or omissions contained herein. In no event will Toshiba be liable for any incidental, consequential, special or exemplary damages, whether based on tort, contract or otherwise, arising out of or in connection with this information or any other information contained herein or the use thereof. © 2015 Toshiba America Information Systems, Inc. IPedge is a registered trademark of Toshiba America Information Systems, Inc. All rights reserved.

Literature Order #: TSD-SUS-0915-DS-VA/4500194

**Transfer of IFEC #2014-237
From Clinton Township to City of Fraser**

Michigan Department of Treasury
1012 (Rev. 3-07)

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.p

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date received by Local Unit
STC Use Only	
▶ Application number	▶ Date received by STC

APPLICANT INFORMATION
All boxes must be completed.

▶ 1a. Company Name (Applicant must be occupant/operator of the facility) M and M Turning Company/Alpha Precision Aerospace	▶ 1b. Standard Industrial Classification (SIC) Code – Sec. 2(10) (4 or 6 Digit Code) 336413	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 34480 Commerce Road, Fraser, MI 48026	▶ 1d. City/Township/Village (indicate which) City of Fraser	▶ 1e. County Macomb
▶ 2. Type of Approval Requested <input type="checkbox"/> New <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec.2(9))	<input checked="" type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Rehabilitation (Sec. 3(1))	▶ 3a. School District where facility is located Fraser ▶ 3b. School Code 50100
▶ 4. Amount of years requested for exemption (1 -12 years) 10 Years on Transfer		

5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed).

The purchase of additional machinery will offer M and M Turning Company more efficiency and capabilities for a broader customer base. Currently in aerospace, M and M Turning will be diversifying into additional emerging sectors to strengthen their Clinton Township business while maintaining local suppliers in the immediate geographic area.

6a. Cost of land and building improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u>\$ 0</u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixture..... * Attach itemized listing with month, day and year of beginning of installation plus total costs	▶ <u>\$ 1,225,000</u> Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ <u>\$ 1,225,000</u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	<u>N/A</u>	<u> </u>	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<u>5/19/14</u>	<u>5/19/16</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 20 Jobs Retained	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 3 Jobs Created
--	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district and obsolescence statement for property. The SEV data below must be as of December 31 of the year prior to the rehabilitation.

a. SEV of Real Property (excluding land).....	<u>N/A</u>
b. SEV of Personal Property (excluding inventory).....	<u> </u>
c. Total SEV.....	<u> </u>

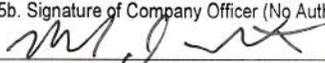
▶ 12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 10/18/93	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Dennis Irwin	13b. Telephone Number (586) 791-7188	13c. Fax Number (586) 791-4475	13d. E-mail Address dennis@alphaprecisionaerospace.com
14a. Name of Contact Person Dennis Irwin	14b. Telephone Number (586) 791-7188	14c. Fax Number (586) 791-4475	14d. E-mail Address dennis@alphaprecisionaerospace.com
▶ 15a. Name of Company Officer (No Authorized Agents) Mark J. LaForest, President			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (586) 791-4475	15d. Date 9-20-16
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 34480 Commerce Rd., Fraser, MI 48026		15f. Telephone Number (586) 791-7188	15g. E-mail Address charlie@alphaprecisionaerospace.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

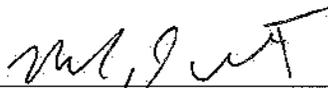
STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

M and M Turning Company/Alpha Precision Aerospace

Statement Attached To And Made Part Of
Form 1012
Application For Industrial Facilities Exemption Certificate

**-AFFIDAVIT-
DATE OF PROJECT COMMENCEMENT**

I, Mark J. LaForest, President of Alpha Precision Aerospace, do hereby certify that the commencement of the installation of the personal property described in this application occurred on 7/1/16.

 9-20-16
SIGNATURE DATE

President
TITLE

**Transfer of Amendment to Certificate #2011-281
From Clinton Township to City of Fraser**

Michigan Department of Treasury
1012 (Rev. 3-07)

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.p

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date received by Local Unit
STC Use Only	
▶ Application number	▶ Date received by STC

APPLICANT INFORMATION
All boxes must be completed.

▶ 1a. Company Name (Applicant must be occupant/operator of the facility) M and M Turning Company/Alpha Precision Aerospace	▶ 1b. Standard Industrial Classification (SIC) Code – Sec. 2(10) (4 or 6 Digit Code) 336413	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 34480 Commerce Road, Fraser, MI 48026	▶ 1d. City/Township/Village (indicate which) City of Fraser	▶ 1e. County Macomb
▶ 2. Type of Approval Requested <input type="checkbox"/> New <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec.2(9))	<input checked="" type="checkbox"/> Transfer (1 copy only)	▶ 3a. School District where facility is located Fraser
	<input type="checkbox"/> Rehabilitation (Sec. 3(1))	▶ 3b. School Code 50100
		▶ 4. Amount of years requested for exemption (1 -12 years) 8 Years on Transfer

5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed).

The purchase of additional machinery will offer M and M Turning Company more efficiency and capabilities for a broader customer base. Currently in aerospace, M and M Turning will be diversifying into additional emerging sectors to strengthen their Clinton Township business while maintaining local suppliers in the immediate geographic area.

6a. Cost of land and building improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u>\$ 0</u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixture..... * Attach itemized listing with month, day and year of beginning of installation plus total costs	▶ <u>\$ 858,510</u> Personal Property Costs
6c. Total Project Costs..... * Round Costs to Nearest Dollar	▶ <u>\$ 858,510</u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	<u>N/A</u>	<u>N/A</u>	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<u>5/16/11</u>	<u>5/16/13</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 16 Jobs Retained	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 3 Jobs Created
--	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district and obsolescence statement for property. The SEV data below must be as of December 31 of the year prior to the rehabilitation.

a. SEV of Real Property (excluding land).....	<u>N/A</u>
b. SEV of Personal Property (excluding inventory).....	_____
c. Total SEV.....	_____

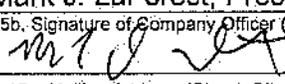
▶ 12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 10/18/93	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Mark J. LaForest	13b. Telephone Number (586) 791-7188	13c. Fax Number (586) 791-4475	13d. E-mail Address Charlie@alphaprecisionaerospace.com
14a. Name of Contact Person Mark J. LaForest	14b. Telephone Number (586) 791-7188	14c. Fax Number (586) 791-4475	14d. E-mail Address Charlie@alphaprecisionaerospace.com
▶ 15a. Name of Company Officer (No Authorized Agents) Mark J. LaForest, President			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number (586) 791-4475	15d. Date 9-20-16
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 34480 Commerce Rd., Fraser, MI 48026		15f. Telephone Number (586) 791-7188	14g. E-mail Address Charlie@alphaprecisionaerospace.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	16d. School Code
16c. LUCI Code	▶ 18. Date of Resolution Approving/Denying this Application
17. Name of Local Government Body	

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

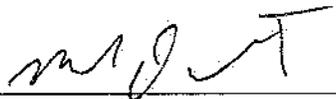
STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

M and M Turning Company/Alpha Precision Aerospace

Statement Attached To And Made Part Of
Form 1012
Application For Industrial Facilities Exemption Certificate

**-AFFIDAVIT-
DATE OF PROJECT COMMENCEMENT**

I, Mark J. LaForest, President of Alpha Precision Aerospace, do hereby certify that the commencement of the installation of the personal property described in this application occurred on 7/1/16.



SIGNATURE

9-20-16

DATE

President

TITLE

**Transfer of IFEC #2013-140
From Clinton Township to City of Fraser**

Michigan Department of Treasury
1012 (Rev. 3-07)

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.p

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date received by Local Unit
STC Use Only	
▶ Application number	▶ Date received by STC

APPLICANT INFORMATION
All boxes must be completed.

▶ 1a. Company Name (Applicant must be occupant/operator of the facility) M and M Turning Company/Alpha Precision Aerospace	▶ 1b. Standard Industrial Classification (SIC) Code – Sec. 2(10) (4 or 6 Digit Code) 336413	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 34480 Commerce Road, Fraser, MI 48026	▶ 1d. City/Township/Village (indicate which) City of Fraser	▶ 1e. County Macomb
▶ 2. Type of Approval Requested <input type="checkbox"/> New <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec.2(9))	▶ 3a. School District where facility is located Fraser	▶ 3b. School Code 50100
<input checked="" type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Rehabilitation (Sec. 3(1))		▶ 4. Amount of years requested for exemption (1 -12 years) 9 Years on Transfer

5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New, Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed).

The purchase of additional machinery will offer M and M Turning Company more efficiency and capabilities for a broader customer base. Currently in aerospace, M and M Turning will be diversifying into additional emerging sectors to strengthen their Clinton Township business while maintaining local suppliers in the immediate geographic area.

6a. Cost of land and building improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ <u>\$ 0</u> Real Property Costs
6b. Cost of machinery, equipment, furniture and fixture..... * Attach itemized listing with month, day and year of beginning of installation plus total costs	▶ <u>\$ 1,383,000</u> Personal Property Costs
6c. Total Project Costs..... * Round Costs to Nearest Dollar	▶ <u>\$ 1,383,000</u> Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	<u>N/A</u>	<u> </u>	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<u>9/27/12</u>	<u>9/26/14</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 16 Jobs Retained	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 3 Jobs Created
--	--

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district and obsolescence statement for property. The SEV data below must be as of December 31 of the year prior to the rehabilitation.

a. SEV of Real Property (excluding land).....	<u>N/A</u>
b. SEV of Personal Property (excluding inventory).....	<u> </u>
c. Total SEV.....	<u> </u>

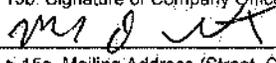
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STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real.	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

M and M Turning Company/Alpha Precision Aerospace

Statement Attached To And Made Part Of
Form 1012
Application For Industrial Facilities Exemption Certificate

**-AFFIDAVIT-
DATE OF PROJECT COMMENCEMENT**

I, Mark J. LaForest, President of Alpha Precision Aerospace, do hereby certify that the commencement of the installation of the personal property described in this application occurred on 7/1/16.

 9-20-16
SIGNATURE DATE

President
TITLE

- a) Request Council adopt and proclaim February 7 – 14, 2016 as congenital Heart Defect Awareness Week in Fraser, MI.
- b) Request Council approve a new service agreement with WOW to include the interconnection of all City facilities to City Hall by fiber optic cable to create a private Local Area Network (LAN).
- c) Request the Council approve a budget amendment from Fund Balance to Account Number 101.260.801.100 in the amount of \$76,253.13 for services provided by Plante Moran through December 21, 2015.
- d) Request the Council approve a budget amendment from Fund Balance to Account Number 101.260.801.100 in the amount of \$25,000 for budget services to be provided by Plante Moran through March 31, 2016.
- e) Request Council approves the License Agreement for Easement Encroachment as presented and approve the format and process followed as that to be followed by the Administration in the future should such circumstances arise.
- f) TABLED ITEM: Request the Council consider rule changes regarding the use of electronic devices during Council meetings as recommended by the Mayor, Mayor Pro Tem and Acting Mayor and adopt the Electronic Equipment and Internet Policy presented by the Administration for Council and Employees.
- g) **TABLED ITEM: Request Council consider adding rule 4.01, an agenda will be created by the City Manager and approved by the Mayor, three Council members in writing, e-mail, communication or telephone conversation with the City Manager may add or delete any reasonable item within the prepared and approved agenda. Change to be made before posted on Friday prior to the council meeting.**

9. REPORT OF THE CITY ADMINISTRATION/PENDING ITEMS

10. REPORT OF MAYOR AND CITY COUNCIL/NEW BUSINESS

11. CITIZEN PARTICIPATION

12. Request Council Enter Into Closed Session in accordance with Section 15.268 (8)(C) of the Michigan Open Meetings Act regarding the strategy for the City for upcoming collective bargaining negotiations.

13. ADJOURNMENT

(Posted Friday, February 5, 2016 at 4:30p.m.)

THE CITY OF FRASER WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON FOUR DAYS NOTICE TO:
RANDY WARUNEK, BUILDING DEPARTMENT (586) 293-3100 EXT 154
IT IS THE POLICY OF THE CITY OF FRASER THAT NO PERSON, ON THE BASIS OF RACE, CREED, COLOR, RELIGION, NATIONAL ORIGIN, OR ANCESTRY, AGE, SEX, MARITAL STATUS, OR DISABILITY SHALL BE DISCRIMINATED AGAINST, EXCLUDED FROM PARTICIPATION, DENIED THE BENEFITS OF, OR OTHERWISE SUBJECTED TO DISCRIMINATION IN ANY PROGRAM OR ACTIVITY FOR WHICH IT IS RESPONSIBLE.

From: [Lorena McDowell](#)
To: [Rich Haberman](#); [Kelly Dolland](#)
Subject: Linda Champion Library Board Reappointment
Date: Wednesday, September 28, 2016 1:20:51 PM

Hello,

The Library Board would like to recommend Linda Champion be reappointed for her current Library Board seat. Her application has been received and filed by the City and she has been interviewed by the rest of the Library Board. The Library Board made a motion (and seconded it) to recommend her to Council for the position, which was unanimously carried. Her new term expiration would be June 30, 2021.

Sincerely,

Lorena McDowell

APPLICATION FOR APPOINTMENT TO
CITY BOARDS & COMMISSIONS

RECEIVED
CITY MANAGER'S OFFICE

APPLICATION MAY BE SUBJECT TO PUBLIC VIEW **SEP 02 REC'D**



Initials City of Fraser
Time
33000 Garfield Road
Fraser, Michigan

LAST NAME		FIRST NAME		MIDDLE INITIAL	
Champion		Linda		S	
ADDRESS (number & street)					
16860 General					
CITY	STATE	ZIP CODE	HOME PHONE	CELL PHONE	
FRASER	MI	48024	(586)293-5071	(586)206-0191	
NAME OF BOARD/COMMISSION APPLYING FOR					
LIBRARY BOARD					
REASON FOR INTEREST IN THIS BOARD (please list activities & special qualifications)					
I was a librarian + assistant director @ the Macomb County Library for over 26 years. I believe libraries educate the community + want to nurture the idea.					
EDUCATION (please list schools, diplomas, degrees, professional certificates, etc.)					
Fraser High School Oakland University, B.A., Education Wayne State, Master's, Library Science Walden U, M. Certificate in Gerontology					
CURRENT EMPLOYMENT					
COMPANY NAME			YOUR TITLE/POSITION		
Retired					
COMPANY ADDRESS (number & street)					
CITY	STATE	ZIP CODE	OFFICE PHONE	PAGER	
PLEASE LIST YOUR RESPONSIBILITIES					

PLEASE ATTACH YOUR RESUME TO THIS APPLICATION - should be on file

POSITION: City Manager
EMPLOYER: City of Fraser
POPULATION: 14,636
COMPENSATION: Salary negotiable (DOQ)
CLOSING DATE: _____ at 4:00 p.m. EST
HOW TO APPLY: Submit a cover letter, salary history and resume to:
Kelly Dolland, Human Resources Director, City of Fraser,
33000 Garfield Rd., Fraser, MI 48026; Phone: 586-293-3102;
Fax: 586-293-7470 or email: kdolland@fraser.govoffice.com.
Michigan law allows resumes to remain confidential only if so
requested by the applicant. EOE

The City of Fraser was incorporated in 1957 and is 4.2 sq. miles. It is a full service, charter city with a council/manager form of government. The City Council is composed of the Mayor as elected and six (6) members elected at-large to four (4) year overlapping terms on a non-partisan basis. Council selects a Mayor Pro-Tem. The City Council appoints the City Manager who is responsible for implementing Council policy and managing the day-to-day municipal operations. The City employs _____ FTE's and has a current budget of \$ _____ (all funds). Visit the City's website at www.fraser.govoffice.com.

Requirements include: Candidates must have at least _____ years municipal experience, a bachelor's degree in public administration or related field preferred combined with successful experience as a local government manager, full assistant or departmental head in a similar or greater size community. Critical strengths include: finance and budget; union/labor relations; strategic planning; clerk/elections experience; economic development; staff leadership; development and effective management; zoning and planning; innovative problem solving; interpersonal relations (internal and external); and effective decision making. A complete Job Description and Qualifications is attached.

CITY OF FRASER

JOB DESCRIPTION AND QUALIFICATIONS

JOB TITLE: City Manager

AFFILIATION: None

REPORTS TO: The Mayor and City Council

SUMMARY

Serves as the Chief Administrative officer of the City, implementing the policies and directives of the City Council. Directs all internal services, programs and operations, with particular emphasis on financial and personnel management. Serves as liaison between department heads and the City Council. Prepares related reports and assures proper and efficient administration of all operational areas. Performs other administrative duties as designated in the City Charter, Code of Ordinances and State Law.

PRINCIPAL DUTIES AND RESPONSIBILITIES

- (1) Unless provided otherwise by resolution of City Council, the City Manager shall appoint and when he/she deems it necessary for the good of the service, suspend or remove all employees and officers other than administrative officers, except as otherwise provided by Charter or ordinance. The City Manager may authorize any administrative officer or employee serving in a supervisory capacity subject to his/her direction and supervision, to exercise these powers with respect to subordinates, administrative officers or supervisory employees, departments or office.
- (2) The City Manager shall have sufficient experience with the internal operations of all departments in order to direct and supervise the administration of all departments, offices and agencies of the City, except as otherwise provided by the Charter or by ordinance.
- (3) The City Manager shall attend all Council meetings, and shall have the right to take part in discussion, but may not vote.
- (4) The City Manager shall see that all laws, provisions of the Charter, and acts of the Council, subject to enforcement by him/her or by officers subject to his/her direction and supervision, are faithfully executed.
- (5) The City Manager shall prepare and submit the annual budget and capital program to the Council.

- (6) The City Manager shall submit to the Council and make available to the public a complete report on the finances and administrative activities of the City at the end of each fiscal year.
- (7) The City Manager shall make such other reports as the Council may require concerning the operation of the City departments, offices and agencies subject to his/her direction and supervision.
- (8) The City Manager shall keep the Council advised as to the financial condition and future needs of the City, and make such recommendations to the Council concerning the affairs of the City as he/she deems necessary or appropriate for the improvement of the City or its services.
- (9) The City Manager shall possess such further powers and perform such additional duties as may be granted or required from time to time by the Council, including serving as Clerk, so far as may be consistent with the provisions of the Charter or ordinances.

The above statements are intended to describe the general nature and level of work being performed by a person in this position. They are not to be construed as an exhaustive list of all job duties that may be performed by such a person.

QUALIFICATIONS

Education: A bachelor's degree in a curriculum related to the management and administration of municipal services and administration is desired. Appropriate degrees may include, but are not necessarily limited to, public administration, business administration, employee and labor relations, engineering, and urban planning or related experience.

A master's degree specifically oriented to public sector and local government management, such as public administration, is preferred.

- OR -

Experience: At least _____ years of progressively more responsible experience in the management and administration of local government (i.e., city, township, county) operations and services. Experience should include department head level position(s) with responsibility for professional and supervisory level staff. Previous experience as the top manager or administrator of a township or municipal government jurisdiction is desirable.

Demonstrated experience in finance, long-range budgeting, and intergovernmental and personnel administration is also necessary.

Other Knowledge, Skills and Abilities:

- Effective interpersonal and communication skills, e.g., one-on-one, group meetings, public presentations.
- Knowledge of administrative law governing the enforcement of municipal ordinances, and compliance with other local, state and federal statutes or regulations.

The qualifications listed above are guidelines for selection purposes; alternative qualifications may be substituted if sufficient to perform the duties of the job.

CERTIFICATION OR LICENSURE

None required.